

1 — Under the terms of Career Statutes For Teaching Staff in Polytechnic Higher Education (*ECPDESP*), approved by Decree-Law no. 185/81, of July 1, amended by Decree-Laws no. 69/88, of March 3 and no. 207/2009, of August 31, and by Law no. 7/2010, of May 13, and in accordance with the Regulation of Recruitment and Hiring of Career Teaching Staff of the Polytechnic Institute of Leiria (Polytechnic of Leiria), published in the *Diário da República*, 2nd series, no. 127, of July 2, 2010, through Order no. 10990/2010, it is made public that, by order of March 1, 2021, issued by the President of the Polytechnic of Leiria, on the proposal of the Director of the School of Education and Social Sciences of Leiria of the Polytechnic Leiria, a competition for the recruitment of a Senior Lecturer is open for a period of thirty working days, from the date of publication of this Public Notice in the *Diário da República*, in the form of a contract of employment in public functions for an indefinite period of time for the scientific area of Artistic Education, disciplinary area of Theatre, at the School of Education and Social Sciences of the Polytechnic Institute of Leiria – 1 vacancy.

2 — Validity period: this competition is exclusively for filling the vacancy mentioned above and will finish when the admission is complete.

3 — Functional content of the category:

3.1 — According to article 2-A of *ECPDESP*, polytechnic higher education teachers are responsible for providing the teaching service that is assigned to them, and to accompanying and guiding the students; to develop research, cultural creation or experimental development activities; to participate in tasks of development, scientific and technological dissemination and economic and social valorisation of knowledge and to participate in the management of the respective higher education institutions.

3.2 — Under the terms of Article 3(4) of *ECPDESP*, the Senior Lecturer is responsible for collaborating with the coordinating professors within the scope of a subject or scientific area and, namely: conduct and teach theoretical, theoretical-practical and practical classes; supervise, guide and monitor internships, seminars and laboratory or fieldwork; manage, develop and carry out scientific research and experimental development activities, according to the general guidelines previously defined in the scope of the subject or scientific area; cooperate with other professors of the subject or scientific area in the coordination of programmes, teaching methodologies and general research guidelines concerning the subjects of that area.

4 — Remuneration position (Article 35(1) of *ECPDESP*): “The remuneration regime applicable to career teachers and other teaching staff is defined in a separate law” — Decree-Law no. 408/89, of November 18, amended by Decree-Law no. 76/96, of June 18, and Decree-Law no. 124/99, of April 20 and Decree-Law no. 373/99, of September 18.

5 — Admission requirements:

5.1 — Under the terms of article 17 of the General Labour Law on Public Service, approved by Law no. 35/2014, of June 20, in its current wording and of article 12-E of *ECPDESP*, only candidates who satisfy all of the following general requirements, up to the date limit for submission of applications, may apply:

a) To be over the age of 18;

b) Not to be inhibited from carrying out public service nor be forbidden to carry out the functions for which they are applying;

c) To have physical robustness and the psychological profile required to carry out the functions for which they are applying;

d) To have complied with the mandatory vaccination laws.

5.2 — In compliance with article 17 of *ECPDESP*, those who hold a doctoral degree or the title of specialist in the area or related area for which the competition was opened, may apply. The title of specialist mentioned in article 17 of *ECPDESP* refers to the provision of article 48 of Law no. 62/2007, of September 10 and of Decree-Law no. 206/2009, of August 31.

5.3 — Candidates holding foreign qualifications must prove the recognition, equivalence or registration of the doctoral degree under the terms of the applicable legislation.

6 — Application procedure:

6.1 — Applications are made by filling a request addressed to the President of the Polytechnic of Leiria, and delivered in person at the Central Services of the Polytechnic of Leiria - Expedient and Archive Office, or sent by registered mail with a return of receipt to the following postal address of the Polytechnic of Leiria: Rua General Norton de Matos, Apartado 4133, 2411-901 Leiria, until the deadline for the submission of applications mentioned in no. 1 of this Public Notice. Applications sent by email will not be accepted.

6.2 - The application request is made by filling in the form available in the portal of the Polytechnic of Leiria: <https://www.ipleiria.pt/politecnico/recursos-humanos/concursos-e-contratos/carreira docente/> which must be printed on paper, dated, signed and initialled.

