

1 - Under the terms of Career Statutes For Teaching Staff in Polytechnic Higher Education (*ECPDESP*), approved by Decree-Law No. 185/81, of July 1, amended by Decree-Law No. 69/88, of March 3 and no. 207/2009, of August 31, and by Law no. 7/2010, of May 13, and in accordance with the Regulation of Recruitment and Hiring of Career Teaching Staff of the Polytechnic Institute of Leiria, published in the *Diário da República*, 2nd series, no. 127, of July 2, 2010, through Order No. 10990/2010, it is made public that, by order of the President of the Polytechnic Institute of Leiria, of April 5, 2023, on the proposal of the Director of the School of Education and Social Sciences of the Polytechnic Institute of Leiria, a competition for the recruitment of a career teacher for the category of Senior Lecturer is open for a period of thirty working days, from the date of publication of this Public Notice in the *Diário da República*, in the form of a contract of employment in public functions for an indefinite period of time for the scientific area of Technologies in the Teaching of Mathematics and Natural Sciences in the 1st and 2nd Cycles of Basic Education, of the School of Education and Social Sciences – 1 place.

2 - Validity period: this competition is exclusively for filling the position mentioned above and will finish when the admission is complete.

3 – Functional content of the category:

3.1 — According to Article 2-A of *ECPDESP*, polytechnic higher education teachers are responsible for providing the teaching service that is assigned to them, and to accompanying and guiding the students; for developing research, cultural creation or experimental development activities; for participating in tasks of development, scientific and technological dissemination and economic and social valorisation of knowledge and to participate in the management of the respective higher education institutions.

3.2 — Under the terms of Article 3(4) of *ECPDESP*, “The Senior Lecturer is responsible for collaborating with the coordinating professors within the scope of a subject or scientific area and, namely: a) Conduct and teach theoretical, theoretical-practical and practical classes; b) Supervise, guide and monitor internships, seminars and laboratory or fieldwork; c) Manage, develop and carry out scientific research and experimental development activities, according to the general guidelines previously defined in the scope of the subject or scientific area; d) Cooperate with other professors of the subject or scientific area (...).

4 – Remuneration position (Article 35(1) of *ECPDESP*): “The remuneration regime applicable to career teachers and other teaching staff is defined in a separate law” — Decree-Law no. 408/89, of November 18, amended by Decree-Law no. 76/96, of June 18, and Decree-Law no. 124/99, of April 20 and Decree-Law no. 373/99, of September 18.

5 – Admission requirements:

5.1 — Under the terms of Article 17 of the General Labour Law on Public Service, approved by Law no. 35/2014, of June 20, in its current wording and of Article 12-E of *ECPDESP*, only those interested who satisfy all of the following general requirements, up to the date limit for submission of applications, may apply:

a) To be over the age of 18;

b) Non-inhibition from exercising public service nor being prohibited from exercising the functions for which they are applying;

c) To have physical robustness and the psychological profile required to carry out the functions for which they are applying;

d) To have complied with the mandatory vaccination laws.

5.2 — In compliance with Article 17 of *ECPDESP*, those who hold a doctoral degree or the title of specialist in the area or related area for which the competition is open may apply. The title of specialist mentioned in Article 17 of *ECPDESP* refers to the provision of Article 48 of Law no. 62/2007, of September 10 and of Decree-Law no. 206/2009, of August 31.

5.3 — Persons holding foreign qualifications must prove the recognition, equivalence or registration of the doctoral degree under the terms of the applicable legislation.

6 – Language(s) to be proficient in: Candidates must be proficient in the Portuguese language, both spoken and written, appropriate to the teaching duties.

7 – Application procedure:

7.1 — The application must be submitted in person at the Central Services of Polytechnic Institute of Leiria (Office of Expedient and Archive – 09h00-12h30 and 14h00-17h30) upon receipt, or by post, by registered letter with acknowledgment of receipt, to the following address of Polytechnic Institute of Leiria: Rua General Norton de Matos, Apartado 4133, 2411-901 Leiria, until the deadline for submission of applications referred to in no. 1 of this Public Notice.

