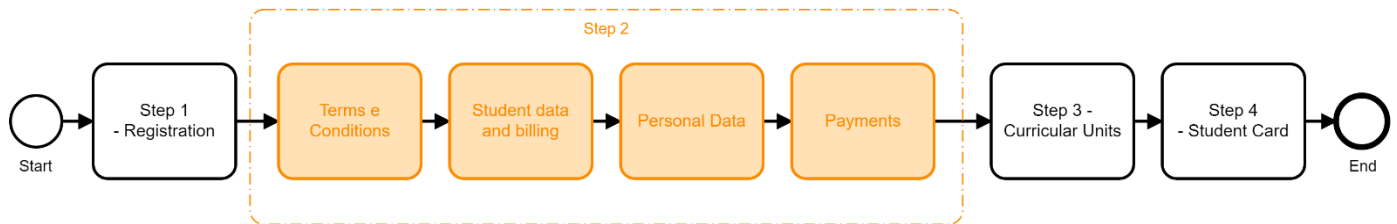
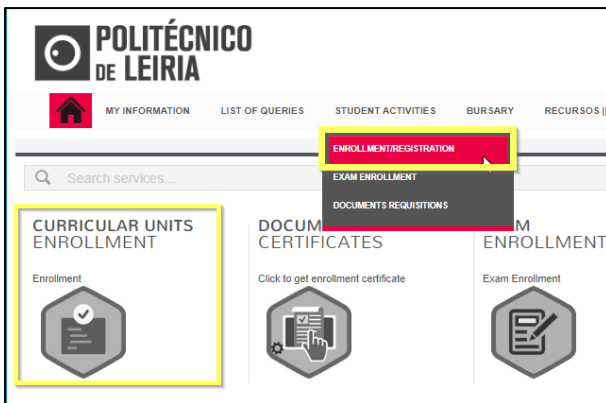


Step Flow

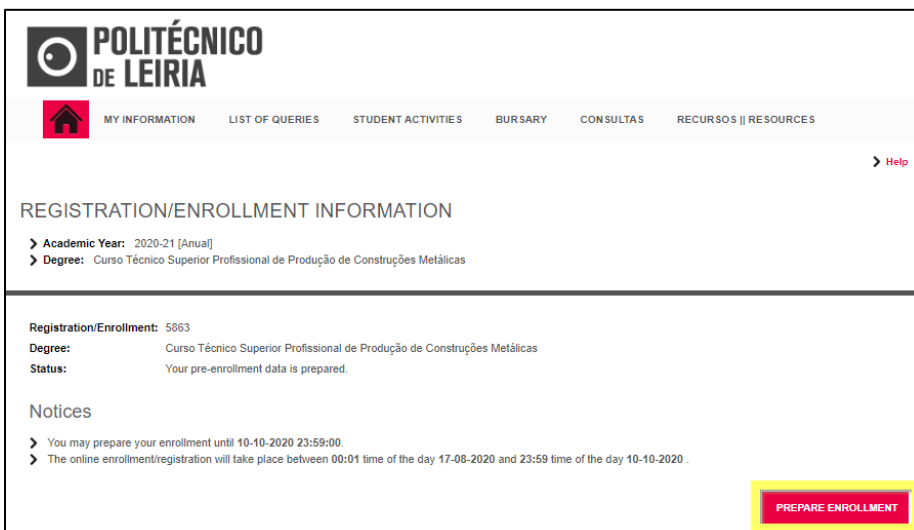


STEP 2: Update your data and make payments

- After successful authentication on the [Student Portal](#) click on [Enrollment]



- Click on [Prepare Enrollment]



STEP 2: PERSONAL DATA AND PAYMENTS

- Accept the Terms and Conditions and click on [Proceed]

REGISTRATION/ENROLLMENT PREPARATION

Information | Ano Lectivo: 2020-21 | Curso: Curso Técnico Superior Profissional de Produção de Construções Metálicas [4755]

TERMS AND CONDITIONS

Welcome to SIAnet – Online Enrollment System

Before proceeding with your enrollment, please read the following information.

SIAnet is an online enrollment system and all actions and choices made in this system will have the same effects as an in person enrollment.

- I acknowledge that enrollment submission implies the full commitment of the tuition fixed for the academic year,
- I'm aware of the structure and organization of my enrollment curricular plan and I agree to respect all the requirements and rules defined by the Institution for my course/program.

 declare that I have read and accepted the terms and conditions for the enrollment.

