

1 — Under the terms of Career Statutes For Teaching Staff in Polytechnic Higher Education (*ECPDESP*), approved by Decree-Law no. 185/81, of July 1, amended by Decree-Laws no. 69/88, of March 3 and no. 207/2009, of August 31, and by Law no. 7/2010, of May 13, and in accordance with the Regulation of Recruitment and Hiring of Career Teaching Staff of the Polytechnic Institute of Leiria (Polytechnic of Leiria), published in the *Diário da República*, 2nd series, no. 127, of July 2, 2010, through Order no. 10990/2010, it is made public that, by order of December 17, 2020, issued by the President of the Polytechnic of Leiria, on the proposal of the Director of the School of Education and Social Sciences of Leiria of the Polytechnic Leiria, a competition for the recruitment of a Senior Lecturer is open for a period of thirty working days, from the date of publication of this Public Notice in the *Diário da República*, in the form of a contract of employment in public functions for an indefinite period of time for the subject area of First Language and Literature – Modern and Contemporary Portuguese Literature, at the School of Education and Social Sciences of the Polytechnic Institute of Leiria – 1 vacancy.

2 — Validity period: this competition is exclusively for filling above-mentioned vacancy, and will finish when the admission is complete.

3 — Functional content of the category:

3.1 — According to article 2-A of *ECPDESP*, polytechnic higher education teachers are responsible for providing the teaching service that is assigned to them, and to accompany and guide the students; to develop research, cultural creation or experimental development activities; to participate in tasks of development, scientific and technological dissemination and economic and social valorisation of knowledge and to participate in the management of the respective higher education institutions.

3.2 — Under the terms of article 3(4) of *ECPDESP*, the Senior Lecturer is responsible for collaborating with the coordinating professors within the scope of a subject or scientific area and, namely: conduct and teach theoretical, theoretical-practical and practical classes; supervise, guide and monitor internships, seminars and laboratory or field work; manage, develop and carry out scientific research and experimental development activities, according to the general guidelines previously defined in the scope of the subject or scientific area; cooperate with other professors of the subject or scientific area in the coordination of programmes, teaching methodologies and general research guidelines concerning the subjects of that area.

4 — Remuneration position (article 35(1) of *ECPDESP*): “The remuneration regime applicable to career teachers and other teaching staff is defined in a separate law” — Decree-Law no. 408/89, of November 18, amended by Decree-Law no. 76/96, of June 18, and Decree-Law no. 124/99, of April 20 and Decree-Law no. 373/99, of September 18.

5 — Admission requirements:

5.1 — Under the terms of article 17 of the General Labour Law on Public Service, approved by Law no. 35/2014, of June 20, in its current wording and of article 12-E of *ECPDESP*, only candidates who satisfy all of the following general requirements, up to the date limit for submission of applications, may apply:

a) To be over the age of 18;

b) Not to be inhibited from carrying out public service nor be forbidden to carry out the functions for which they are applying;

c) To have physical robustness and the psychological profile required to carry out the functions for which they are applying;

d) To have complied with the mandatory vaccination laws.

5.2 — In compliance with article 17 of *ECPDESP*, those who hold a doctoral degree or the title of specialist in the area or related area for which the competition is open, may apply. The title of specialist mentioned in article 17 of *ECPDESP* refers to the provision of article 48 of Law no. 62/2007, of September 10 and of Decree-Law no. 206/2009, of August 31.

5.3 — Candidates holding foreign qualifications must prove the recognition, equivalence or registration of the doctoral degree, under the terms of the applicable legislation.

6 — Application procedure:

6.1 — Applications must be submitted in person, upon receipt, or by post, by registered letter with acknowledgement of receipt, to the following postal address of the Polytechnic of Leiria: Rua General Norton de Matos, Apartado 4133, 2411 – 901 Leiria, until the deadline for submission of applications referred to in paragraph 1 of this Public Notice.

6.2 — The application request is made on paper, by filling in the form available on the website of the Polytechnic of Leiria (<https://www.ipleiria.pt/recursos-humanos/concursos/>), which must be duly dated, initialled and signed.