7.2 — The application request is made by filling in the form available on the Polytechnic Institute of Leiria website (<https://www.ipleiria.pt/politecnico/recursos-humanos/concursos-e-contratos/carreira-docente/>) which must be printed on paper, dated, initialled and signed by handwriting or signed using a qualified electronic signature, in which case the original must also be submitted electronically.

7.3 — The following documents must be submitted together with the application for admission to the competition, duly identified and numbered:

a) Documents proving the fulfilment of the requirements set out in no. 5.1 of this Public Notice; however, candidates are exempt from presenting them, provided they declare, in the admission application (form), under oath, that they meet such requirements. The candidate who fills the vacancy submitted to the competition must deliver the documents proving the declared situation;

b) Copy of the certificates proving the title of an academic degree in accordance with no. 5.2 of the Public Notice;

c) Documents proving the fulfilment of the conditions set out in no. 5.3 of this Public Notice, if applicable;

d) 1 copy of the curriculum vitæ, duly dated and signed, as well as 1 copy of the documents proving the facts indicated therein, which must be organised according to the selection and seriation criteria and the assessment and final classification system mentioned in no. 8 of this Public Notice;

e) 1 copy of the scientific development project, to be prepared in Portuguese by the candidate, in accordance with no. 8.2.1(g) of this Public Notice;

f) 1 copy of the pedagogical development project, to be prepared in Portuguese by the candidate, in accordance with no. 8.2.2(f) of this Public Notice;

g) List in a non-editable format containing the exact identification of all submitted documents (index or list with the name of each document in the order in which they are presented), in accordance with the selection and seriation criteria and the assessment and final classification system mentioned in no. 8 of this Public Notice.

7.4 — The documents referred to in no. 7.3 of the Public Notice and the application form, when signed using a qualified electronic signature, must be delivered in digital format (CD, DVD or pen drive) duly identified, and the candidate must ensure the legibility of the files.

7.5 - The documents referred to in the previous point must, as a rule, be in the Portable Document Format (PDF), preferably in PDF/A version, except in situations where the document to be presented cannot assume the indicated format; the file name, which must be succinct, cannot contain any of the following characters: /, \, |, :, *, ?, ", (less than), and (greater than).

7.6 — The documents may be presented in Portuguese, Spanish or English, without prejudice to no. 7.3(e) and (f). When documents proving the facts indicated in the curriculum or works mentioned in the curriculum are initially written in another language, a translation into Portuguese, Spanish or English must be provided at the same time.

7.7 — The non-presentation of the supporting documents proving the requirements for admission to the competition required and provided for in no 5.1, 5.2 and 5.3 in this Public Notice or its presentation after the deadline stipulated in no.1 of this Public Notice will lead to the exclusion of the application.

7.8 — Failure to submit the supporting documents or the illegibility of the respective files related to the facts indicated in the curriculum vitae, duly organised under points d) and g) of no. 7.3 of this Public Notice, or their presentation after the deadline stipulated in no. 1 of this Public Notice, implies the non-valuation of the facts indicated in the curriculum that they should prove.

7.9 — The presentation of false documents will lead to immediate exclusion from the competition and the reporting of the fact to the competent authority for purposes of criminal prosecution.

7.10 — The documents provided by candidates shall be returned upon request one year after the conclusion of this competition, except if this competition has been subjected to judicial appeal. In this case, the return of the documents may only occur after the jurisdictional decision has become final.

8 – Selection and seriation criteria and assessment and final classification system (established under the terms of Articles 11(2) (a) and Article 18(1) (l) and (m) and no. 2 and 3 of Official Order No. 10 990/2010):

8.1 – Candidates who have a curriculum vitae in the subject area of the competition that includes at least 10 scientific texts (indexed articles; or books, or book chapters, or publications in conference proceedings - all with ISBN or ISSN) published or definitively accepted for publication will be considered to have been approved in absolute merit.

8.2 – The ranking (relative merit) of candidates is made by applying the following criteria and in the terms indicated:

8.2.1 — Technical and scientific and professional performance (DTC), in which the following criteria are weighted, to be evaluated according to the attached scoring grid, considering the relevance of the curricular elements presented for the functions to be performed:

- a) Technical-scientific production published (PTC);
- b) Communications at scientific events (CEC);
- c) Supervision of academic works leading to an academic degree (OT);
- d) Participation in research and development projects (PID);
- e) Participation in juries of academic examinations (JPA);

f) Scientific extension activities (AEC);

g) Scientific development project, for the next five years, aligned with the mission of School of Education and Social Sciences (ESECS) and the research units that ESECS/Polytechnic Institute of Leiria of Leiria formally integrates, with intervention in the scientific area of the competition (PDC).

