

POLYTECHNIC INSTITUTE OF LEIRIA

Public Notice no 1159/2021

1 - Under the terms of the Career Statute for Teaching Staff of Higher Polytechnic Education (ECPDESP), approved by Decree-Law no. 185/81, of 1 July, amended by Decree-Laws no. 69/88, of 3 March, and 207/2009, of 31 August and by Law no. 7/2010, of 13 May, approved by Decree-Law no. 7/2009, of 13 May, and by Decree-Law no. 7/2009, of 13 May, approved by Decree-Law no. 7/2009, of 13 August, as amended by Decree-Law no. 7/2009, of 13 May. No. 7/2010, of May 13, as well as the Regulations for Recruitment and Contracting of Career Faculty Staff of the Polytechnic of Leiria, published in the Diário da República, 2nd series, No. 127, of July 2, 2010, through Dispatch No. 10 990/2010, hereby makes it known that the Faculty of Education of the Polytechnic of Leiria is in charge of the recruitment and contracting of Career Faculty Staff. No. 10 990/2010, makes public that, by order of the President of the Polytechnic of Leiria, Professor Dr. Rui Filipe Pinto Pedrosa, on the proposal of the Director of the School of Tourism and Technology of the Polytechnic of Leiria, dated May 24, 2021, it is open for a period of 30 working days, the documented competition for the recruitment of a Coordinating Professor, in the modality of work contract in public functions for an undetermined period of time, for the disciplinary area of Environmental Sciences - Sustainability and Marine Resources of the School of Tourism and Technology of the Polytechnic of Leiria - 1 position.

2 - Period of validity: the present contest is exclusively aimed at filling the above-mentioned position, being exhausted when it is filled.

3 - Functional content of the category:

3.1 - Under the terms of article 2-A of the ECPDESP, polytechnic higher education teachers are responsible for providing the teaching service assigned to them and for accompanying and guiding students; carrying out research, cultural creation or experimental development activities; participating in extension, scientific and technological dissemination and economic and social valorisation of knowledge tasks and participating in the management of the respective higher education institutions.

3.2 - Under the terms of no. 5 of article 3.º of ECPDESP, the Coordinating Professor is responsible for the pedagogical, scientific and technical coordination of the teaching and research activities within the scope of a discipline or scientific area and, namely managing and teaching theoretical, theoretical-practical and practical classes; supervising internships, seminars and laboratory or field work; supervising the pedagogical, scientific and technical activities of the assistant professors of the respective discipline or scientific area; participating with the other coordinating professors of his/her scientific area in the coordination of the programmes, teaching methodologies and general lines of research concerning the disciplines of that area; and managing, developing and conducting scientific research and experimental development activities within the scope of the respective discipline or scientific area.

4 - Remuneration position (article 35, no. 1 of ECPDESP): "The remuneration regime applicable to career teachers and teaching staff contracted beyond the career is established in a specific diploma. - Decree-Law no. 408/89, 18 November, as amended by Decree-Law no. 76/96, 18 June, and Decree-Law no. 124/99, 20 April, and Decree-Law no. 373/99, 18 September.

5 - Admission requirements:

5.1 - Under the terms of article 17 of the General Labour Law in Public Functions, approved by Law no. 35/2014, of 20 June, in its current wording and of article 12 -E of the ECPDESP, only candidates who, by the deadline for submission of applications, meet the following general requirements may apply:

- a) To be at least 18 years old;
- b) Not to be disqualified from performing public functions or not to be prohibited from performing the functions to which he is applying;
- c) Has the physical strength and mental profile necessary to perform the functions for which he is applying;
- d) Have fulfilled the compulsory vaccination laws.

5.2 - In compliance with article 19 of the ECPDESP, candidates may apply to the competition if they hold a PhD degree or the title of specialist for more than five years in the area or related area for which the competition is open. The title of specialist mentioned in article 19 of the ECPDESP refers to the provision of article 48 of Law no. 62/2007, of the 10th September, and Decree-Law no. 206/2009, of the 31st August.

5.3 - Candidates with foreign qualifications should prove the recognition, equivalence or registration of the doctoral degree under the terms of the applicable legislation.

6 - Formalizing the application:

6.1 - The application should be submitted in person, upon receipt, or by post, by registered mail with acknowledgement of receipt, to the following postal address of the Polytechnic of Leiria: Rua General Norton de Matos, Apartado 4133, 2411 -901 Leiria, until the deadline for submission of applications referred to in paragraph 1 of this announcement.

