

1 — Under the terms of Career Statutes For Teaching Staff in Polytechnic Higher Education (*ECPDESP*), approved by Decree-Law no. 185/81, of July 1, amended by Decree-Laws no. 69/88, of March 3 and 207/2009, of August 31, and by Law no. 7/2010, of May 13, and in accordance with the Regulation of Recruitment and Hiring of Career Teaching Staff of the Polytechnic Institute of Leiria (Polytechnic of Leiria), published in the *Diário da República*, 2nd series, no. 127, of July 2, 2010, through Order no. 10990/2010, it is made public that, by order of December 10, 2020, issued by the President of the Polytechnic of Leiria, on the proposal of the Director of the School of Education and Social Sciences of Leiria of the Polytechnic Leiria, a competition for the recruitment of a Senior Lecturer is open for a period of thirty working days, from the date of publication of this Public Notice in the *Diário da República*, in the form of a contract of employment in public functions for an indefinite period of time for the disciplinary area of Educational and Developmental Psychology, at the School of Education and Social Sciences of the Polytechnic Institute of Leiria – 1 vacancy.

2 — Validity period: this competition is exclusively for filling above mentioned vacancy, and will finish when the admission is complete.

3 — Functional content of the category:

3.1 — According to article 2-A of *ECPDESP*, polytechnic higher education teachers are responsible for providing the teaching service that is assigned to them, and to accompany and guide the students; to develop research, cultural creation or experimental development activities; to participate in tasks of development, scientific and technological dissemination and economic and social valorisation of knowledge and to participate in the management of the respective higher education institutions.

3.2 — Under the terms of article 3(4) of *ECPDESP*, the Senior Lecturer is responsible for collaborating with the coordinating professors within the scope of a subject or scientific area and, namely: conduct and teach theoretical, theoretical-practical and practical classes; supervise, guide and monitor internships, seminars and laboratory or field work; manage, develop and carry out scientific research and experimental development activities, according to the general guidelines previously defined in the scope of the subject or scientific area; cooperate with other professors of the subject or scientific area in the coordination of programmes, teaching methodologies and general research guidelines concerning the subjects of that area.

4 — Remuneration position (article 35(1) of *ECPDESP*): “The remuneration regime applicable to career teachers and other teaching staff is defined in a separate law” — Decree-Law no. 408/89, of November 18, amended by Decree-Law no. 76/96, of June 18, and Decree-Law no. 124/99, of April 20 and Decree-Law no. 373/99, of September 18.

5 — Admission requirements:

5.1 — Under the terms of article 17 of the General Labour Law on Public Service, approved by Law no. 35/2014, of June 20, in its current wording and of article 12-E of *ECPDESP*, only candidates who satisfy all of the following general requirements, up to the date limit for submission of applications, may apply:

- a) To be over the age of 18;
- b) Not to be inhibited from carrying out public service nor be forbidden to carry out the functions for which they are applying;
- c) To have physical robustness and the psychological profile required to carry out the functions for which they are applying;
- d) To have complied with the mandatory vaccination laws.

5. 2 — In compliance with article 17 of *ECPDESP*, those who hold a doctoral degree or the title of specialist in the area or related area for which the competition is open, may apply. The title of specialist mentioned in article 17 of *ECPDESP* refers to the provision of article 48 of Law no. 62/2007, of September 10 and of Decree-Law no. 206/2009, of August 31.

5. 3 — Candidates holding foreign qualifications must prove the recognition, equivalence or registration of the doctoral degree, under the terms of the applicable legislation.

6 — Application procedure:

6.1 — Applications must be submitted in person, upon receipt, or by post, by registered letter with acknowledgement of receipt, to the following postal address of the Polytechnic of Leiria: Rua General Norton de Matos, Apartado 4133, 2411 – 901 Leiria, until the deadline for submission of applications referred to in paragraph 1 of this Public Notice.

6.2 - The application request is made on paper, by filling in the form available on the website of the Polytechnic of Leiria (<https://www.ipleiria.pt/recursos-humanos/concursos/>), which must be duly dated, initialed and signed.