8.2.1.1 — The classification to be awarded in DTC, which represents 45% of the final classification, for a maximum of 100 points, results from the application of the following formula: $DTC = PTC + CEC + OT + PID + JPA + AEC + PDC$.

8.2.2 — Pedagogical ability (CP), in which the following criteria are weighted, to be evaluated according to the attached scoring grid, considering the relevance of the curricular elements presented for the functions to be performed:

a) Teaching activity (AL);

b) Developing curricular unit programmes in the 1st and 2nd cycles of studies (PUC);

c) Teaching pedagogical, scientific or technical updating courses within the scope of continuous teacher training (LC);

d) Supervision of Teaching Practices (SPP);

e) Other teaching activities (AP);

f) Pedagogical development project aligned with the mission of ESECS of and oriented towards the development of training activity and innovation in the teaching-learning process (PDP).

8.2.2.1 — The classification to be awarded in CP, which represents 40% of the final classification, for a maximum of 100 points, results from the application of the following formula: $CP = AL + PUC + LC + SPP + AP + PDP$.

8.2.3 — Other relevant activities (OA) for the mission of Polytechnic Institute of Leiria, in which the following criteria are weighted, to be evaluated according to the attached scoring grid, considering the relevance of the curricular elements presented for the functions to be performed:

a) Positions or participation in bodies and structures in Higher Education Institutions (CPO)

b) Participation in community-orientated activities relevant to the area of the competition (AC).

8.2.3.1 — The classification to be awarded in OA, which represents 15% of the final classification, for a maximum of 100 points, results from the application of the following formula: $OA = CPO + AC$.

8.3 — The final classification (CF), on a scale of 0 to 100 points, will be obtained by the following formula: $CF = (0.45DTC + 0.40CP + 0.15OA)$.

8.4 — In the event of a tie between the candidates, after obtaining the final classification, the following tie-breaking criteria will be applied successively:

- 1st — Best total score obtained in the criterion CP.

- 2nd — If the tie persists, the best total score obtained in the criterion DTC.

8.5 — For tie-breaking purposes, the absolute scores obtained by the candidates in the referred criteria will be considered.

9 – Public hearing: The jury may determine the holding of public hearings, which shall be met in accordance with Article 28(4) of Order No. 10990/2010. If these public hearings are required, they will take place between the 20th and 70th days following the deadline for the applications, all applicants being informed, at least five days in advance, of the date and place where such public hearings will take place.

10 – Members of the jury:

President of the Jury: José Carlos Laranjo Marques, Principal Coordinating Professor of the Polytechnic Institute of Leiria, appointed under the terms of Article 23(1)(a) of *ECPDESP*.

Permanent members:

- Maria da Costa Potes Franco Barroso Santa-Clara Barbas, Principal Coordinating Professor of the Polytechnic Institute of Santarém;
- Fernando Manuel Lourenço Martins, Coordinating Professor, with Aggregation, of the Polytechnic Institute of Coimbra;
- António Augusto Gaspar Ribeiro, Coordinating Professor of the Polytechnic Institute of Viseu;
- Maria Filomena Rodrigues Teixeira, Coordinating Professor of the Polytechnic Institute of Coimbra;
- Isabel Sofia Godinho da Silva Rebelo, Coordinating Professor of the Polytechnic Institute of Leiria;
- Marina Vitória Valdez Faria Rodrigues, Coordinating Professor of the Polytechnic Institute of Leiria.

Alternate members:

- José António Moreira, Associate Professor with aggregation of the University Aberta;
- António Augusto de Freitas Gonçalves Moreira, Associate Professor of the University of Aveiro;
- Hugo Alexandre Lopes Menino, Coordinating Professor of the Polytechnic Institute of Leiria.

