

Public Notice no. 666/2021

1 — Under the terms of Career Statutes For Teaching Staff in Polytechnic Higher Education (*ECPDESP*), approved by Decree-Law no. 185/81, of July 1, amended by Decree-Laws no. 69/88, of March 3 and 207/2009, of August 31, and by Law no. 7/2010, of May 13, and in accordance with the Regulation of Recruitment and Hiring of Career Teaching Staff of the Polytechnic Institute of Leiria (Polytechnic of Leiria), published in the *Diário da República*, 2nd series, no. 127, of July 2, 2010, through Order no. 10990/2010, it is made public that, by order of October 28, 2020, issued by the President of the Polytechnic of Leiria, on the proposal of the Director of the School of Education and Social Sciences of Leiria of the Polytechnic Leiria, a competition for the recruitment of a Senior Lecturer is open for a period of thirty working days, from the date of publication of this Public Notice in the *Diário da República*, in the form of a contract of employment in public functions for an indefinite period of time for the subject area of Social Education - Social Pedagogy, at the School of Education and Social Sciences of the Polytechnic Institute of Leiria – 1 vacancy.

2 — Validity period: this competition is exclusively for filling above mentioned vacancy, and will finish when the admission is complete.

3 — Functional content of the category:

3.1 — According to article 2-A of *ECPDESP*, polytechnic higher education teachers are responsible for providing the teaching service that is assigned to them, and to accompany and guide the students; to develop research, cultural creation or experimental development activities; to participate in tasks of development, scientific and technological dissemination and economic and social valorisation of knowledge and to participate in the management of the respective higher education institutions.

3.2 — Under the terms of article 3(4) of *ECPDESP*, the Senior Lecturer is responsible for collaborating with the coordinating professors within the scope of a subject or scientific area and, namely: conduct and teach theoretical, theoretical-practical and practical classes; supervise, guide and monitor internships, seminars and laboratory or field work; manage, develop and carry out scientific research and experimental development activities, according to the general guidelines previously defined in the scope of the subject or scientific area; cooperate with other professors of the subject or scientific area in the coordination of programmes, teaching methodologies and general research guidelines concerning the subjects of that area.

4 — Remuneration position (article 35(1) of *ECPDESP*): “The remuneration regime applicable to career teachers and other teaching staff is defined in a separate law”— Decree-Law no. 408/89, of November 18, amended by Decree-Law no. 76/96, of June 18, and Decree-Law no. 124/99, of April 20 and Decree-Law no. 373/99, of September 18.

5 — Admission requirements:

5.1 — Under the terms of article 17 of the General Labour Law on Public Service, approved by Law no. 35/2014, of June 20, in its current wording and of article 12-E of *ECPDESP*, only candidates who satisfy all of the following general requirements, up to the date limit for submission of applications, may apply:

- a) To be over the age of 18;
- b) Not to be inhibited from carrying out public service nor be forbidden to carry out the functions for which they are applying;
- c) To have physical robustness and the psychological profile required to carry out the functions for which they are applying;

d) To have complied with the mandatory vaccination laws.

5. 2 — In compliance with article 17 of *ECPDESP*, those who hold a doctoral degree or the title of specialist in the area or related area for which the competition is open, may apply. The title of specialist mentioned in article 17 of *ECPDESP* refers to the provision of article 48 of Law no. 62/2007, of September 10 and of Decree-Law no. 206/2009, of August 31.

5. 3 — Candidates holding foreign qualifications must prove the recognition, equivalence or registration of the doctoral degree, under the terms of the applicable legislation.

6 — Application procedure:

6.1 — Applications must be submitted in person, upon receipt, or by post, by registered letter with acknowledgement of receipt, to the following postal address of the Polytechnic of Leiria: Rua General Norton de Matos, Apartado 4133, 2411 – 901 Leiria, until the deadline for submission of applications referred to in paragraph 1 of this Public Notice.

6.2 - The application request is made on paper, by filling in the form available on the website of the Polytechnic of Leiria (<https://www.ipleiria.pt/recursos-humanos/concursos/>), which must be duly dated, initialed and signed.