6.3 — Candidates must accompany the application with the following documents, duly numbered and identified:

a) Photocopy of the certificate of academic and professional qualification or other document legally recognized for the purpose;

b) Declaration on honour, to be given in the form referred to in point 6.2 of this public notice, on the status regarding each of the subparagraphs a), b), c) and d) of no. 5.1 of the public notice;

c) Documents attesting that the candidate meets the legal conditions referred to in no. 5.2 of this public notice;

d) 1 copy of the curriculum vitæ, duly dated and signed, and must be organized in accordance with the selection and seriation criteria and the assessment and final classification system mentioned in no. 7 of this public notice with numbering according to this system and referencing each element through corresponding sub-numbering;

e) 1 copy of the documents proving the facts stated in the curriculum, adopting the same referencing system for each element, indicated in the previous subparagraph;

f) List in non-editable format containing the exact identification of all submitted documents (index or list with the name of each document in the order in which they are presented, adopting, in the applicable cases, the same referencing system for each element, indicated in the previous subparagraphs).

6.4 — The documents referred to in no. 6.3 of the public notice must be delivered in digital format (CD, DVD or pen drive) duly identified, and the candidate must ensure the legibility of the files.

6.5 - The documents referred to in the previous point must, as a rule, be in the Portable Document Format (PDF), preferably in PDF/A version, except in situations where the document

to be presented cannot assume the indicated format; the file name, which must be succinct, cannot contain any of the following characters: /, \, |, :, *, ?, ", (less than), and (greater than).

6.6 — The documents may be presented in Portuguese, Spanish or English. When documents proving the facts indicated in the curriculum or works mentioned in the curriculum are originally written in another language, a translation into Portuguese, Spanish or English must be provided at the same time.

6.7 — The non-presentation of the supporting documents proving the requirements of points 5.1, 5.2 and 5.3 in this public notice or its presentation after the deadline stipulated in no.1 of this public notice will lead to the exclusion of the application.

6.8 — The non-presentation of the documents related to the curriculum vitae submitted by the candidate or their presentation after the deadline stipulated in paragraph 1 of this notice, implies the non-valuation by the jury of the elements that they should prove.

6.9 — The presentation of false documents will lead to immediate exclusion from the competition and the reporting of the fact to the competent authority for purposes of criminal prosecution.

6.10 — The documents provided by candidates shall be returned upon request, one year after the conclusion of this competition, except in the event that this competition has been subject of judicial appeal. In this case, the return of the documents may only occur after the jurisdictional decision has become final.

7 — Selection and seriation criteria and assessment and final classification system (established under the terms of articles 11(2) (a) and article 18(1) (l) and (m) and no. 2 and 3 of Official Order No. 10 990/2010):

7.1 — Technical-Scientific and professional performance (DTCP) in which the following criteria are considered:

- a) The participation in research and development projects (PID);
- b) The scientific production, publications, communications and conferences at home and abroad (PC);
- c) The supervision of works leading to the achievement of academic degree (OT);
- d) The participation in juries of academic examinations and discussion of theses leading to academic degree (JPA);
- e) Participation in professional activities and in scientific and organizing committees of conferences, relevant to the area in which the competition is open (ANP);
- f) Scientific development project in line with the mission of the School of Education and Social Sciences (ESECS) of the Polytechnic of Leiria and the research units that ESECS – Polytechnic of Leiria formally integrates, with intervention in the scientific area of the competition (Centre for Studies in Education and Innovation - CI&DEI; Interdisciplinary Centre of Social Sciences (CICS.NOVA.IPLLeiria) (PDC).

7.1.1 — The classification to be awarded in this criterion, which represents 45% of the final classification, to a maximum of 100 points, results from the application of the following formula:

DTCP = (PID + PC + OT + JPA + ANP + PDC), being the above criteria assessed according to the scoring grid attached.

7.2 — Candidate's pedagogic ability (CP), in which the following criteria are considered:

- a) The teaching and coordination of curricular units in the disciplinary area for which the competition is open (LCU);
- b) The elaboration of programmes, manuals and materials to support the teaching activities produced by the candidate in the disciplinary for which the competition is open (PMM);
- c) The supervision of curricular internships, pedagogical practices and other activities of the same nature in the curricular or related area for which the competition is open (SEP)
- d) The experience as a trainer in the curricular area for which the competition is open. (SEP);

7.2.1 — The classification to be awarded in this criterion, which represents 45% of the final classification, to a maximum of 100 points, results from the application of the following formula: $CP = (LCU+PMM+SEP+EF)$, being the above criteria assessed according to the scoring grid attached.