6.3 — Candidates must accompany the application with the following documents, duly numbered and identified:

- a) Photocopy of the certificate of academic and professional qualification or other document legally recognized for the purpose;
- b) Declaration on honour, to be given in the form referred to in point 6.2 of this public notice, on the status regarding each of the subparagraphs a), b), c) and d) of no. 5.1 of the public notice;
- c) Documents attesting that the candidate meets the legal conditions referred to in no. 5.2 of this public notice;
- d) 1 copy of the *curriculum vitae*, duly dated and signed, and must be organized in accordance with the selection and seriation criteria and the assessment and final classification system mentioned in no. 7 of this public notice;
- e) 1 copy of the documents proving the facts stated in the curriculum;
- f) 1 copy of the work and scientific development plan in line with the mission of the School of Education and Social Sciences of the Polytechnic of Leiria and the Interdisciplinary Centre of Social Sciences (CICS.NOVA.IPLeiria), for the next 6 years;
- g) List in non-editable format containing the exact identification of all submitted documents (index or list with the name of each document in the order in which they are presented).

6.4 - The documents referred to in no. 6.3 of the public notice must be delivered in digital format (CD, DVD or pen drive) duly identified, and the candidate must ensure the legibility of the files.

6.5 - The documents referred to in the previous point must, as a rule, be in the Portable Document Format (PDF), preferably in PDF/A version, except in situations where the document to be presented cannot assume the indicated format; the file name, which must be succinct, cannot contain any of the following characters: /, \, |, :, *, ?, ", (less than), and (greater than).

6.6 — The documents may be presented in Portuguese, Spanish or English. When documents proving the facts indicated in the curriculum or works mentioned in the curriculum are originally written in another language, a translation into Portuguese, Spanish or English must be provided at the same time.

6.7 — The non-presentation of the supporting documents proving the requirements of points 5.1, 5.2 and 5.3 in this public notice or its presentation after the deadline stipulated in no.1 of this public notice will lead to the exclusion of the application.

6.8 — The non-presentation of the documents related to the *curriculum vitae* submitted by the candidate or their presentation after the deadline stipulated in paragraph 1 of this notice, implies the non-valuation by the jury of the elements that they should prove.

6.9 — The presentation of false documents will lead to immediate exclusion from the competition and the reporting of the fact to the competent authority for purposes of criminal prosecution.

6.10 — The documents provided by candidates shall be returned upon request, one year after the conclusion of this competition, except in the event that this competition has been subject of judicial appeal. In this case, the return of the documents may only occur after the jurisdictional decision has become final.

7 — Selection and seriation criteria and assessment and final classification system (established under the terms of articles 11(2) (a) and article 18(1) (l) and (m) and no. 2 and 3 of Official Order No. 10 990/2010):

7.1 — Technical-Scientific and professional performance (DTC) in which the following criteria are considered:

- a) Participation in research and development projects within research centres or units, in the disciplinary areas or related area for which the competition is open (PID);
- b) Scientific production, publications, communications and conferences at home and abroad (PC);
- c) Supervision or co-supervision of works leading to the achievement of an academic degree in the disciplinary areas or in the related area for which the competition is open (OT);
- d) Participation in juries of academic examinations and argumentation of theses leading to an academic degree in the disciplinary areas or in the related area for which the competition is open (JPA);
- e) Participation in committees of scientific societies or scientific conferences considered relevant in the area in which the competition is open (CSC);
- f) Time of research service under the Scientific Research Career Statute in a higher education institution (TSI);
- g) Integrated researcher of Research Unit positively evaluated by the Foundation for Science and Technology - FCT (II);
- h) Title of psychologist specialist in the professional area in Educational Psychology assigned by the Portuguese Order of Psychologists (EPE);
- i) Work plan and scientific development aligned with the mission of the School of Education and Social Sciences of the Polytechnic of Leiria and the research units where the candidate is formally integrated, with intervention in the scientific area of the competition [Centre for Studies in Education and Innovation - CI&DEI; Life Quality Research Centre - CIEQV] (PTDC).