6.3 — Candidates must accompany the application with the following documents, duly numbered and identified:

- a) Photocopy of the certificate of academic and professional qualification or other document legally recognized for the purpose;
- b) Declaration on honour, to be given in the form referred to in point 6.2 of this public notice, on the status regarding each of the subparagraphs a), b), c) and d) of no. 5.1 of the public notice;
- c) Documents attesting that the candidate meets the legal conditions referred to in no. 5.2 of this public notice;
- d) 1 copy of the *curriculum vitae*, duly dated and signed, and must be organized in accordance with the selection and seriation criteria and the assessment and final classification system mentioned in no. 7 of this public notice;
- e) 1 copy of the documents proving the facts stated in the curriculum;
- f) 1 copy of the work and scientific development plan in line with the mission of the School of Education and Social Sciences of the Polytechnic of Leiria and the Interdisciplinary Centre of Social Sciences (CICS.NOVA.IPLeiria), for the next 6 years;
- g) List in non-editable format containing the exact identification of all submitted documents (index or list with the name of each document in the order in which they are presented).

6.4 - The documents referred to in no. 6.3 of the public notice must be delivered in digital format (CD, DVD or pen drive) duly identified, and the candidate must ensure the legibility of the files.

6.5 - The documents referred to in the previous point must, as a rule, be in the Portable Document Format (PDF), preferably in PDF/A version, except in situations where the document to be presented cannot assume the indicated format; the file name, which must be succinct, cannot contain any of the following characters: /, \, |, :, *, ?, ", (less than), and (greater than).

6.6 — The documents may be presented in Portuguese, Spanish or English. When documents proving the facts indicated in the curriculum or works mentioned in the curriculum are originally written in another language, a translation into Portuguese, Spanish or English must be provided at the same time.

6.7 — The non-presentation of the supporting documents proving the requirements of points 5.1, 5.2 and 5.3 in this public notice or its presentation after the deadline stipulated in no.1 of this public notice will lead to the exclusion of the application.

6.8 — The non-presentation of the documents related to the *curriculum vitae* submitted by the candidate or their presentation after the deadline stipulated in paragraph 1 of this notice, implies the non-valuation by the jury of the elements that they should prove.

6.9 — The presentation of false documents will lead to immediate exclusion from the competition and the reporting of the fact to the competent authority for purposes of criminal prosecution.

6.10 — The documents provided by candidates shall be returned upon request, one year after the conclusion of this competition, except in the event that this competition has been subject of judicial appeal. In this case, the return of the documents may only occur after the jurisdictional decision has become final.

7 — Selection and seriation criteria and assessment and final classification system (established under the terms of articles 11(2) (a) and article 18(1) (l) and (m) and no. 2 and 3 of Official Order No. 10 990/2010):

7.1 — Technical-Scientific and professional performance (DTCP) in which the following criteria are considered:

- a) Participation in research and development projects in the disciplinary or related area of the competition (PID);
- b) Scientific production, publications, communications and conferences at home and abroad considered relevant in the area in which the competition is open (PC);
- c) Supervision of works leading to the achievement of academic degree (OT);
- d) Participation in juries of academic examinations (JPA);
- e) Integrated researcher of Research Unit positively evaluated by FCT (II);
- f) Participation in professional training activities and in committees of scientific societies and scientific conferences considered relevant in the area in which the competition is open (FPSC).
- g) Work plan and scientific development aligned with the mission of the School of Education and Social Sciences of the Polytechnic of Leiria and the Interdisciplinary Centre of Social Sciences (CICS.NOVA.IPLeia), for the next 6 years (PTDC).

7.1.1 — The classification to be awarded in this criterion, which represents 45% of the final classification, to a maximum of 100 points, results from the application of the following formula: $DTCP = (PID + PC + OT + JPA + II + FPSC + PTDC)$, being the above criteria assessed according to the scoring grid attached.

7.2 — Candidate's pedagogic ability (CP), in which the following criteria are considered:

- a) Teaching activity. Teaching and coordination of curricular units in the area for which the competition is open (AL);
- b) Production of teaching material: quality and quantity of teaching material produced by the candidate in the area for which the competition is open (MP);
- c) Coordination and promotion of new pedagogical projects or reform and improvement of already existing projects, as well as carrying out projects with an impact on the teaching/learning process in the area for which the competition is open (CPP);
- d) Supervision of curricular internships in the scope of undergraduate or master degree in the area for which the competition is open (SE).

7.2.1 — The classification to be awarded in this criterion, which represents 45% of the final classification, to a maximum of 100 points, results from the application of the following

formula: $CP = (AL + MP + CPP + SE)$, being the above criteria assessed according to the scoring grid attached.

