

1 - Under the terms of Career Statutes For Teaching Staff in Polytechnic Higher Education (*ECPDESP*), approved by Decree-Law No. 185/81, of July 1, amended by Decree-Law No. 69/88, of March 3 and no. 207/2009, of August 31, and by Law no. 7/2010, of May 13, and in accordance with the Regulation of Recruitment and Hiring of Career Teaching Staff of the Polytechnic Institute of Leiria (Politécnico de Leiria), published in the *Diário da República*, 2nd series, no. 127, of July 2, 2010, through Order No. 10990/2010, it is made public that, by order of the President of the Polytechnic of Leiria, of June 29, 2022, on the proposal of the Director of the School of Education and Social Sciences of the Polytechnic of Leiria, a competition for the recruitment of a Senior Lecturer is open for a period of thirty working days, from the date of publication of this Public Notice in the *Diário da República*, in the form of a contract of employment in public functions for an indefinite period of time for the scientific area of Sports, of the School of Education and Social Sciences of the Polytechnic of Leiria — 2 (two) places.

2 – Validity period: this competition is exclusively for filling the position mentioned above and will finish when the admission is complete.

3 - Functional content of the category:

3.1 – According to Article 2-A of *ECPDESP*, polytechnic higher education teachers are responsible for providing the teaching service that is assigned to them, and to accompanying and guiding the students; for developing research, cultural creation or experimental development activities; for participating in tasks of development, scientific and technological dissemination and economic and social valorisation of knowledge and to participate in the management of the respective higher education institutions.

3.2 - Under the terms of Article 3(4) of *ECPDESP*, the Senior Lecturer is responsible for collaborating with the coordinating professors within the scope of a subject or scientific area and, namely: conduct and teach theoretical, theoretical-practical and practical classes; supervise, guide and monitor internships, seminars and laboratory or fieldwork; manage, develop and carry out scientific research and experimental development activities, according to the general guidelines previously defined in the scope of the subject or scientific area; cooperate with other professors of the subject or scientific area in the coordination of programmes, teaching methodologies and general research guidelines concerning the subjects of that area.

4 – Remuneration position (Article 35(1) of *ECPDESP*): “The remuneration regime applicable to career teachers and other teaching staff is defined in a separate law” — Decree-Law no. 408/89, of November 18, amended by Decree-Law no. 76/96, of June 18, and Decree-Law no. 124/99, of April 20 and Decree-Law no. 373/99, of September 18.

5 - Admission requirements:

5.1 – Under the terms of Article 17 of the General Labour Law on Public Service, approved by Law no. 35/2014, of June 20, in its current wording and of Article 12-E of *ECPDESP*, only candidates who satisfy all of the following general requirements, up to the date limit for submission of applications, may apply:

- a) To be over the age of 18;
- b) Not to be inhibited from carrying out public service nor be forbidden to carry out the functions for which they are applying;
- c) To have physical robustness and the psychological profile required to carry out the functions for which they are applying
- d) To have complied with the mandatory vaccination laws.

5.2 – In compliance with Article 17 of *ECPDESP*, those who hold a doctoral degree or the title of specialist in the area or related area for which the competition is open may apply. The title of specialist mentioned in Article 17 of *ECPDESP* refers to the provision of Article 48 of Law no. 62/2007, of September 10 and of Decree-Law no. 206/2009, of August 31.

5.3 – Candidates holding foreign qualifications must prove the recognition, equivalence or registration of the doctoral degree under the terms of the applicable legislation.

6 - Application procedure:

6.1 - Applications must be submitted in person, upon receipt, or by post, by registered letter with acknowledgement of receipt, to the following postal address of the Polytechnic of Leiria: Rua General Norton de Matos, Apartado 4133, 2411 – 901 Leiria, until the deadline for submission of applications referred to in no. 1 of this Public Notice.

6.2 - The application request is made by filling in the form, which should be printed on paper, dated, initialled and signed via autograph, available on the website of the Polytechnic of Leiria (<https://www.ipleiria.pt/politecnico/recursos-humanos/concursos-e-contratos/carreira-docente/>)

6.3 - Candidates must accompany the application with the following documents, duly numbered and identified:

a) Documents proving the fulfilment of the requirements set out in no. 5.1 of this Public Notice; however, candidates are exempt from presenting them, provided they declare, in the admission application (form), under oath, that they meet such requirements. The candidate who fills the vacancy submitted to the competition must deliver the documents proving the declared situations;

b) Copy of the certificates proving the title of an academic degree in accordance with no. 5.2 of the Public Notice;

c) Documents proving the fulfilment of the conditions set out in no. 5.3 of this Public Notice, if applicable;

d) 1 copy of the *curriculum vitae*, duly dated and signed, as well as 1 copy of the documents proving the facts indicated therein, which must be organised according to the selection and seriation criteria and the assessment and final classification system mentioned in no. 7 of this Public Notice;

e) List in a non-editable format containing the exact identification of all submitted documents (index or list with the name of each document in the order in which they are presented), in accordance with the selection and seriation criteria and the assessment and final classification system mentioned in no. 7 of this Public Notice.

