

1<sup>st</sup> Issuer: Polytechnic Institute of Leiria

Text:

Public Notice no.144/2020.

1 — Under the terms of Career Statutes For Teaching Staff in Polytechnic Higher Education (ECPDESP), approved by Decree-Law no. 185/81, of July 1, amended by Decree-Laws no. 69/88, of March 3 and 207/2009, of August 31, and by Law no. 7/2010, of May 13, and in accordance with the Regulation of Recruitment and Hiring of Career Teaching Staff of the Polytechnic Institute of Leiria (Polytechnic of Leiria), published in the Diário da República, 2nd series, no. 127, of July 2, 2010, through Order no. 10990/2010, it is made public that, by order of September 08, 2019, issued by the President of the Polytechnic of Leiria, on the proposal of the Director of the School of Education and Social Sciences of Leiria (ESECS), a competition for the recruitment of a Senior Lecturer is open for a period of thirty working days, from the date of publication of this Public Notice in the Diário da República, in the form of a contract of employment in public functions for an indefinite period of time for the subject area of Sport, at the School of Education and Social Sciences of the Polytechnic Institute of Leiria – 2 vacancies.

2 — Validity period: this competition is exclusively for the filling of the above mentioned vacancy, and will finish when the respective admission is complete.

3 — Functional content of the category:

3.1 — It is the responsibility, namely, of the teachers of polytechnic higher education, pursuant to article 2-A of the ECPDESP, to provide the teaching service that is assigned to them and to accompany and guide the students; to conduct research activities of cultural creation or of experimental development; to participate in tasks of development, scientific and technological dissemination and appreciation of economic and social knowledge; and to participate in the management of the respective institutions of higher education.

3.2 — Within the terms of no. 4 of article 3 of ECPDESP, the Senior Lecturer is responsible for collaborating with coordinating professors within the scope of a subject or scientific area and, in particular to: conduct and teach theoretical, theoretical-practical and practical classes; supervise, guide and monitor internships, seminars and laboratory or field work; manage, develop and carry out scientific research and experimental development activities, in accordance with the general lines previously laid down by superiors within the scope of the respective subject or scientific area; cooperate with other professors of the subject or scientific area in the coordination of programmes, teaching methodologies and general lines of research with regard to the subjects of that area.

4 — Remunerative position (article 35, no.1, ECPDESP): “The remuneration system applicable to career teachers and other teaching staff is defined in a separate law”— Decree-Law no. 408/89, November 18, amended by Decree-Law no. 76/96, June 18, and Decree-Law no. 124/99, April 20 and Decree-Law no. 373/99, September 18.

5 — Admission requirements:

5.1 — Under the terms of article 17 of the General Labour Law on Public Service, approved by Law no. 35/2014, of June 20, in its current wording and of article 12-E of the ECPDESP, only candidates who, up to the date limit for submitting applications, meet all of the following general requirements may apply:

- a) Be over the age of 18;
- b) Not be inhibited from carrying out public service nor be forbidden to carry out the functions to which they are applying;
- c) Have physical robustness and the psychological profile required to carry out the functions to which they are applying;
- d) Have complied with the mandatory vaccination laws.

5.2 — In compliance with article no.17 of ECPDESP, those who hold a doctoral degree or the title of specialist in the area or an area related may apply. The title of specialist mentioned in article 17 of the ECPDESP refers to the provision of article 48 of Law no. 62/2007, of September 10 and of Decree-Law no. 206/2009, of August 31.

5.3 — Candidates holding foreign qualifications must prove the recognition, equivalence or registration of the doctoral degree, pursuant to applicable legislation.

6 — Application procedure:

6.1 — Applications must be presented personally, in which case a receipt will be given, or by registered post, with acknowledgement of receipt, sent to the following postal address of the Polytechnic of Leiria: Rua General Norton de Matos, Apartado 4133, 2411 – 901 Leiria, up to the limit date set for applications as specified in no.1 of this Public Notice.

