INTERNATIONAL CONGRESS

Violence Against Migrant Women: Teaching for Interprofissional approaches

RULES AND INSTRUCTIONS FOR SUBMITTING ABSTRACTS

1. DATES

Deadline for submission of abstracts: **28th November 2024**

Deadline for acceptance/rejection of submissions: **4th December 2024**

Deadline for registration in the event of the authors that presents communications: **10th December 2024**

Deadline for submission of presentations of communications: **11th December 2024**

2. TYPES OF COMMUNICATIONS

Two types of communications can be submitted:

      a. Oral Communication;

      b. Poster.

3. THEMES FOR SUBMISSIONS

Communications must present research work or best practice experiences related to the general thematic area of the congress.

4. SPECIFIC CRITERIA FOR SUBMISSION OF ABSTRACTS

Abstracts must be in line with the criteria (scientific and formal) established by the event's scientific committee.

Scientific criteria:

a) The topics must be relevant and aligned with the theme of the congress

b) The research presented in abstracts for oral communications must be completed and include relevant results;

c) Research in the project phase or not yet finished must be presented in poster format;

d) Authors must fill in all the fields of the online application form, respecting the specific scientific content of each field;

e) The content of abstracts and communications is responsibility of the authors and speaker.

Formal criteria:

a) The number of authors of each free paper may not exceed 6;

b) Only 1 (one) of the authors of the abstract may be its speaker and it must be indicated on the online submission form;

c) Each speaker may present a maximum of 2 (two) free papers;

d) Communications may be presented in Portuguese, English or Spanish;

e) All abstracts must be submitted using the online submission form, through the page provided for this purpose on the congress website (in the 'submission of papers' tab). Abstracts will not be accepted in other forms of submission like fax or email;

f) All the fields of the online application form must be filled in, and the number of words defined for each may not be exceeded:

  a) Introduction - 80 words maximum;

  b) Goals - 80 words maximum;

  c) Methodology - 90 words maximum;

  d) Results - 150 words maximum;

  e) Conclusions - 100 words maximum;

  f) Keywords - 4 words maximum;

  g) References – maximum of 4 (APA – 7th edition).

5. PEER REVIEW

The abstracts are assessed by reviewers who are members of the event's scientific peer review committee.

6. PRESENTATIONS OF COMMUNICATIONS:

Authors of accepted oral presentations/posters must send their presentations, in their personal area, in the 'submission of work' tab, 'Final files', by 11th December 2024, via the event page.

Authors must use the templates provided for this purpose.

Presentations should last no longer than 10 minutes for oral presentations and 5 minutes for posters.

NB: All speakers of accepted communications must be register in the event by 11 December 2024 at 11.59pm, otherwise the paper will be removed from the programme.

For more information or questions about the oral/poster presentations, please contact us by e-mail at maria.dixe@ipleiria.pt

7. CERTIFICATE

The presentation certificate will be drawn up according to the data entered on the submission form, including: the title of the communication, the name of the authors, the name of the speaker, the date of the event and the name of the event.

The certificate will be issued in a single copy and will be made available to the speaker of the communication.

Communications accepted and presented in accordance with the programme will be certified.

Communications that have not been presented at the established time and date will not be certified.

The organisation will not correct certificates during the period of the meeting.