

POLYTECHNIC OF LEIRIA

PUBLIC NOTICE

Competition for the recruitment of one *Professor Adjunto* [senior lecturer], who will be given a public service contract of unspecified duration, only for candidates in the Program PREVPAP, in the field of Theatre in the School of Arts and Design of the Polytechnic of Leiria

1 - Under the terms of Articles 9 and 10 of Law No. 112/2017, of December 29, which establishes the program PREVPAP, it becomes public that, by order of September 6, 2021, the President of the Polytechnic of Leiria, Professor Rui Filipe Pinto Pedrosa, is open, for a period of 10 (ten) working days from the publication of this notice in the Public Employment Exchange (BEP), the documentary competition for the recruitment of an *Professor Adjunto* [senior lecturer], who will be given a public service contract of unspecified duration, restricted to candidates covered by the program PREVPAP, for the disciplinary area of Theatre, of the School of Arts and Design - 1 position.

2 - Effectiveness: This competition is exclusively for filling the abovementioned place, and will finish when the admission is complete.

3 - Functional content of the category:

3.1 - According to article no. 2-A of ECPDESP, polytechnic higher education lecturers are responsible for providing the academic service that is assigned to them, and to guide and supervise students; to develop research, cultural creation or experimental development activities; to participate in development, scientific and technological dissemination, and economic and social knowledge valorisation tasks; and to participate in the management of their higher education institutions.

3.2 - Under the terms of article no.3(4) of ECPDESP, the Professor Adjunto [senior lecturer] is responsible for cooperating with the Professores Coordenadores [professors] within the scope of a subject or scientific area, and, specifically, to: conduct and teach theory, theory-practice and practice classes; supervise internships, seminars, and laboratory or field work; manage, and develop scientific research and experimental development activities, following previously established guidelines on the subject or scientific area; cooperate with other lecturers of the subject or scientific area in the coordination of the programme, teaching methodologies, and general research guidelines.

4 - Salary (article no. 35(1) of ECPDESP): “The remuneration of career professors, and hired academic staff is established in a separate law.” - Decree-Law no. 408/89, dated November 18, amended by Decree-Law no. 76/96, dated June 18, Decree-Law no. 124/99, dated April 20, and Decree-Law no. 373/99, dated September 18.

5 - Admission requirements:

5.1 - Under the terms of article no. 17 of Law no. 35/2014, dated June 20, and article no. 12-E of ECPDESP, only candidates who satisfy all of the following general requirements, up to the last day of applications' submission, may apply:

- a) To be over the age of 18;
- b) Not to be inhibited from carrying out public service nor forbidden to carry out the functions for which they are applying;
- c) To have physical robustness, and the psychological profile required to carry out the functions for which they are applying;
- d) To have complied with the compulsory vaccination laws.

5.2 - Exercise or have exercised functions that correspond to the functional content of the career/category of the competition, without the appropriate legal bond, recognized under the terms of Article 3 of Law No. 112/2017 of December 29, in its current wording.

5.3 - According to article no. 17 of ECPDESP, only those who hold a Doctor's degree or a title of specialist, in the competition's area or a similar area, may apply. The specialist title indicated in article no. 17 of ECPDESP refers to the one specified in article no. 48 of Law no. 62/20017, dated September 10, and Decree-Law no. 206/2009, dated August 31.

5.4 - Candidates holding foreign qualifications must prove the recognition, equivalence or record of the Doctor's degree, under the terms of the applicable legislation.

6 - Application procedure:

6.1 - Applications are made by presenting a requirement addressed to the President of the Polytechnic of Leiria, and may be presented in person at the Headquarters of the Polytechnic of Leiria - Expedient and Archive Office, or sent by mail (registered letter with return receipt requested) to the following address of the Polytechnic of Leiria: Rua General Norton de Matos, Apartado 4133, 2411-901 Leiria, until the date established for applications' submission, as specified in no. 1 of this Public Notice. Applications sent by e-mail will not be accepted.

6.2 - Applications requirements are made by presenting a duly dated and signed competition admission form (available at <https://www.ipleiria.pt/politecnico/recursos-humanos/concursos-e-contratos/carreira-docente/>).