6.4 – The documents referred to in no. 6.3 of the Public Notice must be delivered in digital format (CD, DVD or pen drive) duly identified, and the candidate must ensure the legibility of the files.

6.5 - The documents referred to in the previous point must, as a rule, be in the Portable Document Format (PDF), preferably in PDF/A version, except in situations where the document to be presented cannot assume the indicated format; the file name, which must be succinct, cannot contain any of the following characters: /, \, |, ., *, ?, ", (less than), and (greater than).

6.6 - The documents may be presented in Portuguese, Spanish or English. When documents proving the facts indicated in the curriculum or works mentioned in the curriculum are initially written in another language, a translation into Portuguese, Spanish or English must be provided at the same time.

6.7 - The non-presentation of the supporting documents proving the requirements for admission to the competition required and provided for in no 5.1, 5.2 and 5.3 in this Public Notice or its presentation after the deadline stipulated in no.1 of this Public Notice will lead to the exclusion of the application.

6.8 – Failure to submit the supporting documents related to the facts indicated in the curriculum vitae or their presentation after the deadline stipulated in no. 1 of this Public Notice, or also, the illegibility of the respective files, implies the non-valuation of the facts indicated in the curriculum that they should prove.

6.9 – The presentation of false documents will lead to immediate exclusion from the competition and the reporting of the fact to the competent authority for purposes of criminal prosecution.

6.10 – The documents provided by candidates shall be returned upon request one year after the conclusion of this competition, except if this competition has been subjected to judicial appeal. In this case, the return of the documents may only occur after the jurisdictional decision has become final.

7 – Selection and seriation criteria and assessment and final classification system (established under the terms of Articles 11(2) (a) and Article 18(1) (l) and (m) and no. 2 and 3 of Official Order No. 10 990/2010):

7.1 - Technical and scientific and professional performance (DTCP) in which the following criteria are weighted, considering the relevance of the curricular elements presented for the functions to be performed:

a) Participation in research and development projects (PID);

b) Scientific production, publications, communications and conferences at home and abroad (PC);

c) Supervision of works leading to an academic degree (OT);

d) Participation in juries of academic examinations and/or for the attribution of the title of specialist (JPA);

e) Participation in scientific societies and their committees or the organization of scientific conferences, considered relevant in the area in which the competition is open (FPSC).

7.1.1 — The classification to be awarded in this criterion, which represents 45% of the final classification, to a maximum of 100 points, results from the application of the following formulas:

DTCP = PID+PC+OT+JPA+FPSC (for absolute merit purposes);

DTCP = $0.1PID + 0.65PC + 0.1OT + 0.1JPA + 0.05FPSC$ (for ordering purposes - relative merit - of candidates approved in absolute merit).

7.1.2 - The criteria mentioned above will be assessed according to the attached scoring grid.

7.2 - Pedagogical ability of candidates (CP), in which the following criteria are weighted, considering the relevance of the curricular elements presented for the functions to be performed:

a) Coordination of pedagogical projects. Coordination and promotion of new pedagogical projects (e.g. development of new curricular unit programmes, creation and coordination of new courses or study programmes, etc.) or reform and improvement of existing projects (e.g. reformulating programmes of existing curricular units, participating in the reorganization of existing courses or study programmes), as well as the implementation of projects with an impact on the teaching/learning process in the area for which the competition is open (CPP);

b) Production of teaching material. Quality and quantity of the teaching material produced by the candidate in the area for which the competition is open (MP);

c) Teaching activity. Teaching and coordination of curricular units in the area for which the competition is open (AL);

d) Experience as a trainer (EF).

7.2.1 — The classification to be awarded in this criterion, which represents 45% of the final classification, to a maximum of 100 points, results from the application of the following formulas:

CP = CPP+MP+AL+EF (for absolute merit purposes);

CP = $0.25CPP + 0.20MP + 0.5AL + 0.05EF$ (for ordering purposes - relative merit - of candidates approved in absolute merit).

7.2.2 - The criteria mentioned above will be assessed according to the attached scoring grid.

7.3 — Other activities relevant to the mission of the higher education institution which have been developed by the candidates (AR) in which the following criteria are considered:

a) Exercise of executive positions and in management bodies and participation in bodies or structures (CD);

b) Participation in projects or activities of a practical nature or scientific dissemination, within the area in which the competition is open (PP).