6.2 - The application form shall be submitted on paper, by filling in the form available at the Polytechnic of Leiria's website (<https://www.ipleiria.pt/recursos-humanos/concursos/>), which shall be duly dated, initialled and signed.

6.3 - The candidate should accompany his application form with the following documents, duly numbered and identified

- a) Photocopy of the academic and professional qualification certificate or other document legally recognised for that purpose;
- b) Declaration, under oath, to be provided in the form mentioned in item 6.2 of the present announcement, as to the situation in which he/she is in relation to each one of paragraphs a), b), c) and d) of item 5.1 of the announcement
- c) Documents proving that the candidate is in the legal conditions referred to in item 5.2 of this announcement
- d) A copy of the curriculum vitae, duly dated and signed, and must be organised in accordance with the selection and seriation criteria and the evaluation and final classification system mentioned in point 7 of this announcement;
- e) 1 Copy of the supporting documents of the facts indicated in the curriculum, adopting the same referencing system of each element, indicated in the previous sub-paragraph.

f) List in a non-editable format containing the exact identification of all documents submitted (index or list with the name of each document in the order in which they are presented, adopting, in the applicable cases, the same referencing system of each element, indicated in the previous sub-paragraphs);

6.4 - The documents mentioned in item 6.3 of the announcement must be delivered in a digital support (CD, DVD or pen drive) duly identified, and the candidate must ensure the readability of the files contained in the chosen support.

6.5 - The documents referred to in the previous item shall, as a general rule, be in Portable Document Format (PDF), preferably in PDF/A version, except for situations in which the document to be submitted cannot assume the indicated format; the name of the files, which should be succinct, cannot contain any of the following characters: /, \, |,;, *, ?, ", (smaller than), and (greater than).

6.6 - Documents may be submitted in Portuguese, Spanish or English. When supporting documents are presented that prove the facts stated in the curriculum vitae or work stated in the curriculum vitae originally written in another language, a translation into Portuguese, Spanish or English should be simultaneously presented.

6.7 - Failure to present the supporting documents of the requirements set out in points 5.1, 5.2 and 5.3 of this announcement, or presenting them after the deadline stipulated in paragraph 1 of this announcement, will result in the exclusion of the application.

6.8 - The non-submission of documents related to the curriculum or their submission after the deadline stipulated in paragraph 1 of this announcement implies the non-valuation of the elements they should prove.

6.9 - The presentation of a false document determines the immediate exclusion from the competition and the reporting to the competent authority for criminal proceedings.

6.10 - The documents handed in by candidates shall be returned to them at their request one year after the end of the present competition, except in the case where the present competition procedure has been subject to judicial review. In this situation, the return of the requested documents can only occur after the execution of a final judicial decision.

7 - Selection and seriation criteria and evaluation system and final classification (established under the terms of articles 11, no. 2, paragraph a) and 18, no. 1, paragraphs l) and m) and paragraphs 2 and 3 of Dispatch no. 10990/2010):

7.1 - Technical-scientific and professional performance (DTCP), in which the following criteria are weighted

a) The research and development projects (PID);

b) Scientific production, publications, communications and conferences (PC)

c) Supervision of theses leading to an academic degree (OT);

d) Participation in juries of academic tests and the discussion of theses leading to an academic degree (AT);

e) Professional experience with relevance in the disciplinary area of the competition, or a related area (EP);

7.1.1 - The classification to be awarded in this criterion, which represents 40% of the final classification, for a maximum of 100 points, results from the application of the following formula $DTCP = (PID + PC + OT + AT + EP)$, being the aforementioned criteria evaluated according to the attached scoring grid.

7.2 - Teaching ability of the candidates (CP), in which the following criteria are weighted

(a) Mastery of the subject areas, disciplines or curricular units taught and/or coordinated in the area for which the competition is open (LUC);

b) Participation in the preparation of programmes, manuals and support materials for teaching activities (PDP);

c) The coordination and supervision of internship or final course project (EFC);

7.2.1 - The classification to be awarded in this criterion, which represents 40% of the final classification, for a maximum of 100 points, results from the application of the following formula $CP = (LUC + PDP + EFC)$ being the above-mentioned criteria evaluated according to the attached scoring grid.

7.3 - other activities relevant for the mission of the higher education institution that have been developed by the candidates (AR), in which the following criteria are weighted

a) The exercise of directive positions and in management bodies, participation in institution bodies and other bodies or structures (CDG);

b) The coordination or development of projects and/or activities considered as strategic for the institution, provided that they fall within the area in which the competition is open (PE);

c) The coordination of courses, departments and scientific and pedagogical committees (CC).