6.3 - Candidates must also send the following documents, properly numbered and identified:

- a) Documents attesting that the candidate meets the requirements referred in no. 5.1 of this Public Notice; these documents are not required, provided that the candidate declares, with a sworn statement, in the admission form that they meet those requirements. The documents must however be presented by the selected candidate for this position;
- b) Copy of the certificates attesting academic qualifications or the specialist's title, under no. 5.3 of this Public Notice;

c) Documents attesting that the candidate meets the conditions referred in no. 5.4 (when applicable) of this Public Notice;

d) Declaration of prior recognition of the precarious employment relationship, proving that the candidate complies with the legal conditions referred to in item 5.2;

e) 1 copy of the curriculum vitæ, duly dated and signed, organized in accordance with the selection and seriation criteria, the assessment system, and final classification established in no. 7 of this Public Notice;

f) 1 copy of the documents attesting the facts stated in the candidate's curriculum vitæ, when applicable.

g) List with the exact identification of all documents provided.

6.4 - The documents referred to in points a) to g) in point 6.3. must be delivered, in digital format (CD/DVD/PEN) duly identified, and the applicant must ensure the readability of the files as well as their brief nomenclature.

6.5 – The documents indicated in no. 6.3 must be presented in Portable document format (PDF), preferably PDF/A, unless the document to be presented cannot assume that format; The name of the files must be short, and may not include any of the following characters: /, \, |, :, *, ?, ", (less-than), and (greater-than).

6.6 - The documents must be presented in Portuguese, Spanish or English. Any document attesting the facts stated in the candidate's curriculum vitæ or any work mentioned in the candidate's curriculum vitæ which is written in a different language from the abovementioned must also be translated into Portuguese, Spanish or English.

6.7 - The non-presentation of the documents attesting the facts required in no. 5.1, 5.3 and 5.4 (when applicable) of this Public Notice, or the presentation after the period stipulated in no. 1, will lead to the exclusion of the application.

6.8 - Failure to prove that the candidate meets the legal conditions referred to in point 5.2 is grounds for exclusion.

6.9 - The non-presentation or illegibility of the documents related to the curriculum vitæ of the candidate will lead to the exclusion of those aspects.

6.10 - The presentation of false documents will lead to immediate exclusion from the competition, and those facts will be reported to the competent authority for purposes of criminal prosecution.

6.11 - The documents provided by candidates shall be returned upon request, one year after the termination of this competition, except in the event that the competition has been subject to judicial objection, in which case the documents may only be returned after the jurisdictional decision is made.

7 - Selection and seriation criteria, assessment system, and final classification (established under the terms of articles 11(2)(a) and 18(1)(l) and (m), and no. 2 and 3 of Order no. 10990/2010):

7.1 - Technical and scientific and professional performance (TSPP), in which the following must be considered:

a) Authorial participation in artistic projects in the disciplinary area or related area of the competition (AP);

b) Scientific production, publications, communications, and conferences in the disciplinary area of the competition (SP);

c) Supervision and co-supervision of works leading to academic qualifications (SW);

d) Participation in public academic examinations (PAE);

e) Arguing theses leading to an academic degree (AT);

f) Professional experience relevant in the disciplinary area of the competition (PE);

g) Participation in professional activities, scientific societies and their commissions, or in the organization of scientific conferences considered relevant for the competition's area (PPTA).

7.1.1 - The classification to be awarded for this criterion represents 40% of the final classification, with a maximum of 100 points, and is obtained by using the following formula: $TSPP = (AP + SP + SW + PAE + AT + PE + PPTA)$

The parameters should be evaluated as follows:

AP: active participation in artistic projects in the disciplinary area of the competition or related area of the competition, with a maximum of 50 points, is valued as follows:

a) For each project direction (staging, assistant staging, actor direction, production direction, casting): 4 points;

b) For each professional dramatic work (plays, scripts, originals or adaptation): 2 points;

c) For each participation in films or shows in other functions (actor, stage direction, props, production, technique): 1 point.

SP: scientific production and its sharing with the scientific community, in the disciplinary area of the competition, with a maximum value of 20 points, is valued as follows:

a) For each scientific article in an international peer-reviewed scientific journal - 2 points;

b) For each scientific article in an international journal without peer review - 1 point;

c) For each book published in a language other than Portuguese, as an author or organizer - 5 points;

d) For each book published, with a national edition, as an author or organizer - 4 points;

e) For each scientific article in a peer-reviewed scientific journal - 1 point;

f) For each scientific article in a national scientific journal without peer review - 0,5 points;

g) For each translation, collaboration in programmes, brochures or catalogues - 0,5 point.