7.3 — Other activities relevant to the mission of the higher education institution that have been developed by the candidates (AR) in which the following criteria are considered:

- a) Exercise of executive positions in management bodies and the participation in bodies or structures of higher education institutions (ECOEI);
- b) Participation in scientific networks, associations or societies, within the area in which the competition is open (RSC).

7.3.1 — The classification to be awarded in this criterion, which represents 10% of the final classification, to a maximum of 100 points, and results from the application of the following formula: $AR = (ECOEI + RSC)$, being the above criteria assessed according to the scoring grid attached.

7.4 — The ranking of candidates for the competition will be based on the scientific and pedagogical merit evidenced by the candidates in the disciplinary area of the competition, with special emphasis on items in the field of Social Education - Social Pedagogy.

7.5 — The final classification (CF), on a scale from 0 to 100 points, will be obtained by the following formula: $CF = (0,45DTC + 0,45CP + 0,10AR)$, considering as not approved the candidates who obtain a final classification lower than 50 points and approved in absolute merit the candidates who obtain a final classification equal to or higher than 50 points.

7.6 — In the event that the final classification of all candidates for the contest is less than 50 points, the jury may review the minimum approval score on absolute merit. All results will be presented to one decimal place.

7.7 — In the reasoned assessment, the jury must also take into account the provisions of article 26 of Official Order No 10 990/2010, if the candidates are in the conditions referred to in that article.

7.8 — In case of a tie between the candidates, after obtaining the final classification, the following tiebreaker criteria shall be applied successively (until necessary):

- 1st - Best score obtained in the criterion: DTCP (Technical-Scientific and professional performance);
- 2nd - Best score obtained in the criterion: CP (Candidate's pedagogic ability).

8 — Public Hearing: The Jury may determine the holding of public hearings, which will be attended in accordance to Article 28(4) of Official Order No.10990/2010. If these public hearings are required, they shall take place between the 20th and 70th days following the deadline for submission of applications and all candidates shall be informed at least five days in advance of the date and place of the public hearings.

9 - Members of the jury:

President of the jury:

Maria Isabel Alves Rodrigues Pereira, Pro-President of Polytechnic Institute of Leiria, appointed under the terms of article 23(1)(a) of *ECPDESP*.

Permanent members:

José Antonio Caride Gómez, Full Professor, University of Santiago de Compostela;

Américo Nunes Peres, Associate Professor with aggregation (retired), University of Trás-os-Montes e Alto Douro;
 Isabel Maria de Carvalho Baptista, Associate Professor, Catholic University of Porto;
 Ricardo Manuel das Neves Vieira, Principal Coordinating Professor, Polytechnic Institute of Leiria;
 José Carlos Laranjo Marques, Principal Coordinating Professor, Polytechnic Institute of Leiria.

Substitute members:

Abílio José Maroto Amiguiño, Coordinating Professor, Polytechnic Institute of Portalegre;
 Esperança do Rosário Jales Ribeiro, Coordinating Professor with Aggregation, School of Education of the Polytechnic Institute of Viseu.

10 — In compliance article 9 h) of the Constitution of the Portuguese Republic, the Public Administration, as an employing entity, actively promotes a policy of equal opportunities for men and women in terms of access to a job and professional progression, providing scrupulously in order to avoid all and any form of discrimination.

11 — The present competition will also be published in BEP (Public Employment Pool), on the website of the Science and Technology Foundation, in Portuguese and English and on the website of the Polytechnic of Leiria, in Portuguese and English, under the terms of article 29-B of *ECPDESP*.

May 18, 2021. — The President, Rui Filipe Pinto Pedrosa.

ANNEX

SCORING GRID

1 — Technical-Scientific and professional performance (DTCP) – 45% of the final classification