7.3.1 - The classification to be attributed in this criterion, which represents 20% of the final classification, for a maximum of 100 points, results from the application of the following formula $AR = (DGP + PE + CC)$, being the aforementioned criteria evaluated according to the attached scoring grid.

7.4 - The final classification (CF), on a scale from 0 to 100 points, will be obtained by applying the following formula $CF = (0,4DTCP + 0,40CP + 0,20AR)$, being considered not approved the candidates who obtain a final classification lower than 50 points and approved in absolute merit the candidates who obtain a final classification equal or higher than 50 points. All results will be presented to one decimal place.

7.5 - For the purposes of the present competition, the disciplinary areas of Biology and Marine Biology are considered to be related to the disciplinary area of the competition.

7.6 - In the reasoned assessment, the jury shall also take into consideration the provisions of article 26 of Order no. 10 990/2010, if the candidates meet the conditions referred to in that article.

7.7 - In case of a tie between candidates, after obtaining the final classification, the following tie-breaking criteria will be applied successively (until it is revealed necessary)

1st Best overall score obtained in the criterion scientific production, publications, communications and conferences, specifically in the disciplinary area of the competition (PC) - not considering the limit values foreseen in the evaluation grid;

2nd In the event of a tie, by the score obtained in the factor of holding management positions and positions in management bodies, participation in institution bodies and other bodies or structures (CDG) - not considering the limit values foreseen in the evaluation grid.

7.7.1 - In the application of the aforementioned tie-breaking criteria, the maximum scores foreseen for the respective criteria will not be considered.

8 - Public hearing: The Jury may determine the holding of public hearings, which shall be attended under the terms of article 28, no. 4 of Dispatch no. 10990/2010. If it is necessary to hold these public hearings, they shall take place between the 20th and 70th days following the deadline for delivering candidacies, and all candidates shall be informed, at least five days in advance, of the date and place where these public hearings will take place.

9 - Composition of the jury

President of the Jury - José Carlos Rodrigues Gomes, Pro -President of the Polytechnic Institute of Leiria, appointed under the terms of article 23, n.º 1, a) of ECPDESP.

Effective members:

Vítor Manuel de Oliveira e Vasconcelos, Full Professor, University of Porto;

Ricardo Jorge Guerra Calado, Senior Researcher, with Aggregation, from the University of Aveiro;

Maria Alexandra Teodósio, Associate Professor, with Aggregation, University of Algarve;

Teresa Margarida Lopes da Silva Mouga, Principal Coordinating Professor at Escola Superior de Turismo e Tecnologia do Mar do Instituto Politécnico de Leiria;

Sílvia Correia Gonçalves Fernandes, Coordinating Professor at the School of Tourism and Technology of the Sea of the Polytechnic Institute of Leiria.

Substitute Members:

Ulisses Manuel de Miranda Azeiteiro, Associate Professor at the University of Aveiro;

Pedro Miguel Barcia Ré, Full Professor at the University of Lisbon.

10 - In compliance with paragraph h) of article 9 of the Constitution of the Portuguese Republic, the Public Administration, as an employer, actively promotes a policy of equal opportunity between men and women in access to employment and professional progress, taking scrupulous care to avoid any form of discrimination.

11 - This tender will also be advertised on the BEP (Bolsa de Emprego Público), on the website of the Fundação para a Ciência e a Tecnologia, in Portuguese and English, and on the website of the Polytechnic of Leiria, in Portuguese and English, under the terms of article 29-B of ECPDESP.

October 12th of 2021 - The President, Rui Filipe Pinto Pedrosa

ANNEX

POINTS GRID

1 - Technical, scientific and professional performance (DTCP) - 40% of the final classification