7.3.1 — The classification to be awarded in this criterion, which represents 10% of the final classification, to a maximum of 100 points, results from the application of the following formulas:

AR = CD+PP (for absolute merit purposes);

AR = $0.7CD + 0.3PP$ (for ordering purposes - relative merit - of candidates approved in absolute merit).

7.3.2 - The criteria mentioned above will be assessed according to the attached scoring grid.

7.4 — The final classification (CF), on a scale from 0 to 100 points, will be obtained by the following formula: $CF = (0.45DTCP + 0.45CP + 0.10AR)$, considering as not approved the candidates who obtain a final classification lower than 50 points and approved in absolute merit the candidates who obtain a final classification equal to or higher than 50 points.

All results are rounded and presented in one decimal place.

7.5 — For the purposes of ordering on relative merit of the candidates approved in absolute merit, if in DTCP, CP or AR results, in one or more of these criteria, a score higher than 100 points for any of the candidates, its reduction to the maximum limit of 100 points will imply the proportional reduction of the scores obtained by the other candidates in the criteria where this occurs, taking as reference the candidate with the highest score in these criteria.

7.6 — The jury will only value each activity/action in the grid once, and it is not possible to duplicate it in the same or its various criteria.

7.7 — In the event of divergence between the members of the jury, resulting from a different appreciation of the elements presented, the jury will proceed to a joint analysis and will assign a score for each curricular item to be evaluated (sub-criterion) in which there is a divergence, and this value should be considered for calculating the classification in each criterion and, subsequently, in the final classification.

7.8 – In case of a tie between the candidates, after obtaining the final classification, the following tie-breaking criteria will be applied successively (until it becomes necessary):

1st) Best score obtained in the criterion: Technical and scientific and professional performance (DTCP).

2nd) Best score obtained in the criterion: Pedagogical ability (PC);

3rd) Best score obtained in the criterion: Other activities relevant to the mission of the higher education institution which have been developed by the candidates (AR).

7.9 – In the reasoned assessment, the jury shall also take into account the provisions of Article 26 of Order No. 10 990/2010, if the candidates are under the conditions referred to in that article.

8 - Public hearing: the Jury may determine the holding of public hearings, which shall be met in accordance with Article 28(4) of Order No. 10990/2010. If these public hearings are required, they will take place between the 20th and 70th days following the deadline for the applications, all applicants being informed, at least five days in advance, of the date and place where such public hearings will take place.

9 — Members of the jury:

President of the Jury:

- Ricardo Manuel das Neves Vieira, Principal Coordinating Professor of the Polytechnic Institute of Leiria, appointed under the terms of Article 23(1)(a) of *ECPDESP*.

Permanent members:

- Luís Paulo Brandão Areosa Rodrigues, Coordinating Professor with Aggregation of the Polytechnic Institute of Viana do Castelo;

- Rui Manuel Sousa Mendes, Coordinating Professor of the Polytechnic Institute of Coimbra;

- Teresa de Jesus Trindade Moreira da Costa e Fonseca, Coordinating Professor of the Polytechnic Institute of Guarda;

- Teresa Palmira Simões Baptista Teixeira de Figueiredo, Coordinating Professor of the Polytechnic Institute of Setúbal;

- Rui Manuel Neto de Matos, Coordinating Professor of the Polytechnic Institute of Leiria.

Alternate members:

- Abel Aurélio Abreu de Figueiredo, Coordinating Professor of the Polytechnic Institute of Viseu;

- Antonino Manuel de Almeida Pereira, Coordinating Professor of the Polytechnic Institute of Viseu.

10 – In compliance with Article 9 h) of the Constitution of the Portuguese Republic, the Public Administration, as an employing entity, actively promotes a policy of equal opportunities for men and women in terms of access to a job and professional progression, aiming at avoiding all and any kind of discrimination.

11 – The present competition will also be published in BEP (Public Employment Pool), on the website of the Science and Technology Foundation, in Portuguese and English and on the website of the Polytechnic of Leiria, in Portuguese and English, under the terms of Article 29-B of *ECPDESP*.