SW: Supervision and co-supervision of works leading to academic degrees, with a maximum of 10 points, are valued as follows:

a) For each completed supervision or co-supervision of a thesis leading to a Doctor's degree — 1 point;

b) For each completed supervision or co-supervision of a dissertation, project or other works leading to a Master's degree — 0,5 points;

PAE: Participation in public academic examinations, with a maximum value of 5 points, is valued as follows:

a) For each participation in a jury of a competition leading to a Doctor's degree — 0,5 points;

b) For each participation in a jury of a public exam of the defence of a dissertation, or other work leading to a master degree - 0,2 points;

c) For each participation in a jury of a competition leading to the specialist title —0,5 points;

d) For each participation in a jury of public examinations for the recruitment of a senior lecturer or assistant, under the terms of ECPDESP, or for the corresponding category of University Higher Education - 0,5 points.

AT: Arguing theses leading to an academic degree, with a maximum value of 5 points, is valued as follows:

a) For each thesis argumentation leading to a Doctor's degree - 1 point;

b) For each dissertation or other work leading to a master's degree examination - 0,5 points;

PE: Professional experience relevant to the disciplinary area of the competition, with a maximum value of 5 points, is valued as follows:

a) For each activity or participation in an international professional artistic, exhibition or curatorial projects - 0,5 points;

b) For each activity or participation in national professional artistic, exhibition or curatorial projects - 0,2 points.

PPTA: Participation in professional activities, scientific societies and their commissions, or in the organization of scientific conferences considered relevant for the competition's area, with a maximum of 5 points, are valued as follows:

a) For each participation in professional activities - 0,5 points;

b) For each participation in scientific commissions or organizing committees of conferences and other scientific or artistic/design events - 0,5 points.

7.2 - Regarding Pedagogical skills (PS), in which the following must be considered:

a) The mastery of the disciplinary areas, subjects or curricular units lectured (MUC);

b) Responsibility for the coordination of curricular units and the preparation of programmes in the disciplinary area of the competition for which the competition is open (RUC);

c) Production of pedagogical materials, manuals and materials to support teaching activities in the disciplinary area of the competition (PPM);

d) Participation in work teams for the creation of new courses, reform or curricular revision of existing courses (CC);

e) The exercise of other pedagogical activities disciplinary area of the competition (OPA).

7.2.1 - The classification to be awarded for this criterion represents 40% of the final classification, with a maximum of 100 points, and is obtained by using the following formula: $PS = (MUC + RUC + PPM + CC + OPA)$

The parameters should be evaluated as follows:

MUC: The mastery of the disciplinary areas, subjects or curricular units lectured, with a maximum of 25 points, are valued as follows:

a) For each year of activity in higher education, in the disciplinary area of the competition - 2 points;

b) For each different curricular unit or subject lectured in the disciplinary area of the competition - 1 point.

RUC: Responsibility for the coordination of curricular units and the preparation of programmes in the disciplinary area of the competition, with a maximum of 20 points, is valued as follows:

a) For each curricular unit or subject in which the candidate was responsible or coordinator - 2 points;

b) For each curricular unit or subject in which the candidate was responsible for the elaboration of the respective programme - 2 points;

c) For each curricular unit or subject in which the candidate participated in the elaboration of the programme - 1 point.

PPM: Production of pedagogical materials, manuals and materials to support teaching activities and public presentation of exercises/show in the disciplinary area of the competition, with a maximum of 25 points, are valued as follows:

a) For each curricular unit or subject in which the candidate was the author of textbooks, support and/or support theory or theory-practice classes – 5 points;

b) For each public presentation of exercises/show - 5 points.

CC: Participation in work teams for the creation of new courses, reform or curricular revision of existing courses, with a maximum of 20 points, is valued as follows:

a) For each participation in a work team for the creation of a new course - 10 points;

b) For each participation in a work team for curricular review or reform of a course - 10 point.

OPA: Pedagogical experience in other levels and types of education, with a maximum of 10 points, is valued as follows:

a) For each short course, workshop or other training given in non-higher education institutions – 5 points.

7.3 – Regarding other relevant activities to the mission of the higher education institution, which have been developed by the candidate (RA), in which the following must be considered:

a) Participation in direction board (DP);

b) Holding mandates in other institutions bodies, namely collegiate bodies of a scientific, pedagogical and representative nature (OI);

c) Holding mandates in course coordination's, department coordination's and scientific and pedagogical committees (HM);

d) Participation in commissions, mission groups, technical commissions in the disciplinary area of the competition and relevant to the higher education (PC).