6.3 — Candidates must accompany the application with the following documents, duly numbered and identified:

a) Documents proving the fulfilment of the requirements set out in no. 5.1 of this public notice; however, candidates are exempt from presenting them, provided they declare, in the admission application (form), under oath, that they meet such requirements. The candidate who fills the vacancy submitted to the competition must deliver the documents proving the declared situations;

b) A legible copy of the certificates proving the title of an academic degree or the title of specialist in accordance with no. 5.2 of the public notice;

c) Documents proving compliance with the legal conditions referred to in no. 5.3 of this public notice, if applicable;

d) 1 copy of the curriculum vitæ, duly dated and signed, which must be organized according to the selection and seriation criteria and the assessment and final classification system mentioned in no. 7 of this public notice with numbering according to this system and referencing each element through corresponding sub-numbering;

e) 1 copy of the documents proving the facts stated in the curriculum, adopting the same referencing system for each element, indicated in the previous subparagraph;

f) 1 copy of the work and scientific development plan in line with the mission of the School of Education and Social Sciences of the Polytechnic of Leiria and the research units that ESECS - Polytechnic of Leiria formally integrates, with intervention in the scientific area of the competition (Centre for Studies in Education and Innovation - CI&DEI; Interdisciplinary Centre of Social Sciences -CICS.NOVA.IPLeia, and Life Quality Research Centre – CIEQV).

g) List in a non-editable format containing the exact identification of all submitted documents (index or list with the name of each document in the order in which they are presented), in accordance with the selection and seriation criteria and the assessment and final classification system mentioned in no. 7 of this public notice.

6.4 — The documents referred to in no. 6.3 of the public notice must be delivered in digital format (CD, DVD or pen drive) duly identified, and the candidate must ensure the legibility of the files.

6.5 - The documents referred to in the previous point must, as a rule, be in the Portable Document Format (PDF), preferably in PDF/A version, except in situations where the document to be presented cannot assume the indicated format; the file name, which must be succinct, cannot contain any of the following characters: /, \, |, :, *, ?, ", (less than), and (greater than).

6.6 — The documents may be presented in Portuguese, Spanish or English. When documents proving the facts indicated in the curriculum or works mentioned in the curriculum are originally written in another language, a translation into Portuguese, Spanish or English must be provided at the same time.

6.7 — The non-presentation of the supporting documents proving the requirements of points 5.1, 5.2 and 5.3 in this public notice or its presentation after the deadline stipulated in no.1 of this public notice will lead to the exclusion of the application.

6.8 — Failure to submit the supporting documents related to the facts indicated in the curriculum vitae or their presentation after the deadline stipulated in paragraph 1 of this notice implies the non-valuation of the facts indicated in the curriculum that they should prove.

6.9 — The presentation of false documents will lead to immediate exclusion from the competition and the reporting of the fact to the competent authority for purposes of criminal prosecution.

6.10 — The documents provided by candidates shall be returned upon request, one year after the conclusion of this competition, except if this competition has been subjected to judicial appeal. In this case, the return of the documents may only occur after the jurisdictional decision has become final.

7 — Selection and seriation criteria and assessment and final classification system (established under the terms of articles 11(2) (a) and Article 18(1) (l) and (m) and no. 2 and 3 of Official Order No. 10 990/2010):

7.1 — Technical-Scientific and professional performance (DTC) in which the following criteria are considered:

- a) The participation in research and development projects (PID);
- b) The scientific production, publications, communications and conferences at home and abroad (PC);
- c) The supervision of dissertations or theses leading to an academic degree (OT);
- d) Participation in juries of academic examinations or attribution of the title of specialist and discussion of the works presented therein (JPA);
- e) To be an integrated researcher of a Research Unit positively evaluated by the FCT (IIUI);
- f) The participation in technical, scientific or professional activities relevant to the area in which the competition is open (ANP);

g) The work and scientific development plan in line with the mission of the School of Education and Social Sciences of the Polytechnic of Leiria and the research units that ESECS - Polytechnic of Leiria formally integrates, with intervention in the scientific area of the competition (Centre for Studies in Education and Innovation - CI&DEI; Interdisciplinary Centre of Social Sciences - CICS.NOVA.IPLeiria, and Life Quality Research Centre – CIEQV). (PDC).

7.1.1 — The classification to be awarded in this criterion, which represents 45% of the final classification, to a maximum of 100 points, results from the application of the following formula: $DTC = (PID + PC + OT + JPA + IIUI + ANP + PDC)$, being the above criteria assessed according to the scoring grid attached.

7.2 — Candidate's pedagogic ability (CP), in which the following criteria are considered:

- a) Teaching activity in higher education (AL);
- b) Production of teaching materials: quality and quantity of the teaching material produced by the candidate in the subject area or related area of the competition (PMP);
- c) Coordination and dynamization of pedagogical projects, oriented to the training development of the institution (creation and coordination of new study programmes, etc...) or towards the development and innovation in the teaching-learning process (PP);
- d) Supervision of internships and teaching practices (SEP).