PROCEED ➡

- Fill in your information. Click on [Confirm]
If you are a Foreign student on Social Scholarship Fund select [No]

REGISTRATION/ENROLLMENT PREPARATION

Information | Ano Lectivo: 2020-21 | Curso: Curso Técnico Superior Profissional de Produção de Construções Metálicas [4755]

This process will register/enroll your intention of enrollment and generate all necessary information.
This can even include the generation of due payments that will have to be paid until the registration/enrollment phase

Student data

Name*

Mode Study

Social Scholarship fund* ☒ Yes (This scholarship is not available for international student.)
☐ No

Invoice data

Fiscal data* ☒ Portuguese ☐ Foreign

Country address*

Residence address*

CONFIRM

STEP 2: PERSONAL DATA AND PAYMENTS

- Click on [Online Payments] or on [Enrollment Form] to fill in the required information.

REGISTRATION/ENROLLMENT PREPARATION

Information | Ano Letivo: 2020-21 | Curso: Curso Técnico Superior Profissional de Produção de Construções Metálicas [4755]

 **Your enrollment data is prepared.**

You can validate your data in the following options:

- > Online Payment
- > Enrollment form

 **PRINT DOCUMENT** **ENROLLMENT SERVICE**

- To choose the Curricular Units you want to attend, click on [Enrollment Service]. To proceed, you need to:
 - Regularize your Financial Status
 - Update personal data

RESUMO DE REQUISITOS MATRÍCULA/INSCRIÇÃO

> Ano Letivo: 2020-21 [Anual]
 > Matrícula/Inscrição: [370] Confirmação pendente
 > Curso: Undergraduate in Games and Multimedia [2197]
 > Ano Curricular: 1

REQUISITOS MATRÍCULA/INSCRIÇÃO

Tem valores a pagamento na conta-corrente!
 Para prosseguir com a sua matrícula/inscrição deverá efetuar o pagamento do Seguro Escolar/Propina. X

Tem de preencher o Boletim de Matrícula - Dados Pessoais! X

 Efetua o pagamento dos valores através deste link!

ATUALIZAR REQUISITOS MATRÍCULA/INSCRIÇÃO **SEGUINTE**

Update Personal Data

- Click on [Personal Data]

MY INFORMATION | LIST OF QUERIES | STUDENT ACTIVITIES | BUR

PERSONAL DATA

CONSENTS

CURRICULAR UNITS ENROLLMENT

Enrollment 

DOCUMENTS CERTIFICATES

Click to get enrollment certificate

MY INFORMATION

Personal Data >
 Consents >

LIST OF QUERIES

Course Plan >
 Course Situation >
 My Curricular Units >
 Summary >

STEP 2: PERSONAL DATA AND PAYMENTS

- Fill in your information on the [Student Personal Data], [Academic Data] and [Parents Data]. Please select a passport style photo.

If you are a Foreign student fill the Social Security Number with 9 to 11 numbers, eg. '999999999'.

PERSONAL DATA



Course:
[8149] Licenciatura em Dietética e Nutrição

Student
[520000000] [XXXXXXXXXX] [XXXXXX]

-

-

[Historic Mifare CGD](#)
[Submit request to change your personal data](#)

[Student personal data](#)
[Academic data](#)
[Parents data](#)

Personal Data

Photo*

✕ Clear

Maximum size of the upload is 1024Kb per file

Date of birth*

CS

Gender*

☒ Male
 ☐ Female

Marital status*

▼

Identification type*

▼ ?

Document identification number*

Document emission date

CS

Document validity date*

CS

Social Security Number*

?

Nationality*

▼

Birthplace*

☒ Portuguese
 ☐ Foreign

Birthplace (District)*

▼

- Validate the filling in of the mandatory fields (marked with *), namely the parents' names and the number and expiration date of the Identification Document. Click on [Submit request to change your personal data]. The photograph will be in the 'pending' state for later validation by the Academic Services.