6.2 — Applications must be presented with a competition admission request, using the form available on the Polytechnic of Leiria website (<http://www.politecicodeleiria.pt/recursos-humanos/concursos/>) addressed to the President of the Polytechnic of Leiria, dated, signed and initialled (which must include: full name, date of birth, sex, nationality, civil identification number, postal and electronic addresses, telephone number, academic qualifications, professional category and position currently held (if applicable), indication of the competition being applied for, Public Notice number, with mention of the Diário da República in which it was published, as well as a list of the documents accompanying the application).

6.3 — Candidates must accompany the application with the following documents, duly numbered and identified:

- a) Photocopy of the certificate of academic and professional qualification or other document legally recognized for the purpose;
- b) Declaration of honour, to be given in the form referred to in point 6.2 of this public notice, on the status regarding each of the subparagraphs a), b), c) and d) of section 5.1 of the public notice;
- c) Documents attesting that the candidate meets the legal conditions referred to in no. 5.2 of this public notice;
- d) 1 copy of the curriculum vitæ, duly dated and signed, organized in accordance with the selection and seriation criteria and assessment and final classification system as laid out in no. 7 of this public notice;
- e) 1 copy of the documents proving the facts stated in the curriculum;
- f) List in non-editable format containing the exact identification of all submitted documents (index or list with the name of each document in the order in which they are presented).

6.4 - The elements referred to in subparagraphs d), e) and f) will necessarily be delivered in a single non-editable file (pdf) in digital format (CD/DVD/PEN /) duly identified.

6.5 — The candidate should ensure the readability of the file presented, as well as its succinct nomenclature.

6.6 — The documents may be presented in Portuguese, Spanish or English. When documents proving the facts indicated in the curriculum or works mentioned in the curriculum are originally written in another language, a translation into Portuguese, Spanish or English must be provided simultaneously.

6.7 — The non-presentation of the supporting documents proving the requirements of points 5.1, 5.2 and 5.3 in this public notice or its presentation after the time period stipulated in no.1 of this public notice will lead to the exclusion of the application.

6.8 — Failure to present the documents related to the curriculum presented by the candidate implies the non-valuation of the elements that should prove.

6.9 — The presentation of false documents will lead to immediate exclusion from the competition and reporting of the fact to the competent authority for purposes of criminal prosecution.

6.10 — The documents provided by candidates can be returned upon request, one year after the conclusion of this competition, except in the event that this competition has been subject of judicial impugnation. In this case the return of documents may only take place after the jurisdictional decision has become final.

7 — Selection and seriation criteria and assessment and final classification system (stipulated in accordance with the terms of articles 11, paragraph 2, subparagraph (a)

and article 18, paragraph 1, subparagraph (l) and (m) and paragraph 2 and 3 of Official Order No. 10 990/2010):

7.1 — Technical-Scientific and professional performance (DTC) in which the following are considered:

- a) The participation in research and development projects (PID);
- b) The scientific production, publications, communications and conferences at home and abroad (PC);
- c) The supervision of works leading to the achievement of academic degree (OT);
- d) The participation in juries of academic examinations and/or for the attribution of the title of specialist (JPA);
- e) The participation in professional training activities, teaching in the areas in which the competition is open, participation in scientific societies and their committees or the organization of scientific conferences considered relevant in the area in which the competition is opened (FPSC).

7.1.1 — The classification to be awarded in DTC, which represents 50% of the final classification, to a maximum of 100 points, results from the application of the following formulas:

- $DTC = PID + PC + OT + FPSC$  (for absolute merit purposes);
- $DTC = 0,2PID + 0,55PC + 0,1OT + 0,1JPA + 0,05FPSC$  (for the purposes of ranking of candidates approved on absolute merit).