7.1.1 — The classification to be awarded in this criterion, which represents 45% of the final classification, to a maximum of 100 points, results from the application of the following formula: $DTC = (PID + PC + OT + JPA + CSC + TSI + II + EPE + PTDC)$, being the above criteria assessed according to the scoring grid attached.

7.2 — Candidate's pedagogic ability (CP), in which the following criteria are considered:

- a) Length of teaching service in higher education institutions (TSD);
- b) Coordination and/or participation in the preparation or revision/adaptation of programmes and teaching of curricular units in higher education (CPP);
- c) Participation in the preparation of programmes, manuals and production of pedagogical material to support teaching activities, use of new teaching and learning technologies. Quality and quantity of the pedagogical material produced by the candidate, in the disciplinary areas or in the related area for which the competition is open (MP);

- d) Supervision of curricular internships, namely undergraduate and master degree, in the disciplinary areas or in the related area for which the competition is open (SE);
- e) Evaluation of teaching performance (ADD);
- f) Other training activities (OAF).

7.2.1 — The classification to be awarded in this criterion, which represents 45% of the final classification, to a maximum of 100 points, results from the application of the following formula: $CP = (TSD + CPP + MP + SE + ADD + OAF)$, being the above criteria assessed according to the scoring grid attached.

7.3 — Other activities relevant to the mission of the higher education institution that have been developed by the candidates (AR) in which the following criteria are considered:

- a) Exercise of positions and the participation in bodies or structures of the higher education institution (ECOI);
- b) Participation in working groups, programs, projects and/or activities connected to the community, in the disciplinary areas or in the related area for which the competition is open (PC).

7.3.1 — The classification to be awarded in this criterion, which represents 10% of the final classification, to a maximum of 100 points, and results from the application of the following formula: $AR = (ECOI + PC)$, being the above criteria assessed according to the scoring grid attached.

7.4 — The final classification (CF), on a scale from 0 to 100 points, will be obtained by the following formula: $CF = (0,45DTC + 0,45CP + 0,10AR)$, considering as not approved in absolute merit the candidates who obtain a final classification lower than 50 points and approved in absolute merit the candidates who obtain a final classification equal to or higher than 50 points. All results will be presented to one decimal place.

7.5 — In the reasoned assessment, the jury must also take into account the provisions of article 26 of Official Order No 10 990/2010, if the candidates are in the conditions referred to in that article.

7.6 — In the event that the final classification of all candidates for the contest is less than 50 points, the jury may review the minimum approval score in absolute merit.

7.7 — In case of a tie between the candidates, after obtaining the final classification, the following tiebreaker criteria shall be applied successively (until necessary):

- 1st - Best score obtained in the criterion: Candidate's pedagogic ability (CP);
- 2nd - Best score obtained in the Work plan and scientific development aligned with the mission of the School of Education and Social Sciences of the Polytechnic of Leiria and the research units that ESECS - Polytechnic of Leiria formally integrates, with intervention in the scientific area of the competition [Centre for Studies in Education and Innovation - CI&DEI; Life Quality Research Centre - CIEQV] (PTDC).

7.7.1 — In applying these tiebreaker criteria, the maximum scores provided for the respective criteria shall not be considered.

8 — Public Hearing: The Jury may determine the holding of public hearings, which will be attended in accordance to Article 28(4) of Official Order No.10990/2010. If these public hearings are required, they shall take place between the 20th and 70th days following the deadline for submission of applications and all candidates shall be informed at least five days in advance of the date and place of the public hearings.

9 - Members of the jury:

President of the jury:

Maria Isabel Alves Rodrigues Pereira, Pro-President of Polytechnic Institute of Leiria, appointed under the terms of article 23(1)(a) of *ECPDESP*.