Make Payments

- Click on [Payments]

MY INFORMATION
LIST OF QUERIES
STUDENT ACTIVITIES
BURSARY
CONSULTA
RECURSOS || RESOURCES
MY PROFILE

PROFILE

CHANGE PROFILE

School of Technology and Management
Student Nº 2200372
Nicola Rocha de Souza

[4755] Curso Técnico Superior Profissional de Produção de Construção Metálicas

FINANCIAL SITUATION
FEE STATUS
CURRENT DEBTS
MB REFERENCES
ELECTRONIC BILLING
PAYMENTS
PAYMENT PLANS

PAYMENTS

Close

CURRICULAR UNITS ENROLLMENT

Enrollment

DOCUMENTS CERTIFICATES

Click to get enrollment certificate

EXAM ENROLLMENT

Exam Enrollment

GRADES QUERY

Grades

FINANCIAL SITUATION

Financial Summary

MY INFORMATION

Personal Data >
Consents >

LIST OF QUERIES

Course Plan >
Course Situation >
My Curricular Units >
Summary >

STUDENT ACTIVITIES

Enrollment/Registration >
Exam Enrollment >
Documents requisitions >

ONLINE BURSARY

Financial Situation >
Fee Status >
Current Debts >
MB References >
Electronic Billing >
Payments >

STEP 2: PERSONAL DATA AND PAYMENTS

- Select the items you want to pay for. Click on [Items to pay]

ONLINE PAYMENT

1 - Select Items 2 - Payment Method 3 - Confirmation 4 - Payment Result

CHOOSE ITEMS

Type to search

Items List	Due Date	Total Price	Reference
☐ 3ª prestação de propina - TeSP (Internacional)- 2020-21	2020-11-10	225 EUR	MB
☐ 4ª prestação de propina - TeSP (Internacional)- 2020-21	2020-12-10	225 EUR	MB
☐ 5ª prestação de propina - TeSP (Internacional)- 2020-21	2021-01-10	225 EUR	MB
☐ 6ª prestação de propina - TeSP (Internacional)- 2020-21	2021-02-10	225 EUR	MB
☐ 7ª prestação de propina - TeSP (Internacional)- 2020-21	2021-03-10	225 EUR	MB
☐ 8ª prestação de propina - TeSP (Internacional)- 2020-21	2021-04-10	225 EUR	MB
		TOTAL PRICE: 0.00 EUR	

1 OF 4 SECTIONS < PREVIOUS **ITEMS TO PAY** > CANCEL ✕

- Click on [Choose Payment Method]. Select MB References (ATM) or Credit Card and click on [Next]

ONLINE PAYMENTS

1 - Select Items **2 - Payment Method** 3 - Confirmation 4 - Payment Result

CHOOSE PAYMENT METHOD

Payment Methods:¹

 **MB References - ATM**
 Will be generated unique reference for the payment of the items, by the entity. In this modality, you have to go to a ATM with the reference number that will be assigned at the end of this wizard.
 This payment method doesn't have additional fees

 **Credit Card - Reduicre**
 When choosing this payment method you will be redirected to an external UNICRE payment page, where you can safely insert your payment details and complete the process.
 This payment method increases 2.25% from the total value

Total Price: 450.00 EUR

2 OF 4 SECTIONS < CHOOSE ITEMS **NEXT** > CANCEL ✕

STEP 2: PERSONAL DATA AND PAYMENTS

- Click on [Confirm] to
 - Generate a single MB Reference (ATM)
 - Or to be redirected to an Electronic Payment Terminal (Only applicable to Credit Card Payment).

ONLINE PAYMENTS

1 - Select Items
2 - Payment Method
3 - Confirmation
4 - Payment Result

CONFIRM PAYMENT DATA

Items List	Due Date	Total Price	Reference
3ª prestação de propina - TeSP (Internacional)- 2020-21	2020-11-10	225 EUR	
4ª prestação de propina - TeSP (Internacional)- 2020-21	2020-12-10	225 EUR	


MB References - ATM
Will be generated unique reference for the payment of the items by the entity. In this modality, you have to go to a ATM with the reference number that will be assigned at the end of this wizard.


 If there are references associated to the selected items, these will be deleted with this new assignment.

PAYMENT VALUE: 450.00 EUR

3 OF 4 SECTIONS
< CHOOSE PAYMENT METHOD
CONFIRM >
CANCEL ✕

- ✓ Once these steps are complete, you can download the Proof of Registration Document, following the instruction in the [Guide for Obtaining Online Documents](#)

Consult the stages of the Registration and Enrollment process in the “[Step Guide](#)”

If you need help from the Academic Services of the Polytechnic of Leiria, contact us at academicos@ipleiria.pt