7.1.2 - The above criteria are assessed as follows:

a) PID: active participation in research and development projects, in the disciplinary or related area of the competition, is valued and the valuation is made in the following terms:

- i) For each coordination of funded research and development project - 5 points;
- ii) For each active participation of funded research and development project - 2 points;

b) PC: The scientific production and its sharing with the scientific community, in the disciplinary or related area of the competition, is valued and the valuation is made in the following terms:

- i) Book author - 2 points each;
- ii) Book chapter author and/or book editor - 1 point each;
- iii) Author of a scientific article published in a journal indexed in the Scopus® database, as first author or corresponding author - 5 points each;
- iv) Author of a scientific article published in a journal indexed in the Scopus® database, as second author or following - 2 points each;
- v) Author of a scientific article in conference or scientific meeting published in the respective minutes - 0.5 point each.

c) OT: the supervision or co-supervision of doctoral theses, dissertations, projects and final master reports as well as the orientation of project works in the scope of undergraduate degrees is valued and the valuation is made in the following terms:

- i) For each supervision or co-supervision of doctoral theses already completed - 3 points;
- ii) For each supervision or co-supervision of doctoral theses in progress, dissertations, projects and final master reports already completed - 2 points;
- iii) For each supervision or co-supervision of dissertations, projects and final master reports in progress - 1 point;
- iv) For each supervision of undergraduate projects already completed – 0,5 points;

d) JPA: the participation in juries of academic examinations as president or examiner is valued and the valuation is made in the following terms:

- i) For each participation in doctoral juries: 3 points;
- ii) For each participation in master's or specialist title juries: 1 point;
- iii) For each participation in undergraduate degree juries - 0,5 points.

e) FPSC: the above activities are valued and the valuation is made in the following terms:

- i) For each participation in scientific committees of conferences and other scientific events: 2 points;
- ii) For each participation in organizing committees of conferences and of other scientific events: 1 point;
- iii) For each participation in scientific societies - 1 point;
- iv) For every 18 hours of professional training attended: 0,5 points.

7.2 — Candidate's pedagogic ability (CP), in which the following criteria are considered:

- a) Coordination of pedagogical projects. Coordination and promotion of new pedagogical projects (e.g. development of new programs of curricular units, creation and coordination of new courses or study programs, etc.) or reform and improvement of existing projects (e.g. reformulating programs of existing curricular units, participating in the reorganization of existing courses or study programs), as well as developing projects with impact on the teaching/learning process in the area for which the competition is opened (CPP);
- b) Production of teaching material. Quality and quantities of teaching material produced by the candidate in the area for which the competition is opened (MP);
- c) Teaching activity. Teaching and coordination of curricular units in the area for which the competition is opened (AL);

d) Experience as a trainer for every 18 hours of activity (EF).

7.2.1 - The classification to be awarded in CP, which represents 40% of the final classification, to a maximum of 100 points, results from the application of the following formulas:

-  $CP = CPP + MP + AL + EF$  (for absolute merit purposes);

-  $CP = 0,3CPP + 0,25MP + 0,4AL + 0,05EF$  (for the purposes of ranking of candidates approved on absolute merit).

7.2.2 - The above criteria are assessed as follows:

a) CPP: the above activities are valued as follows:

i) For each coordination of new pedagogical projects or reform and improvement of existing pedagogical projects - 5 points;

ii) For each coordination of projects with impact on the teaching/learning process - 2 points.

b) MP: the quality and quantity of pedagogical material produced is valued and the valuation is made in the following terms:

i) For each published pedagogical material related to curricular units in the area for which the competition is opened, which shows current information and is mainly based on authors from the last 10 years - 2 points.

c) AL: the activities mentioned above are valued and the valuation is made in the following terms:

i) For each curricular unit responsibility in the area for which the competition is opened - 3 points;

ii) For each curricular unit taught in the area for which the competition is opened - 1 point.

d) EF: the above activities are valued and the valuation is made in the following terms:

i) - For every 18 hours of professional training given – 0,5 points.

7.3 - Other activities relevant to the mission of higher education institutions that have been developed by the candidates (AR) in which the following criteria are considered:

a) The exercise of executive positions and in management bodies and the participation in bodies or structures (CD);

b) The participation in projects or activities of a practical nature or scientific dissemination, within the area in which the competition is opened (PP).