Permanent members:

- Ana Paula Pereira de Oliveira Cardoso, Principal Coordinating Professor, School of Education of the Polytechnic Institute of Viseu;
- Maria João Cardona Correia Antunes, Coordinating Professor, School of Education of the Polytechnic Institute of Santarém;
- Isabel Maria Esteves da Silva Ferreira, Coordinating Professor, School of Education of the Polytechnic Institute of Portalegre;
- Graça Maria Santos Batista Seco, Coordinating Professor, School of Education and Social Sciences of the Polytechnic Institute of Leiria;
- Maria Antónia Belchior Barreira Barreto, Coordinating Professor, School of Education and Social Sciences of the Polytechnic Institute of Leiria.

Substitute members:

- João Manuel dos Santos Rosa, Coordinating Professor, School of Education of the Polytechnic Institute of Lisbon;
- Maria João dos Santos Amante Rodrigues Sebastião, Coordinating Professor, School of Education of the Polytechnic Institute of Viseu.

10 — In compliance article 9 h) of the Constitution of the Portuguese Republic, the Public Administration, as an employing entity, actively promotes a policy of equal opportunities for men and women in terms of access to a job and professional progression, providing scrupulously in order to avoid all and any form of discrimination.

11 — The present competition will also be published in BEP (Public Employment Pool), on the website of the Science and Technology Foundation, in Portuguese and English and on the website of the Polytechnic of Leiria, in Portuguese and English, under the terms of article 29-B of *ECPDESP*.

May 18, 2021. — The President, Rui Filipe Pinto Pedrosa.

ANNEX

SCORING GRID

1 — Technical-Scientific and professional performance (DTC) – 45% of the final classification

Criteria	Curricular items to be valued	Scoring
a) PID: participation in research and development projects within research centres or units, in the disciplinary areas or related area for which the competition is open <u>Maximum: 10 points</u>	i) For each participation in international research and development projects	5 points
	ii) For each participation in national research and development projects	3 points
b) PC: scientific production, publications, communications and conferences at home and abroad and its sharing with the scientific community	i) For each book published (authorship/co-authorship, organization or edition)	5 points
	ii) For each book chapter (authorship/co-authorship)	4 points
	iii) For each scientific article published in an international journal with peer review	3 points
	iv) For each scientific article published in a national magazine with peer review	2 points

<u>Maximum: 30 points</u>	v) For each publication in international minutes	2 points
	vi) For each publication in national minutes	1 point
	vii) For each communication at a conference, scientific meeting or international seminar	1,5 points
	viii) For each oral communication or report at a conference, scientific meeting or national seminar	1 point
	ix) For each poster	0,5 points
c) OT: supervision or co-supervision of works leading to the achievement of an academic degree in the disciplinary areas or in the related area for which the competition is open	i) For each supervision or co-supervision of doctoral theses already completed	5 points
	ii) For each supervision or co-supervision of dissertations, projects and final master reports already completed	4 points
	iii) For each supervision or co-supervision of final course monograph	2 points
	iv) For each supervision of internship report	1 point
<u>Maximum: 12 points</u>		
d) JPA: participation in juries of academic examinations leading to an academic degree, in the disciplinary areas or in the related area for which the competition is open	i) For each participation in juries of academic exams as examiner	2 points
	ii) For each participation in juries of academic exams as non-examiner	1 point
<u>Maximum: 10 points</u>		
e) CSC: participation in committees of scientific societies or scientific conferences considered relevant in the area in which the competition is open	i) For each year of participation in a scientific society committee	1 point
	ii) For each participation in scientific conference committee and other scientific events	2 points
	iii) For each peer review of papers submitted for publication	3 points
<u>Maximum: 10 points</u>		
f) TSI: time of research service under the Scientific Research Career Statute in a higher education institution	i) For each year of service	1 point
<u>Maximum: 3 points</u>		
g) II: integrated researcher of Research Unit positively evaluated by FCT	i) For each participation as integrated researcher in a Research Unit with an evaluation of GOOD or higher by FCT	5 points
<u>Maximum: 5 points</u>		
h) EPE: title of psychologist specialist in the professional area in Educational Psychology assigned by the Portuguese Order of Psychologists	i) Title of psychologist specialist in the professional area in Educational Psychology assigned by the Portuguese Order of Psychologists	5 points
i) PTDC: work plan and scientific development aligned with the mission of the School of Education and Social Sciences of the Polytechnic of Leiria and the research units where the candidate is formally integrated, with intervention in the scientific area of the competition (Centre for Studies in Education and Innovation - CI&DEI; Life Quality Research Centre – CIEQV)	i) Structure of the plan	4 points
	ii) Description of tasks and schedule	3 points
	iii) Creativity and innovation of the plan	5 points
	iv) Alignment with the mission and strategic objectives of ESECS and the Research Units	5 points
	v) Dissemination and expected application of the results	3 points
<u>Maximum: 20 points</u>		