Criteria	Curriculum vitae items to be assessed	Points
a) PID - active participation in research and development projects is valued	i) As the head researcher of a research and development project	2 points
	ii) As the head researcher of R&D services	1,5 points
	iii) For each active participation (other than coordination) in a research and development project	1 point
	iv) For each active participation (other than coordination) in R&D services	0,5 points
Maximum: 30 points		
b) PC - scientific production, publications, communications and conferences are valued	i) For each scientific article in an international scientific journal with review included in the SCOPUS database	1 point - adding 0.5 points if a first or corresponding author - adding 0.5 points for each article in a journal above the 90th percentile
	ii) For each book published	1 point
	iii) For each book chapter published	0,75 points
	iv) For each scientific article in a peer-reviewed scientific journal, national or foreign, not included in the SCOPUS database	0,6 points
	v) For each scientific abstract in a peer-reviewed scientific journal, included in the SCOPUS database	0,5 points
	vi) For each scientific paper in conference, or international scientific meeting published in the respective proceedings	0,4 points
	vii) For each paper presented at a conference, scientific meeting or international seminar, published in the proceedings	0,3 points
	viii) For each oral communication in international scientific conference or meeting	0,2 points
	ix) For each poster communication in international scientific conference or meeting	0,1 points
	x) For each national patent/invention published	0,5 points
	xi) For each international patent/invention published	1 point
Maximum: 40 points		
c) OT: the guidance or co-supervision of dissertations or thesis leading to an academic degree in the disciplinary area or related to the competition is valued	i) For each supervision or supervision of a thesis leading to a doctoral degree and already concluded	2 points
	ii) For each supervision or supervision of a thesis leading to a master's degree and already concluded	0,25 points
Maximum: 10 points		
d) AT: participation and role in juries evaluating dissertations or theses leading to the awarding of an academic degree in the disciplinary area or area related to the competition or theses leading to the	i) For each discussion of a thesis leading to the award of a doctoral degree	2 points
	ii) For each discussion of a thesis leading to the award of a master's degree or specialist title	0,5 points

awarding of an academic degree in the disciplinary area or area related to the competition is valued	iii) For each participation in juries of exams leading to the granting of a master's or doctoral degree	0,5 points
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Maximum: 15 points

e) EP: professional experience in the disciplinary area, or related, of the competition is valued	i) For each year of relevant professional experience in the disciplinary, or related, area of the competition	0,5 points
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Maximum: 5 points

2 - Pedagogical capacity of candidates (CP) - 40% of the final classification

Criteria	Curriculum vitae items to be assessed	Score	Points
a) LUC: the mastery of subject areas and responsibility in the teaching of curricular units or subjects, in the disciplinary or related area of the competition is valued	i) For each year of pedagogical professional experience in higher education, in the disciplinary area, or related, of the competition		1 point (per academic year)
	ii) For each course unit or distinct master's subject coordinated and taught by the applicant		4 points
	iii) For each different undergraduate course unit or subject coordinated and taught by the applicant		3 points
	iv) For each master's course unit or subject in which the applicant collaborated with the person in charge of that course or subject in its teaching		2 points
	v) For each course unit or undergraduate subject in which the candidate collaborated with the person responsible for that subject, in its teaching		1 point
	Maximum: 50 points		
b) PDP: the production of pedagogic documents to the teaching activities in the area in which the competition is open	i) For each curricular unit or subject where the candidate has developed support and/or support materials for the theoretical, theoretical-practical or practical		2 points
	ii) For each curricular unit or subject where the candidate was responsible for the development of the curricular unit programme		2 points
Maximum: 30 points			
c) EFC: the coordination, guidance or supervision of undergraduate final training courses is valued	i) For each supervision of a final degree project		2 points
	ii) For each supervision of an internship at the end of the course		1 point
	iii) For each coordination of an internship at the end of the course		0,5 points
	iv) For each project or internship discussion		0,5 points
Maximum: 20 points			

3 - Other activities relevant to the IES's mission developed by the candidates (AR) - 20% of the final classification

Criteria	Curriculum vitae items to be assessed	Points
a) CDG: the exercise of management positions in higher education institutions or their organic units is valued	i) For each full year of exercise of executive functions in management positions in higher education institutions or their organic units	10 points for each full year
	ii) For each full year in office as President in other management bodies of the institution or of its organic units, such as Scientific Council, Scientific-Technical Council, Pedagogical Council, Representatives Assembly, Council of Representatives, Coordinator of a research group with positive evaluation by the Foundation for Science and Technology	2 points for each full year
	iii) For each full year in office as a member of management bodies of the institution or organic units of the institution, such as Scientific Council, Scientific-Technical Council,	1 point for each full year
Maximum: 50 points		

	Pedagogical Council, Representatives Assembly or Representatives Council	
b) PE: involvement in projects and/or activities of knowledge transfer, scientific dissemination, or others considered strategic by the institution is valued	i) For each project and/or organised activity (approved project, congress organisation, conference, seminar, juries, institutional representation or others considered strategic	1 point
<u>Maximum: 20 points</u>	ii) For each item of science communication (scientific dissemination publication, media report, or other activities, in the area in which the competition is open)	1 point
c) CC): Coordination of courses, departments and scientific and pedagogical committees	i) For each full year in office as coordinator of a department and of TeSP, bachelor or master courses	4 points for each full year
<u>Maximum: 30 points</u>	ii) For each year of office as a member of a scientific-pedagogical committee of TESP, Bachelor's, master's or doctoral degree programmes.	10 points for each full year