

Public Notice no. 605/2016

1 — Under the terms of *ECPDESP* [statutes of the academic staff career], approved by Decree-Law no. 185/81, dated July 1st, amended by Decree-Laws no. 69/88, dated March 3rd, and 207/2009, dated August 31st, and by Law no. 7/2010, dated May 13th, and in accordance with the *Regulamento de Recrutamento e Contratação do Pessoal Docente de Carreira* [regulation on the recruitment and hiring of career academic staff] of the Polytechnic Institute of Leiria, published in the *Diário da República*, 2nd series, no. 127, dated July 2nd of 2010, the Order no. 10990/2010 makes public that, under an order issued by the President of the Polytechnic Institute of Leiria in October 30th of 2015, in accordance with a proposal of the Director of the School of Technology and Management of the Polytechnic Institute of Leiria, a competition for the recruitment of a *Professor Coordenador Principal* [full professor], who will be given a public service contract of unspecified duration, in the area of Electrical and Electronic Engineering – Signal Processing, in the School of Technology and Management of the Polytechnic Institute of Leiria, will be open for a period of thirty working days, starting from the date of publication of this Public Notice in the *Diário da República* – 1 place.

2 — Effectiveness: This competition is exclusively for filling the abovementioned place, and will finish when the admission is complete.

3 — Functional content of the category:

3.1 — According to article no. 2-A of *ECPDESP*, polytechnic higher education lecturers are responsible for providing the academic service that is assigned to them, and to guide and supervise students; to develop research, cultural creation or experimental development activities; to participate in development, scientific and technological dissemination, and economic and social knowledge valorisation tasks; and to participate in the management of their higher education institutions.

3.2 — Under the terms of articles no.5(3) and 9-A(1) of *ECPDESP*, the *Professor Coordenador Principal* is responsible for the pedagogical, scientific and technical coordination of the teaching and research activities within the scope of a subject or scientific area, and, specifically, to: conduct and teach theory, theory-practice and practice classes; supervise internships, seminars, and laboratory or field work; supervise the pedagogical, scientific and technical activities of the *Professores Adjuntos* [senior lecturers] of their subject or scientific area; participate, with the other *Professores Coordenadores* [professors] and *Professores Coordenadores Principais* [full professors] of their scientific area in the coordination of the programmes, the teaching methodologies, and the general research guidelines of that area; manage and develop scientific research and experimental development activities in their scientific

area. The *Professor Coordenador Principal* is also responsible for the development of cross-sector coordination activities.

4 — Salary (article no. 35(1) of *ECPDESP*): “The remuneration of career professors, and hired academic staff is established in a separate law.” – Decree-Law no. 408/89, dated November 18th, amended by Decree-Law no. 76/96, dated June 18th, and Decree-Law no. 124/99, dated April 20th, and Decree-Law no. 373/99, dated September 18th.

5 — Admission requirements:

5.1 — Under the terms of article no. 17 of Law no. 35/2014, dated June 20th, and article no. 12-E of *ECPDESP*, only candidates who satisfy all of the following general requirements, up to the last day of applications’ submission, may apply:

- a) To be over the age of 18;
- b) Not to be inhibited from carrying out public service nor forbidden to carry out the functions for which they are applying;
- c) To have physical robustness, and the psychological profile required to carry out the functions for which they are applying;
- d) To have complied with the compulsory vaccination laws.

5.2 — According to article no. 9-A(3) of *ECPDESP*, only those who hold a Doctor’s degree obtained at least five years before this competition, and have an *agregação* [aggregation] title or a legal equivalent, may apply.

5.3 — Candidates holding foreign qualifications must prove the recognition, equivalence or record of the Doctor’s degree, under the terms of the applicable legislation.

6 — Application procedure:

6.1 — Applications must be presented in person, or by mail (registered letter), sent to the following address of the Polytechnic Institute of Leiria: Rua General Norton de Matos, Apartado 4133, 2411-901 Leiria, until the date established for applications’ submission, as specified in no.1 of this Public Notice.

6.2 — Applications are made by presenting a fully dated and signed competition admission request (available at: <http://www.ipleiria.pt/ipleiria/publicitacao-de-atos/#concursos>), addressed to the President of the Polytechnic Institute of Leiria, which must include: full name, date of birth, gender, nationality, I.D. and tax identification numbers, address, email, telephone number, academic qualifications, professional category and position currently held (if applicable), indication of the competition, the number of the Public Notice, with the reference of the *Diário da*

República in which it was published, as well as a list of the documents sent with the request.

