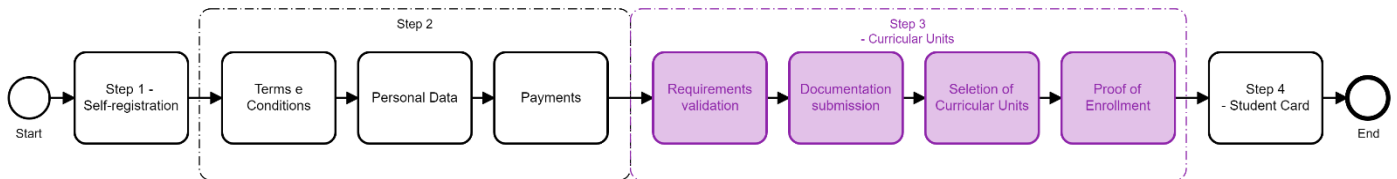
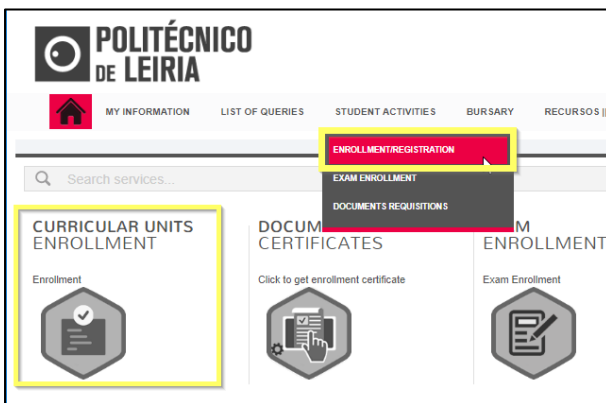


Step Flow



Step 3: Sign up for Curricular Units

- After successful authentication on the [Student Portal](#) click on [Enrollment]



- Click on [Continue Registration / Enrollment]

REGISTRATION/ENROLLMENT INFORMATION

> Academic Year: 2020-21 [Anual]

> Degree: Curso Técnico Superior Profissional de Produção de Construções Metálicas

Registration/Enrollment: 5863

Degree: Curso Técnico Superior Profissional de Produção de Construções Metálicas

Status: Your pre-enrollment data is prepared.

Notices

> The online enrollment/registration will take place between 00:01 time of the day 17-08-2020 and 23:59 time of the day 10-10-2020.

CONTINUE REGISTRATION/ENROLLMENT

PRINT PRE-ENROLLMENT

- Accept the Terms and Conditions and click on [Continue]

TERMS AND USAGE CONDITIONS

- **Academic Year:** 2020-21 [Annual]
- **Registration/Enrollment:** [5863] Pending Confirmation
- **Course:** Curso Técnico Superior Profissional de Produção de Construções Metálicas [4755]
- **Academic Year:** 1

TERMS AND CONDITIONS

1. Enrollment is students' responsibility, and students should verify and validate all information given, taking into account to the rules of the course of enrollment.
2. Enrollment submission implies the full commitment of the tuition fixed for the academic year, regardless of the number of curricular units in which the student is enrolled.
3. Delays in the payment of the benefits of the tuition fee implies the application of the consequences foreseen by legislation in force.
4. In case of enrollment suspension, it will be applied the rules foreseen by legislation in force.
5. False statements are punished under the terms of the Law and imply the repeal of all acts practiced.
6. Changes in fiscal domicile must, under the terms of the law, be communicated to the Polytechnic of Leiria within 15 calendar days, under penalty of ineffectiveness of the changes not communicated.

PROCESSING OF PERSONAL DATA

1. I acknowledge that Polytechnic of Leiria, as a public higher education institution, needs to collect my personal data within the scope of its mission, and is thus responsible for the processing of such data in accordance with the legislation in force.
2. I acknowledge that my personal data could be shared with other entities, public or private, for the scope of their mission and in accordance with the legislation in force.
3. I acknowledge that my identification data will be shared with Caixa Geral de Depósitos for the purpose of making my Student Card.
4. I acknowledge that I can request access to my personal data and I have the right to be notified in case there is a personal data breach, in accordance with the legislation in force.
5. I acknowledge that if my personal data is necessary for a purpose other than that for which it was initially collected, Polytechnic of Leiria will request my explicit consent for that further processing, with the exception of cases in which the processing of data is lawful without consent, in accordance with