7.2.1 — The classification to be awarded in this criterion, representing 45% of the final classification, to a maximum of 100 points, results from applying the following formula: $CP = (AL + PMP + PP + SEP)$, being the above criteria assessed according to the scoring grid attached.

7.3 — Other activities relevant to the mission of the higher education institution that have been developed by the candidates (AR) in which the following criteria are considered:

- a) Exercise of executive and management positions and participation in other bodies and structures (CDO);
- b) Participation in networks, associations or scientific societies within the areas in which the competition is open (PASC);
- c) Participation in intervention initiatives and activities, promoting valuing education, culture and the arts and providing services in the community (PAI).

7.3.1 — The classification to be awarded in this criterion, which represents 10% of the final classification, to a maximum of 100 points, results from the application of the following formula: $AR = (CDO + PASC + PAI)$, being the above criteria assessed according to the scoring grid attached.

7.4 — The ranking of the candidates for the competition will be based on the scientific and pedagogical merit evidenced by the candidates in the disciplinary area of the competition, with special weighting given to items in the field of the disciplinary area of Theatre.

7.5 — The final classification (CF), on a scale from 0 to 100 points, will be obtained by the following formula: $CF = (0,45DTC + 0,45CP + 0,10AR)$, considering as not approved the candidates who obtain a final classification lower than 50 points and approved in absolute merit the candidates who obtain a final classification equal to or higher than 50 points.

7.6 — If the final classification of all candidates for the contest is less than 50 points, the jury may review the minimum approval score in absolute merit. All results are rounded and presented in one decimal place.

7.7 - In case of divergence between the elements of the jury, resulting from a different assessment of the elements presented, the jury will carry out a joint analysis and will assign a score for each curricular item to be valued (sub-criterion) in which there is a divergence, and this value should be considered for calculating the classification in each criterion and, subsequently, of the final classification.

7.8 — In the reasoned assessment, the jury must also consider the provisions of Article 26 of Official Order No. 10 990/2010 if the candidates are in the conditions referred to in that Article.

7.9 — In case of a tie between candidates, after obtaining the final classification, the following tie-breaking criteria will be applied successively in the order presented:

1st Best total score obtained in the criterion: Pedagogical ability (CP);

2nd Best score obtained in the criterion: Technical-scientific and professional performance (DTC);

3rd Best score obtained in the criterion: Other activities relevant to the mission of the higher education institution that have been developed by the candidates (AR).

8 — Public Hearing: The Jury may determine the holding of public hearings, which will be attended under Article 28(4) of Official Order No.10990/2010. If these public hearings are required, they shall take place between the 20th and 70th days following the deadline for submitting applications, and all candidates shall be informed at least five days in advance of the date and place of the public hearings.

9 — Members of the jury:

President of the jury:

Samuel José Travassos Rama, Pro-President of the Polytechnic of Leiria, appointed under the terms of Article 23(1)(a) of *ECPDESP*.

Permanent members:

José Pedro Ribeiro de Matos Fernandes, Coordinating Professor of the Polytechnic of Beja;

Lucília Maria de Oliveira Rodrigues da Costa Valente, Associate Professor of the University of Évora;

Luís Filipe Tomás Barbeiro, Principal Coordinating Professor of the Polytechnic of Leiria

Maria Antónia Belchior Ferreira Barreto, Coordinating Professor of the Polytechnic of Leiria;

Substitute members:

Maria João Cardona, Coordinating Professor of the Polytechnic of Santarém;

Cristina Maria Alexandre Nobre, Coordinating Professor of the Polytechnic of Leiria.

10 — In compliance with Article 9 h) of the Constitution of the Portuguese Republic, the Public Administration, as an employing entity, actively promotes a policy of equal opportunities for

men and women in terms of access to a job and professional progression, providing scrupulously to avoid all and any form of discrimination.

11 — The present competition will also be published in BEP (Public Employment Pool), on the website of the Science and Technology Foundation, in Portuguese and English and on the website of the Polytechnic of Leiria, in Portuguese and English, under the terms of article 29-B of *ECPDESP*.

April 8, 2022. — The President, *Rui Filipe Pinto Pedrosa*.