6.3 — Candidates must also send the following documents, properly numbered and identified:

- a) Photocopy of the I.D./citizen card (foreign civil identification document (E.U.)/passport);
- b) Photocopy of the tax identification number (when candidates do not have a citizen card);
- c) Photocopy of the academic and professional qualification certificates or other legally recognized document;
- d) Declaration, with a sworn statement, of their status regarding each of the conditions of *a)*, *b)*, *c)* and *d)* of 5.1 of this Public Notice (to be made in the request indicated in 6.2);
- e) Documents attesting that the candidate meets the legal conditions referred in no. 5.2 and 5.3 (if applicable) of this Public Notice;
- f) 2 copies of the *curriculum vitae*, duly dated and signed, organized in accordance with the selection and seriation criteria, the assessment system, and final classification established in no. 7 of this Public Notice, including, in addition to the list of publications, the information about the number of quotes (excluding self-quotes), as well as the candidate's H-index, according to the following sources: Google Scholar and Web of Science, until the day of submission of the application, and also the information about the impact of journals, until the most recent applicable year, in Web of Science. All information provided must be duly proved with documents.
- g) 2 copies of the documents attesting the facts stated in the candidate's *curriculum vitae*;
- h) Document where the candidate indicates the five works they consider the most important, namely in what concerns their contribution to the development and evolution of the scientific area of this competition.

6.4 — The candidate must provide a paper copy of the documents mentioned in *f)* to *h)*, and another copy in a non-editable format (pdf), in a duly identified digital recording device (CD/DVD/PEN).

6.5 — The documents must be presented in Portuguese, Spanish or English. If the candidate presents documents attesting the facts stated in the *curriculum vitae* or works indicated in the *curriculum vitae* which are written in another language, the candidate must also provide a translation in Portuguese, Spanish or English.

6.6 — The non-presentation of the documents attesting the fulfilment of the demanded requirements, and the documents established in 5.1, 5.2 and 5.3 (if applicable) of this

Public Notice, or the presentation after the period stipulated in no.1, will lead to the exclusion of the application.

6.7 — The non-presentation of the documents related to the *curriculum vitae* of the candidate will lead to the exclusion of those aspects.

6.8 — The presentation of false documents will lead to immediate exclusion from the competition, and those facts will be reported to the competent authority for purposes of criminal prosecution.

6.9 — The documents provided by the candidates can be returned upon request, one year after the termination of this competition, except in the event that the competition has been subject to judicial objection, in which case the documents may only be returned after the jurisdictional decision is made.

7 — Selection and seriation criteria, assessment system, and final classification (established under the terms of articles 11(2)(a) and 18(1)(l) and (m), and no. 2 and 3 of Order no. 10 990/2010):

7.1 — TECHNICAL AND SCIENTIFIC AND PROFESSIONAL PERFORMANCE OF THE CANDIDATES (TSPP), representing 40% of the final classification (maximum 100 points), in which the following must be considered:

- 1) Participation in R&D projects (RDP);
- 2) Publication of scientific articles in international journals, with peer review (SAIJ);
- 3) Books and/or book chapters – as author or joint author (BBC);
- 4) Publication of articles in international conferences, with peer review (AIC);
- 5) Supervision/joint supervision of thesis and dissertations leading to academic qualifications (SAQ);
- 6) Supervision/joint supervision of final degree projects (undergraduate degrees) (SFDP);
- 7) Revision of articles in international scientific journals (RAISJ);
- 8) Patents (P);
- 9) Participation in the editorial board of an international scientific journal (PEB);
- 10) Participation in PhD public examinations juries (PhDJ);
- 11) Participation in Master degrees public examinations juries (MDJ);
- 12) Participation in juries of public examinations of competitions for higher education teachers (PJPE);
- 13) Participation in juries of documental academic examinations for higher education teachers (PJDE).