☐ I hereby accept the Terms & Conditions of Usage

CONTINUE

- Validate the Registration / Enrollment requirements. To be able to select the Curricular Units (CU) to attend it is necessary to:
 - Have the financial status regularized (available in the Payments menu)
 - Have updated Personal Data (available in the Personal Data menu)

ENROLLMENT REQUIREMENTS SUMMARY

- **Academic Year:** 2020-21 [Annual]
- **Registration/Enrollment:** [5863] Pending Confirmation
- **Course:** Curso Técnico Superior Profissional de Produção de Construções Metálicas [4755]
- **Academic Year:** 1

ENROLLMENT REQUIREMENTS

You have due payments on your account! To proceed with your enrollment you must pay the fees. ✖

You must complete the Enrollment Form - Personal Data! ✔

 Proceed with the payments through this link!

UPDATE REQUIREMENTS **NEXT**

[Check Step 2 on [Guide for Update Personal Data](#)]

Documentation Submission

- Select each document and click on [Escolher ficheiro] (select file). After submit all the mandatory documents click on [Next].
If you are a foreign student select your passport on the “Tax number” document.

REGISTRATION/ENROLLMENT DOCUMENTS

For each document, select the file and click [Upload], then continue to the next document

Export to Excel

Description	Mandatory	Document
Identification number	Yes	Delete  img1.png
Tax number	Yes	Delete  img1.png
Immunization record card with tetanus vaccine	Yes	Delete  img1.png
Evidence for student worker status	No	Escolher ficheiro Nenhum ficheiro selecionado Upload

(2)

Reset grid configuration

(1) The maximum size of the upload file is 1024Kb
(2) You need to provide all required documents to proceed with your enrollment/registration

PREVIOUS

NEXT

- Confirm your registration details for the current school year. Click on [Continue].

STUDENT HISTORY

> Academic Year: 2020-21 [Annual]
> Registration/Enrollment: [5863] Pending Confirmation
> Course: Curso Técnico Superior Profissional de Produção de Construções Metálicas [4755]
> Academic Year: 1

Cycle: Without cycle
Plan: P1_Plano 2020/2021_PL
Specialization: Tonoo comum
Academic Year: 1
Study Program Full time student
Frequency type Night-time

Type of Student
Annual TeSP Cont. Internacional
1st Semester TeSP Cont. Internacional
2nd Semester TeSP Cont. Internacional

CONTINUE

Select your Curricular Units

- Confirm the Curricular Units for the 1st, 2nd semester and/or annual from your academic year and click on [Next]. Don't forget to [Choose] the Optional Course Units of your curricular year.

1 Enrollment Period
1^o Semestre

2 Enrollment Period
2^o Semestre

Enrollment ECTS = [27.0] 1^o Semestre = [27]

Normal									
Year	Length	Special...	Code	Description	Type	ECTS	Status	Action	
☐ 2	S1	0	9504216	Biomaterials	N	4			
☐ 2	S1	0	9504214	Biostatistics	N	5			
☐ 2	S1	0	9504213	Manual Therapy I	N	6			
☐ 2	S1	0	9504215	Morphofunctional Dysfunctions II	N	5			
☐ 2	S1	0	9504217	Physiotherapy in cardiorespiratory co...	N	5			
☐ 3	S1	0	9504230	Clinical Education II	N	10			
☐ 3	S1	0	9504225	Exercise physiology	N	4			
☐ 3	S1	0	9504228	Models and Methods in Physiotherapy	N	4			
☐ 3	S1	0	9504227	Movement Therapy	N	5			
☐ 3	S1	0	9504226	Physiotherapy in Primary Health Care	N	4			
☐ 4	S1	0	9504237	Applied Research	N	7			
☐ 4	S1	0	9504239	Bioethics	N	4			
☐ 4	S1	0	9504241	Clinical Education IV	N	10			
☐ 4	S1	0	9504240	Health Education and Communication	N	5			
☐ 4	S1	0	9504238	Management and Economics in Health	N	4			

Optional Course Units - [9504206] - Option I (1 Item)

☒	1	S1	0	9504206	Option I	O	3	Choose
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Key: [N] = regular [O] = Elective Course and [M] = modular

PREVIOUS
NEXT >

The number of curricular units is defined in your [Academic Regulation](#).