7.3 — Other activities relevant to the mission of higher education institutions that have been developed by the candidates (AR), in which the following criteria are considered:

- a) The exercise of executive positions and in management bodies, in other bodies or structures of the institution (CDO);
- b) The participation in projects or activities of a practical nature, within the disciplinary area in which the competition is open (PPA);
- c) The coordination of courses and participation in scientific and pedagogical committees (CCCP).

7.3.1 — The classification to be awarded in this criterion, which represents 10% of the final classification, to a maximum of 100 points, results from the application of the following formula: $AR = (CDO + PPA+CCCP)$, being the above criteria assessed according to the scoring grid attached.

7.4 — The ranking of the candidates for the competition will be based on the scientific and pedagogical merit evidenced by the candidates in the disciplinary area of the competition.

7.5 — The final classification (CF), on a scale from 0 to 100 points, will be obtained by the following formula: $CF = (0,45DTCP + 0,45CP + 0,10AR)$, considering as not approved the candidates who obtain a final classification lower than 50 points and approved in absolute merit the candidates who obtain a final classification equal to or higher than 50 points.

7.6 — In the event that the final classification of all candidates for the contest is less than 50 points, the jury may review the minimum approval score in absolute merit. All results will be presented to one decimal place.

7.7 - In case of divergence between the elements of the jury, resulting from a different assessment of the elements presented, the jury will carry out a joint analysis and will assign a score for each curricular item to be valued (sub-criterion) in which there is a divergence, and this value should be considered for calculating the classification in each criterion and, subsequently, of the final classification.

7.8 — In the reasoned assessment, the jury must also take into account the provisions of article 26 of Official Order No 10 990/2010, if the candidates are in the conditions referred to in that article.

7.9 — In case of a tie between candidates, after obtaining the final classification, the following criteria will be applied, considering the score obtained as a whole, maintaining the established maximum limits: DTCP+CP+AR.

If the tie remains, the successive application will be carried out, in the order presented, disregarding the maximum limits:

1st) Best score obtained in the criterion: Technical-Scientific and professional performance (DTCP);

2nd) Best score obtained in the criterion: Candidate's pedagogic ability (CP);

3rd) Best score obtained in the criterion: Other activities relevant to the mission of higher education institutions that have been developed by the candidates (AR).

8 — Public Hearing: The Jury may determine the holding of public hearings, which will be attended in accordance to Article 28(4) of Official Order No.10990/2010. If these public hearings are required, they shall take place between the 20th and 70th days following the deadline for submission of applications and all candidates shall be informed at least five days in advance of the date and place of the public hearings.

9 — Members of the jury:

President of the jury:

Rita Alexandra Cainço Dias Cadima, Vice-President of the Polytechnic Institute of Leiria, appointed under the terms of article 23(1)(a) of *ECPDESP*.

Permanent members:

Carlos Francisco Mafra Ceia, Full Professor of the Faculty of Social and Human Sciences, of the Nova University of Lisbon;

José Augusto Cardoso Bernardes, Full Professor of the Faculty of Arts and Humanities of the University of Coimbra;

Pedro Balas Custódio, Coordinating Professor of the School of Education of the Polytechnic Institute of Coimbra;

Luís Filipe Tomás Barbeiro, Principal Coordinating Professor of the School of Education and Social Sciences of the Polytechnic Institute of Leiria;

Cristina Maria Alexandre Nobre, Coordinating Professor of the School of Education and Social Sciences of the Polytechnic Institute of Leiria.

Substitute members:

Luciano José dos Santos Baptista Pereira, Coordinating Professor of the School of Education of the Polytechnic Institute of Setúbal;

José António Magalhães Gomes, Coordinating Professor of the School of Education of the Polytechnic Institute of Porto.

10 — In compliance article 9 h) of the Constitution of the Portuguese Republic, the Public Administration, as an employing entity, actively promotes a policy of equal opportunities for men and women in terms of access to a job and professional progression, providing scrupulously in order to avoid all and any form of discrimination.