7.2 — PEDAGOGICAL SKILLS (PS), representing 40% of the final classification (maximum 100 points), in which the following must be considered:

- 1) Years as a higher education teacher (YHET);
- 2) Lectured subjects with different contents (LS);
- 3) Development of notebooks, exercise books, software, laboratory practice handbooks or other didactic books (DDB);
- 4) Subjects as main lecturer and programmes developed (MLPD);
- 5) Supervision and guidance of curricular internships (SGCI);
- 6) Supervision and guidance of extracurricular internships (SGEI);
- 7) Participation in international mobility programmes for teachers (IMP);
- 8) Organization of study trips/open classes (OST).

7.3 — OTHER RELEVANT ACTIVITIES TO THE MISSION OF THE HIGHER EDUCATION INSTITUTION, WHICH HAVE BEEN DEVELOPED BY THE CANDIDATES (RA), representing 20% of the final classification (maximum 100 points), in which the following must be considered:

- 1) Participation in service rendering, studies/projects or reports to external entities (SR);
- 2) Participation in bodies or other structures established in the statutes of Higher Education Institutions or Private Nonprofit Organizations, as long as their main activities are related to R&D (PBS);
- 3) Head of Department (or a similar position with the same duties) (HD);
- 4) Course Coordinator (CC).

7.4 — When candidates meet the conditions referred in article no. 26 of Order no. 10 990/2010, the jury should also take that article's provisions into account in its justified assessment.

7.5 — Final classification (FC), in a scale of 0 to 100 points, is obtained by using the following formula:

$$FC = (0.40TSPP+0.40PS+0.20RA)$$

Candidates who have a final classification equal or above 50 points are considered approved with absolute merit; candidates who have a classification lower than 50 points are considered non-approved. All results are presented rounded to one decimal place.

7.6 — In case of tie, the jury will use the following criteria:

- 1) Technical and scientific and professional performance (40%):
 - a) Person in charge of projects and publications in the competition's area.
 - b) Participation in national commissions and activities.
- 2) Pedagogical skills (40%):
 - a) Subjects as main lecturer and programmes developed, in each semester/academic year, in the area of Electrical and Electronic Engineering –

Signal Processing.

b) Experience (in time) in lecturing subjects in the area of Electrical and Electronic Engineering – Signal Processing.

3) Other relevant activities to the mission of the higher education institution (20%):

a) President of scientific, pedagogical or representative collegial bodies.

b) Participation in bodies or structures established in the statutes of Private Nonprofit Organizations, as long as their main activities are related to R&D.

8 — Public hearing: After receiving the applications, the jury may decide to hold public hearings, under the terms of article no. 28 of Order no. 10 990/2010. In this case, the public hearings shall take place between the 20th and 70th day after the deadline for the applications, and all candidates shall be informed with a five-day notice of the date and place of the public hearings.

9 — Members of the jury (appointed under the terms of articles no. 9 and 10 of Order no. 10 990/2010):

President:

Nuno André Oliveira Mangas Pereira, President of the Polytechnic Institute of Leiria

Permanent members:

Mário Alexandre Teles de Figueiredo, Professor of the Instituto Superior Técnico of the University of Lisbon;

Paulo Jorge dos Santos Gonçalves Ferreira, Professor of the Department of Electronics, Telecommunications and Informatics of the University of Aveiro;

Mário Marques Freire, Professor of the Faculty of Engineering of the University of Beira Interior;

Luís Henrique Martins Borges de Almeida, Professor of the Instituto Superior Técnico of the University of Lisbon;

Artur Pimenta Alves, Emeritus Professor of the Faculty of Engineering of the University Porto.

Substitute members:

Leonel Augusto Pires Seabra de Sousa, Professor of the Instituto Superior Técnico of the University of Lisbon;

Pedro Henrique Henriques Guedes de Oliveira, Emeritus Professor of the Faculty of Engineering of the University Porto.

10 — According to article no. 9(h) of the Constitution of the Portuguese Republic, Public Administration, as an employing entity, actively promotes a policy of equal opportunities for men and women in terms of access to a job and professional progression, aiming at avoiding all and any kind of discrimination.

11 — The present competition will also be published in BEP (public employment pool),

in the website of the Science and Technology Foundation I.P. (FCT), both in Portuguese and English, and in the website of the Polytechnic Institute of Leiria, also in Portuguese and English, under the terms of article no. 29-B of *ECPDESP*.

Leiria, July 7th of 2016. The President, *Nuno André Oliveira Mangas Pereira*.