2 — Candidate's pedagogic ability (CP) – 45% of the final classification

Criteria	Curricular items to be valued	Scoring
a) TSD: length of teaching service in higher education institutions	i) For each full academic year of full-time teaching service	3 points
	ii) For each academic semester of part-time teaching service	2 points
<u>Maximum: 20 points</u>		
	i) For each curricular unit coordinated in the disciplinary area or related area for which the competition is open	3 points

b) CPP: coordination and/or participation in the preparation or revision/adaptation of programmes and teaching of curricular units in higher education <u>Maximum: 45 points</u>	ii) For each curricular unit taught in the disciplinary area or related area for which the competition is open	2 points
	iii) For each curricular unit taught in 2nd cycle courses	1,5 points
	iv) For each curricular unit taught in distance learning courses	1,5 points
	v) For each curricular unit taught in the other study cycles	1 point
c) MP: participation in the preparation of programmes, manuals and production of pedagogical material to support teaching activities, use of new teaching and learning technologies. Quality and quantity of the pedagogical material produced by the candidate, in the disciplinary areas or in the related area for which the competition is open <u>Maximum: 15 points</u>	i) Participation in the preparation and/or review/adaptation of curricular unit programmes in the disciplinary area or related area for which the competition is open	2 points (per programme)
	ii) Participation in the preparation and/or review/adaptation of programmes of other curricular units	1 point (per programme)
	iii) Development and production of teaching materials (by physical or electronic means) to support the teaching activity	2 points (per material)
d) SE: supervision of curricular internships of CTESP, undergraduate and master's degrees, in the disciplinary areas or in the related area for which the competition is open <u>Maximum: 10 points</u>	i) For each supervision of curricular internship of Higher Professional Technical and/or undergraduate courses	2 points (for each year / student)
	ii) For each supervision of master's curricular internship	3 points (for each year / student)
e) ADD: evaluation of teaching performance <u>Maximum: 5 points</u>	i) For each evaluation of teaching performance of GOOD or higher on a full-time basis in higher education	3 points
	ii) For each evaluation of teaching performance of GOOD or higher on a part-time basis in higher education	2 points
f) OAF: other training activities <u>Maximum: 5 points</u>	i) Organization and promotion of accredited training activities, workshops, practical sessions in the disciplinary area or in the related area for which the competition is open	4 points
	ii) Organization and promotion of non-accredited training activities within the scope of the competent bodies/entities	2 points

3 — Other activities relevant to the mission of the higher education institution developed by the candidates (AR) – 10% of the final classification

Criteria	Curricular items to be valued	Scoring
a) ECOI: exercise of positions and the participation in bodies or structures of the higher education institution <u>Maximum: 50 points</u>	i) For each year of mandate fulfilled as a member in bodies of a higher education institution, an organic unit of a higher education institution or a research and development unit	10 points (per body)
	ii) For each year and course as Coordinator or member of Scientific and Pedagogical Committees	5 points
b) PC: participation in working groups, programs, projects and/or activities connected to the community, in the disciplinary areas or in the related area for which the competition is open <u>Maximum: 50 points</u>	i) For each participation in knowledge transfer projects and/or activities (PSER or similar) and/or community-based projects in which the higher education institution is included	20 points
	ii) For each participation in a working group of a research and development unit with the aim of training its researchers	10 points
	iii) For each coordination or participation in a project and/or practical activity connected to the community	5 points