Study cycle	Academic year	Recommended Credits	Total course ECTS
Undergraduate programmes/TeSP	Admission	60 ECTS	-
	Subsequent	76 ECTS	-
Master programmes	Admission	60 ECTS	-
		90 ECTS	120 ECTS
	Subsequent	60 ECTS	90 ECTS

- Confirm your registration details and click on [Next]

CONFIRMATION OF ENROLLMENT

> **Academic Year:** 2020-21 [Annual]
> **Registration/Enrollment:** [5863] Pending Confirmation
> **Course:** Curso Técnico Superior Profissional de Produção de Construções Metálicas [4755]
> **Academic Year:** 1

> **Plan** [1] P1_Plano 2020/2021_PL
> **Specialization:** [0] Tronco comum
> **Type of Program:** Night-time
> **Approved ECTS:** 0

Period ECTS: Annual (A) = [0.0], 1st Semester (S1) = [30.0], 2nd Semester (S2) = [30.0]

Enrollment ECTS = [60.0]

YEAR	PERIOD	COURSE UNIT	ECTS	TYPE	OPERATION
REGULAR PRE ENROLLED COURSE UNIT					
1	A	Mecânica de Estruturas	0	N	Maintain
1	S1	Comunicação e Tecnologias de Informação	4	N	Maintain
1	S1	Fundamentos da Física e Química	5	N	Maintain
1	S1	Fundamentos de Matemática	5	N	Maintain
1	S1	Introdução ao Desenho Técnico	5	N	Maintain
1	S1	Qualidade, Higiene e Segurança	5	N	Maintain
1	S1	Tecnologias dos Materiais	6	N	Maintain
1	S2	BIM na Construção	5	N	Maintain
1	S2	Língua Inglesa	2	N	Maintain
1	S2	Planeamento, Medição e Orçamentação	6	N	Maintain
1	S2	Preparação de Obra Assistida por Computador I	6	N	Maintain
1	S2	Sustentabilidade das Construções Metálicas	5	N	Maintain
1	S2	Tecnologias de Fabrico	6	N	Maintain
STUDENT TYPES					
-	S2	TeSP Cont. Internacional		-	Maintain
-	S1	TeSP Cont. Internacional		-	Maintain
-	A	TeSP Cont. Internacional		-	Maintain

Key: [N] = regular [O] = Elective Course and [M] = modular

CHANGE ENROLLMENT

CONFIRM

Conclusion of the Enrollment Process

- Registration takes on the Definitive Status. The Proof of Enrollment is sent by email. It can be downloaded by click on [Print Proof of Enrollment]

ENROLLMENT FINISHED

> **Academic Year:** 2020-21 [Annual]
> **Registration/Enrollment:** [5863] Effective
> **Course:** Curso Técnico Superior Profissional de Produção de Construções Metálicas [4755]
> **Academic Year:** 1

Information

The enrollment process was concluded. Your enrollment state is **Effective**

 After completing your enrollment, return to page [Enrollment Information] access your current enrollment status.

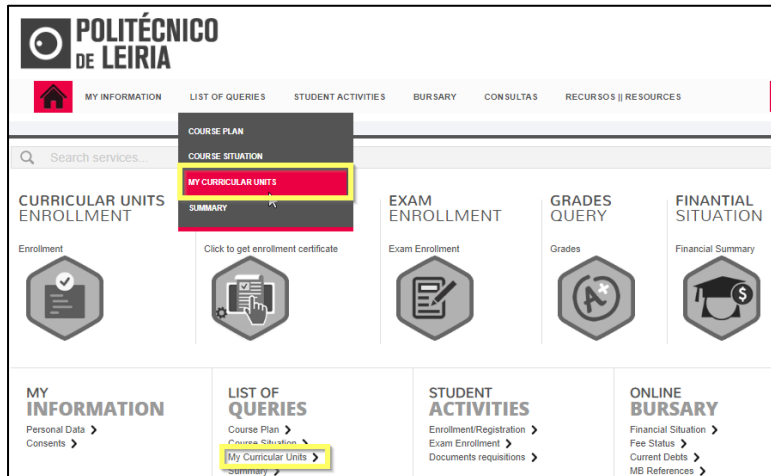
 Debt Payment- If you have debts you can update your situation through this link.

 Adobe Acrobat Reader is required to view the document

PRINT PROOF OF ENROLLMENT

✓ **Consult your Curricular Units**

- Check your Curricular Units in the List of Queries / My Curricular Units Menu.



- Check the begin of your classes [here](#) and the schedules on [AGCP link](#)

Consult the stages of the Registration and Enrollment process in the [“Step Guide”](#)

If you need help from the Academic Services of the Polytechnic of Leiria, contact us at academicos@ipleiria.pt