7.3.1. The classification to be awarded for this criterion represents 20% of the final classification, with a maximum of 100 points, and is obtained by using the following formula:

$$RA = (DP + OI + HM + PC)$$

The parameters should be evaluated as follows:

DP: Holding mandates in direction board, with a maximum of 10 points, is valued as follows:

a) For each year of executive functions as president or director of higher education institutions or their organic units - 5 points;

b) For each year of executive functions as vice-president or sub-director, or equivalent function, of higher education institutions or their organic units - 2 points.

OI: Holding mandates in other institutions bodies, namely collegiate bodies of a scientific, pedagogical and representative nature or their organic units, with a maximum value of 20 points, are valued as follows:

a) For each year of service as president in collegiate bodies of a scientific, pedagogical and representative nature of the institution or their organic units - 10 points;

b) For each year of service as secretary in collegiate bodies of a scientific, pedagogical and representative nature of the institution or their organic units - 7 points;

c) For each year of service as a full member of collegiate bodies of a scientific, pedagogical and representative nature of the institution or their organic units - 5 points.

HM: Holding mandates in course coordination's, department coordination's and scientific and pedagogical committees, with a maximum value of 30 points, are valued as follows:

a) For each completed year as a coordinator of courses (conferring academic degree) or department - 15 points;

b) For each completed year as a member of scientific and pedagogical committees, or their correspondents - 10 points.

PC: Participation in commissions, mission groups, technical commissions, study visits, seminars, participation in residences or representation of the country in foreign countries in the disciplinary area of the competition and relevant to the higher education, with a maximum value of 40 points, is valued as follows:

a) For each participation in commissions, mission groups, technical commissions - 20 points.

7.4 - When candidates meet the conditions referred in article no. 26 of Order no. 10990/2010, the jury should also take that article's provisions into account in its justified assessment.

7.5 - Final classification (FC), in a scale of 0 to 100 points, is obtained by using the following formula: $FC = (0.40 \text{ TSPP} + 0.40 \text{ PS} + 0.20 \text{ AR})$. Candidates who have a final classification equal or above 50 points are considered approved with absolute merit; candidates who have a classification lower than 50 points are considered non-approved.

All results are presented rounded to one decimal place.

7.6 -In case of tie, when applying these criteria, the maximum limits/values previously indicated shall not be considered, either for the criteria as a whole as for the maximum points for each parameter.

8 - Public hearing: After receiving the applications, the jury may decide to hold public hearings, under the terms of article no. 28(4) of Order no. 10990/2010. In this case, the public hearings shall take place between the 20th and 70th day after the deadline for the applications, and all candidates shall be informed with a five-day notice of the date and place of the public hearings.

9 - Members of the jury:

President – José Carlos Gomes, Pro-President of the Polytechnic of Leiria, appointed under the terms of article no. 23(1)(a) of ECPDESP, and article 10(1)(a) of Order no. 10990/2010. Permanent members:

Carlos Jorge Pessoa Ribeiro, Coordinating Professor, School of Theatre and Cinema, Polytechnic Institute of Lisbon;

Daniel Tércio Ramos Guimarães, Associate Professor (Retired), School of Human Kinetics, University of Lisbon;

Christine Mathilde Thérèse Zurbach, Full Professor (Emeritus Professor), University of Évora;

Olivía Maria Marques da Silva, Coordinating Professor, School of Media Arts and Design, Polytechnic of Porto;

Rodrigo Eduardo Rebelo da Silva, Coordinating Professor, School of Arts and Design, Polytechnic of Leiria.

10 - According to article no. 9 h) of the Constitution of the Portuguese Republic, Public Administration, as an employing entity, actively promotes a policy of equal opportunities for men and women in terms of access to a job and professional progression, aiming at avoiding all and any kind of discrimination.

11 - In accordance with article no. 10 (4) of Law No. 112/2017, of December 29, this notice is published on the Public Employment Exchange (www.bep.gov.pt), and on the website of the Polytechnic of Leiria, in Portuguese and English, pursuant to article no. 29b of ECPDESP.

May 16 of 2022 - President of the Polytechnic of Leiria, Rui Filipe Pinto Pedrosa.