March 22, 2023 — The President *Carlos Manuel da Silva Rabadão*

ANNEX
SCORING GRID

1 - 1 – Technical and scientific and professional performance (DTCP) - 45% of the final classification

Criteria	Curricular items to be valued	Scoring
a) PID: Research and development projects	i) For each coordination of research and development project with external funding, in the area of the competition	5 points
	ii) For each participation, as a team member in a research and development project with external funding, in the area of the competition	2 points
b) PC: Scientific production, publications, communications and conferences at home and	i) For each authorship or co-authorship of a book, in the area of the competition	4 points each (published until 2017,

	exclusive) 6 points each (published from 2017, inclusive)
ii) For each authorship or co-authorship of a book chapter and/or book editor, in the area of the competition	2 points each (published until 2017, exclusive) 3 points each (published from 2017 inclusive)
iii) For each authorship of a scientific article published in a journal indexed in the Scopus® database, as 1 st author, in the area of the competition	6 points each (published until 2017, exclusive) 9 points each (published from 2017 inclusive)
iv) For each authorship of a scientific article published in a journal indexed in the Scopus® database, as a last author or corresponding author, in the area of the competition	4 points each (published until 2017, exclusive) 6 points each (published from 2017 inclusive)
v) For each authorship or co-authorship of a scientific article published in a journal indexed in the Scopus® database, other than the first or last author, in the area of the competition	2 points each (published until 2017, exclusive) 3 points each (published from 2017 inclusive)
vi) For each authorship of abstracts published in a conference or scientific meeting published in the respective proceedings with ISBN, in the area of the competition	0.5 points each (published until 2017, exclusive) 0.75 points each (published from 2017 inclusive)
vii) For each award, scholarship and distinction received in the area of the competition	5 points each (received until 2017, exclusive) 7.5 points each (received from 2017 inclusive)
viii) For each review of an article from a scientific journal indexed in the Scopus® database, in the area of the competition	0.5 points for each review (made until

		2017, exclusive) 0.75 points for each review (made from 2017 inclusive)
c) OT: Supervision of works leading to an academic degree	i) For each supervision or co-supervision of doctoral theses already completed, in the area of the competition	10 points
	ii) For each supervision or co-supervision of master's dissertations, projects or internship reports already completed, in the area of the competition	3 points
	iii) For each supervision of undergraduate final projects already completed	0.5 points
d) JPA: Juries of academic examinations and/or for the attribution of the title of specialist	i) For each participation in doctoral juries as the main examiner, in the area of the competition	5 points
	ii) For each participation in doctoral juries as a member (excluding the supervisor), in the area of the competition	2 points
	iii) For each participation in master's degree or attribution of the specialist title juries, in the area of the competition	1.5 points
	iv) For each participation in undergraduate juries, in the area of the competition	0.5 points
e) FPSC: Participation in scientific societies and their committees or the organization of scientific conferences, considered relevant in the area in which the competition is open	i) For each participation in scientific committees of conferences and other scientific events in the area of the competition	5 points
	ii) For each participation in organizing committees of conferences and other scientific events in the area of the competition	4 points
	iii) For each participation in a committee/body of a scientific society, in the area of the competition	3 points
	iv) For each participation in a scientific society, in the area of the competition	1 point
	v) For each participation as a member of the editorial board of a scientific journal indexed in the Scopus® database, in the area of the competition	3 points

2 - Pedagogical ability of candidates (PC) - 45% of the final classification

Criteria	Curricular items to be valued	Scoring
a) CPP: Coordination of pedagogical projects. Coordination and promotion of new pedagogical projects (e.g. development of new curricular unit programmes, creation and coordination of new courses or study programmes, etc.) or reform and improvement of existing projects (e.g. reformulating programmes of existing curricular units, participating in the reorganization of existing courses or study programmes), as well as the implementation of projects with an impact on the teaching/learning process in the area for which the competition is open	i) For each coordination of new pedagogical projects	5 points
	ii) For each reform or improvement of already existing pedagogical projects	2 points

b) MP: Production of teaching material. Quality and quantity of the teaching material produced by the candidate in the area for which the competition is open	i) For each teaching material with ISBN published by the candidate, in the area for which the contest is open	5 points
c) AL: Teaching activity. Teaching and coordination of curricular units in the area for which the competition is open	i) For each coordination/responsibility of a curricular unit, per year, in the area for which the competition is open	4 points
	ii) For each curricular unit taught, per year, in the area for which the competition is open	2 points
d) EF: Experience as a trainer	For every 2 hours of professional training taught	0.5 points

3 - Other activities relevant to the mission of the HEI developed by the candidates (AR) - 10% of the final classification

a) CD: Exercise of executive positions and in management bodies and participation in bodies or structures	i) For each year of mandate fulfilled in institutional bodies or organic units of the higher education institution	5 points (per body)
	ii) For each year of exercise fulfilled as coordinator in institutional structures, such as department, course, section, laboratory, committee or its equivalents, group and/or research area and working group formally appointed by statutory body or department	4 points (per structure)
	iii) For each year of exercise fulfilled in institutional structure, such as a member of the scientific and/or pedagogical committee, committee or its equivalents, group and/or research area and working group formally appointed by statutory body or department	3 points (per structure)
b) PP: Participation in projects or activities of a practical nature or scientific dissemination, within the area in which the competition is open	For each project and/or activity, namely practical activities or scientific dissemination within the area in which the competition is open	3 points