Annex

SCORING GRID

1 — Technical-scientific and professional performance (DTCP) - 45% of the final classification

Criteria	Curricular items to be valued	Scoring
a) PID: Participation in research and development projects.	i) For each participation in project - 5 points	Up to 10 points
b) PC: Scientific production, publications, communications and conferences at home and abroad.	i) For each book (author/co-author) - 4 points; ii) For each book chapter (author/co-author) - 2 points; iii) For each scientific article published in a scientific journal with peer review – 3 points; iv) For each scientific paper published in a scientific journal without peer review – 1 point; v) For each communication in a conference, scientific meeting or seminar published in the respective minutes - 2 points; vi) For each communication in a conference, workshop, scientific meeting, days or seminar - 1 point	Up to 25 points
c) OT: supervision of dissertations or theses leading to an academic degree.	i) For each supervision or co-supervision of doctoral theses already completed – 5 points; ii) For each supervision or co-supervision of dissertations, projects and final master's reports, final degree reports already completed - 4 points.	Up to 10 points
d) JPA: Participation in juries of academic examinations or attribution of the title of specialist and discussion of the works presented therein.	i) For each participation in doctoral juries as an examiner – 5 points; ii) For each participation as an examiner in juries of other academic exams or attribution of the title of specialist - 3 points; iii) For each participation in doctoral or master's degree or specialist title examinations - 2 points.	Up to 10 points

e) IIUI: Integrated researcher of a Research Unit positively evaluated by the FCT.	i) For each participation as a researcher in a Research Unit positively evaluated by FCT - 10 points	Up to 10 points
f) ANP: Participation in technical, scientific or professional activities relevant to the area in which the competition is open.	i) For each participation in an activity of a dramatic nature – 2 points.	Up to 10 points
g) (PDC) Work and scientific development plan in line with the mission of the School of Education and Social Sciences of the Polytechnic of Leiria and the research units that ESECS - Polytechnic of Leiria formally integrates, with intervention in the scientific area of the competition (Centre for Studies in Education and Innovation - CI&DEI; Interdisciplinary Centre of Social Sciences - CICS.NOVA.IPLeiria, and Life Quality Research Centre – CIEQV).	i) This item requires the presentation of a document that includes a proposal of the activities that the candidate intends to develop during the first five years of activity as a Senior Lecturer. The proposal must be based on the candidate's previous curricular record and explain how the implementation of the project may contribute, in scientific/artistic terms, to the development of the disciplinary area for which the competition is open (up to 3000 words).	Up to 25 points

2 — Candidate's pedagogic ability (CP) – 45% of the final classification

Criteria	Curricular items to be valued	Scoring
a) AL: Teaching activity in higher education	<p>i) For each full-time academic year of professional experience and dedication to teaching - 4 points;</p> <p>ii) For each academic semester of part-time professional experience and dedication to teaching - 3 points;</p> <p>iii) For each curricular unit taught in the subject area of the competition - 5 points;</p> <p>iv) For each curricular unit taught in other areas relevant to the institution's mission - 4 points;</p> <p>v) For each curricular unit taught in distance learning courses in the subject area of the competition - 4 points;</p>	Up to 50 points

vi) For each curricular unit taught in distance learning courses in other areas relevant to the institution's mission – 4 points;

vii) For each coordination of curricular unit - 3 points;

viii) For each participation in elaborating or revising curricular unit programmes - 2 points.

b) PMP: Production of teaching materials: quality and quantity of the teaching material produced by the candidate in the subject area or related area of the competition.	i) For each elaboration of teaching material (by physical or electronic means) - 3 points	Up to 20 points
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c) PP: Coordination and dynamization of pedagogical projects, oriented to the training development of the institution (creation and coordination of new study programmes, etc...) or towards the development and innovation in the teaching-learning process.	i) For each coordination and promotion of artistic-pedagogical projects - 5 points.	Up to 10 points
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d) SEP: Supervision of internships and teaching practices.	i) For each supervision of teaching practice, curricular internship of master's degree, undergraduate degree and higher professional technical course (TESP) - 3 points.	Up to 20 points
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3 — Other activities relevant to the mission of the higher education institution (AR) – 10% of the final classification

Criteria	Curricular items to be valued	Scoring
a) CDO: Exercise of executive and management positions and participation in other bodies and structures.	i) For each year of mandate completed – 2 points; ii) For each mandate of less than one year completed – 1 point.	Up to 10 points
b) PASC: The participation in networks, associations or scientific societies within the disciplinary area or related area in	i) For each participation in networks, associations or scientific/artistic societies - 5 points.	Up to 15 points

which the competition is open.

c) PAI: The participation in intervention initiatives and activities, promoting ways of valuing education, culture and the arts and providing services in the community	i) Per participation – 7,5 points	Up to 75 points
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