Criteria	Curricular items to be valued	Scoring
a) PID – active participation in research and development projects, in the disciplinary or related area of the competition <u>Maximum: 10 points</u>	i) For each coordination in a research project resulting from competitive tenders	Up to 5 points
	ii) For each participation in a research project resulting from competitive tenders	Up to 2,5 points
	iii) For each coordination in a funded research project	Up to 4 points
	iv) For each coordination in an unfunded research project	Up to 2,5 points
	v) For each coordinator in an unfunded research project	Up to 1 point
	vi) For each participation in an unfunded research project	Up to 0,5 points
b) PC – scientific production, publications, communications and conferences at home and abroad and its sharing with the scientific community, in the disciplinary or related area of the competition <u>Maximum: 45 points</u>	i) Author and/or co-author of a scientific book	Up to 6 points
	ii) Editor and/or co-editor of a scientific book	Up to 4 points
	iii) For each publication of a book chapter	Up to 2 points
	iv) For each scientific article published in scientific journal SCOPUS or Web of Science	Up to 4 points
	v) For each scientific article published in other scientific journals (national or international) with peer review	Up to 2 points
	vi) For each communication presented at a conference, scientific meeting or national seminar, published in the respective minutes	Up to 1 point
	vii) For each communication presented at a conference, scientific meeting or international seminar, published in the	Up to 2 points

	respective minutes	
	viii) Author and or co-author of scientific report or working paper	Up to 1 point
	ix) Other scientific outputs considered relevant	Up to 0,5 points
c) OT: supervision or co-supervision of doctoral theses, dissertations, projects and final master reports <u>Maximum: 10 points</u>	i) For each supervision or co-supervision of doctoral theses already	Up to 5 points
	ii) For each supervision or co-supervision of dissertations, projects and final master reports already completed	Up to 2 points
d) JPA: participation in juries of academic examinations, as examiner <u>Maximum: 5 points</u>	i) For each participation in doctoral juries	Up to 5 points
	ii) For each participation in master's juries or the award of a title of specialist	Up to 2 points
e) II: Integrated researcher of Research Unit positively evaluated by the Foundation for Science and Technology (FCT)	i) Integrated researcher of Research Unit evaluated with at least <i>Good</i> by FCT	10 points
f) FPSC: participation in professional training activities and in committees of scientific societies and scientific conferences considered relevant in the area in which the competition is open <u>Maximum value: 10 points</u>	i) For each organization of professional training courses duly accredited or certified	Up to 2,5 points
	ii) For each integration in scientific committee of scientific conferences/events of scientific societies or organizations, in the area in which the competition is open (CC)	Up to 2,5 points
g) PTDC: the following contributions aligned with the mission of the School of Education and Social Sciences of the Polytechnic of Leiria and the Interdisciplinary Centre of Social Sciences (CICS.NOVA.IPLeiria), for the next 6 years <u>Maximum value:10 points</u>	i) Contribution to the fulfilment of the institution's mission, with regard to the development of teaching in the area of the competition, including the international dimension	Up to 5 points
	ii) Contribution to the fulfilment of the institution's mission, with regard to the development of research, including the international dimension	Up to 5 points

2 — Candidate's pedagogic ability (CP) – 45% of the final classification

Criteria	Curricular items to be valued	Scoring
a) AL: teaching and coordination of curricular units in the area for which the competition is open <u>Maximum: 40 points</u>	i) Professional experience and dedication to teaching in higher education	4 points (for school year)
	ii) For each coordination of curricular unit in the subject area for which the competition is open	3 points
	iii) For each curricular unit taught in the subject area for which the competition is open	2 points
b) MP: quality and quantity of pedagogical material produced <u>Maximum: 15 points</u>	i) For each curricular unit with its own pedagogical material regarding curricular units in the area for which the competition is open	Up to 1 point
c) CPP: coordination and promotion of new pedagogical projects <u>Maximum: 20 points</u>	i) For each promotion of new pedagogical projects (e.g. development of new courses and respective curricular unit programmes, creation and coordination of new study programmes)	Up to 7,5 points
d) SE: coordination or supervision of internships <u>Maximum: 25 points</u>	i) For each supervision of curricular internships within the scope of undergraduate degrees or CTeSP in the area for which the competition is open	Up to 2,5 points

3 — Other activities relevant to the mission of the higher education institution developed by the candidates (AR) – 10% of the final classification

Criteria	Curricular items to be valued	Scoring
a) ECOEI: exercise of executive positions in management bodies and the participation in bodies or structures of higher education institutions <u>Maximum: 40 points</u>	i) For each year of mandate fulfilled as a member in bodies of the institution or of organic or research units of the higher education institution ii) For each year of exercise fulfilled in the institution's structures, such as scientific and pedagogical committees of higher education courses in the area of the competition	Up to 5 points Up to 5 points
b) RSC: participation in scientific networks, associations or societies <u>Maximum: 60 points</u>	i) For each year of participation in scientific networks, associations or societies	Up to 5 points