11 — The present competition will also be published in BEP (Public Employment Pool), on the website of the Science and Technology Foundation, in Portuguese and English and on the website of the Polytechnic of Leiria, in Portuguese and English, under the terms of article 29-B of *ECPDESP*.

September 6, 2021. — The President, Rui Filipe Pinto Pedrosa.

Annex

SCORING GRID

1 - Technical-Scientific and professional performance (DTCP) – 45% of the final classification

Criteria	Curricular items to be valued	Scoring
a) PID: Participation in research and development projects within research centres or units.	Previous experience evidenced by the candidates, their participation in innovative projects in the area for which the competition is open.	Up to 10 points
b) PC: Scientific production, publications, communications and conferences at home and abroad.	Quantity and quality of scientific production in the area for which the competition is open, namely books, introduction/preface and book chapters, articles, posters in magazines, communications in conferences, expressed by the number, type of publications and by the relevance to the area of the competition.	Up to 20 points
c) OT: Supervision or co-supervision of doctoral theses, dissertations, projects and final reports for master's degrees.	The quantity and relevance of the participations, in the area of the competition.	Up to 15 points
d) JPA: Participation in juries of academic examinations.	Quantity and relevance of the participation in the juries in question as president or examiner.	Up to 25 points
e) ANP: Participation in activities of a professional nature relevant to the disciplinary area in which the competition is open.	The quantity, duration and relevance of the participation in training/intervention activities, provision of services to the scientific and educational community and the capacity of intervention in the scientific community through participation in scientific commissions and activities of organizing meetings, moderation of panels, evaluation of journal articles, of complete papers submitted in proceedings of conferences, seminars or similar activity, proposals for communications/posters, abstracts, as well as participation in consultancy activities and others of recognised merit.	Up to 20 points

f) PDC: Scientific development project in line with the mission of the School of Education and Social Sciences of the Polytechnic of Leiria and the research units that ESECS – Polytechnic of Leiria formally integrates, with intervention in the scientific area of the competition for the next 6 years (PDC).	It is valued considering the scientific potential it presents for the development of relevant scientific production, in line with the mission of the School of Education and Social Sciences of Leiria and the research units that ESECS-Polytechnic of Leiria – formally integrates, with intervention in the scientific area of the competition (Centre for Studies in Education and Innovation – CI&DEI; Interdisciplinary Centre of Social Sciences – CICS.NOVA.IPLeiria), taking into account the work proposal presented.	Up to 10 points
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2 – Candidate’s pedagogic ability (CP) – 45% of the final classification

Criteria	Curricular items to be valued	Scoring
a) LCU: Teaching and coordination of curricular units in the disciplinary area for which the competition is open.	Length of service, in higher education, and teaching experience of curricular units in undergraduate or master degree courses at the institution and by invitation from another HEI, and other training with scientific relevance, taking into account, namely, the extent, diversity of teaching and relevance to the area in which the competition is open.	Up to 25 points
b) PMM: Elaboration of programmes, manuals and materials to support the teaching activities produced by the candidate in the disciplinary for which the competition is open.	The participation in the elaboration/updating of programmes, in the area of the competition and the quality and quantity of pedagogical material produced by the candidate, as well as its relevance in the area in which the competition is open.	Up to 25 points
c) SEP: Supervision of curricular internships, pedagogical practices and other activities of the same nature in the curricular or related area for which the competition is open.	The quantity, diversity and relevance of supervisory activities relevant to the area in which the competition is open	Up to 25 points
d) EF: Experience as a trainer in the curricular area for which the competition is open.	The quantity, duration/extent, diversity and relevance of experience in training activities not included in subparagraph a).	Up to 25 points

3 - Other activities relevant to the mission of the HEI developed by the candidates (AR) – 10% of the final classification

Criteria	Curricular items to be valued	Scoring
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a) CDO: Exercise of executive positions and in management bodies, in other bodies or structures of the institution. The duration, diversity and relevance of the functions performed. Up to 35 points

b) PPA: Participation in projects or activities of a practical nature, within the disciplinary area in which the competition is open. The duration, diversity and relevance of the functions performed in the context of the processes or activities included in this point. Up to 35 points

c) CCCP: Course coordination and participation in scientific and pedagogical committees. The duration, diversity and relevance of the coordination carried out. Up to 30 points