7.3.1 - The classification attributed in AR represents 10% of the final classification, to a maximum of 100 points, and results from the application of the following formulas:

-  $AR = CD + PP$  (for absolute merit purposes);

-  $AR = 0,5CD + 0,5PP$  (for the purposes of ranking of candidates approved on absolute

merit).

7.3.2 - The above criteria are assessed as follows:

a) CD: the activities described above are valued and the valuation is made as follows:

i) For each year of mandate fulfilled as member in bodies of the institution or of organic units of the higher education institution: 5 points;

ii) For each year of exercise fulfilled in institution structures, such as departmental coordination, quality and evaluation committees, research groups, working groups, coordination of pedagogical laboratories, scientific and pedagogical committees, or similar - 2 points.

b) PP: the participation in community-based projects and/or activities, where the higher education institution is included is valued:

i) For each project and/or activity organized - 5 points;

7.4 — In their documented appreciation, the jury will also take into consideration the stipulations of article 26 of Official Order No 10 990/2010, in the event that candidates fall within the conditions referred to therein.

7.5 - The final classification (CF), on a scale from 0 to 100 points, will be obtained by the following formula:  $CF = (0,50 DTC + 0,40 CP + 0,10 AR)$ . All results are rounded and presented to one decimal place.

7.5.1 – For the purposes of absolute merit, candidates who obtain a final classification of less than 50 points are considered as not approved and those who obtain a final classification of 50 points or higher are considered approved in absolute merit.

7.5.2 - For the purposes of ranking of the candidates approved in absolute merit, if the application of the maximum limit of 100 points in DTC, CP and AR results, in one or more of these scores, a value higher than 100 points, its reduction to that maximum limit will result in a proportional reduction in the scores obtained by the other candidates.

7.6 - In case of a tie between candidates, after the ranking of the candidates approved in absolute merit, the following tie breaking criteria shall be applied successively and non-cumulatively:

1<sup>st</sup> - Best score obtained in Technical-Scientific and professional performance (DTC);

2<sup>nd</sup> - Best score obtained in the criterion: Scientific production, publications, communications and conferences at home and abroad (PC).

8— Public Hearing: The Jury may determine the holding of public hearings, which will be attended in accordance to Article 28, paragraph 4 of Official Order No.10990/2010. If these public hearings are required, they will take place between the 20<sup>th</sup> and 70<sup>th</sup> days following the deadline for submission of applications, and all applicants will be informed

at least five days in advance of the date and place where these public hearings will take place.

9 - Members of the jury:

- President of the jury: José Carlos Rodrigues Gomes, Pro-President of Polytechnic of Leiria.

- Permanent members:

- Manuel João Cerdeira Coelho e Silva, Full Professor, Faculty of Sport Sciences and Physical Education, University of Coimbra;

- Vítor Pires Lopes, Principal Coordinating Professor, School of Education, Bragança Polytechnic Institute;

- Rita Alexandra Prior Faults Santos Rocha, Coordinating Professor, School of Sports of Rio Maior, Polytechnic Institute of Santarém;

- Teresa Palmira Simões Baptista Teixeira de Figueiredo, Coordinating Professor, School of Education, Polytechnic Institute of Setúbal;

- Rui Manuel Neto e Matos, Coordinating Professor, School of Education and Social Sciences, Polytechnic of Leiria.

- Alternate members:

- Rui Manuel Sousa Mendes, Coordinating Professor, School of Education, Polytechnic Institute of Coimbra;

- Pedro Jorge Richeimer Marta Sequeira, Coordinating Professor, School of Sports of Rio Maior, Polytechnic Institute of Santarém;

10 — In compliance with paragraph h) of article 9 of the Portuguese Republic's Constitution, the Public Administration, as an employing entity, actively promotes a policy of equal opportunities for men and women in terms of access to a job and professional progression, fostering it in order to avoid all and any form of discrimination.

11 — The present competition will also be published in BEP (Public Employment Pool), on the Science and Technology Foundation website, in Portuguese and English and on the Polytechnic of Leiria website, in Portuguese and English, pursuant to article 29-B of the ECPDESP.

December 20, 2019. — The President, Rui Filipe Pinto Pedrosa.