10. 1 - In the event of impediment or absence, the president of the jury is replaced by Isabel Sofia Godinho da Silva Rebelo, Coordinating Professor of the Polytechnic Institute of Leiria

11 – In compliance with Article 9(h) of the Constitution of the Portuguese Republic, the Public Administration, as an employing entity, actively promotes a policy of equal opportunities for men and women in terms of access to a job and professional progression, aiming at avoiding all and any discrimination.

12 – In accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and the Council, of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and the free movement of such data (RGPD), the data collected is processed exclusively for processing the application and hiring the selected candidate.

13 - The present competition will also be published in BEP (Public Employment Pool), on the website of the Science and Technology Foundation, in Portuguese and English and on the website of the Polytechnic of Leiria, in Portuguese and English, under the terms of Article 29-B of *ECPDESP*.

March 26, 2024 — The President, Carlos Manuel da Silva Rabadão

ATTACHMENT

Scoring grid

Technical and scientific and professional performance (DTC) – 45% of the final classification	
Criteria/Curricular items to be valued	Scoring
a) PCT – maximum value of 25 points	
i) For each book (author/co-author)	4 points
ii) For each book chapter (author/co-author)	3 points
iii) For each scientific article published in a peer-reviewed scientific journal	3 points
iv) For each scientific article published in a scientific journal without peer review	2 points
v) For each communication or poster at a conference, scientific meeting or seminar published in the respective proceedings	2 points
b) CEC – maximum value of 15 points	
i) For each invited communication at a conference, scientific meeting, conference or	2 points
ii) For each communication or poster at a conference, workshop, scientific meeting, conference or seminar without publication	1 point
c) OT – maximum value of 10 points	
i) For each supervision or co-supervision of doctoral theses already completed	3 points
ii) For each supervision or co-supervision of dissertations, projects or final reports of master's degrees, already completed, or final reports of pre-Bologna degree	2 points
iii) For each supervision or co-supervision of dissertations, projects or final reports of a degree already completed	1 point
d) PID – maximum value of 10 points	
i) For each project coordination	5 points
ii) For each participation in a project	3 points
e) JPA – maximum value of 10 points	
i) For each examination in doctoral juries	4 points
ii) For each examination in juries of other academic examinations or the award of the title of specialist	2 points
iii) For each participation in doctoral or master's juries or specialist title juries	1 point
f) AEC – maximum value of 10 points	
i) Review of articles or evaluation of projects considered relevant to the area in which the competition is open	2 points
ii) Participation in scientific committees of conferences, meetings or journals with relevance in the area in which the competition is open	2 points
g) PDC – Scientific development project to be prepared by the candidate (for a period of 5 years) with a maximum value of 20 points	
Pedagogical ability (CP) – 40% of the final classification	
a) AL – maximum value of 25 points	
i) For each full-time academic year of professional experience and dedication to teaching	2 points
ii) For each part-time academic semester of professional experience and dedication to teaching	1 point
iii) For each curricular unit taught in the subject area of the competition	3 points
iv) For each curricular unit taught in other areas relevant to the institution's mission	1 point
b) PUC – maximum value of 10 points	
i) For each curricular unit coordinated	2 points
ii) For each participation in the elaboration or revision of curricular unit programmes	1 point
c) LC – maximum value of 15 points	

i) Teaching of pedagogical, scientific or technical updating courses \geq 50 hours duration	3 points
ii) Teaching of pedagogical, scientific or technical updating courses $<$ 50 hours duration	2 points
d) SPP – maximum value of 20 points	
i) For each student supervised in each teaching practice of master's degree, or pre-Bologna degree, of teacher training of the 1 st and 2 nd CEB	1 point
ii) For each student supervised in each teaching practice of the degree in Basic Education or supervision of CTeSP internships in the area of education	0.5 points
e) AP – maximum value of 10 points	
i) For each pedagogical material produced considered relevant to the area in which the call is open	1 point
f) PDP - Pedagogical development project to be prepared by the candidate, for a period of five years, with a maximum value of 20 points	
Other relevant activities (OA) for the mission of the Polytechnic of Leiria – 15% of the final classification	
a) CPO – maximum value of 10 points	
i) For each year of mandate fulfilled	2 points
ii) For each mandate fulfilled of less than one year	1 point
b) AC – maximum value of 90 points	
i) For each participation in an international project	3 points
ii) For each participation in a national project	2 points
iii) Participation in the provision of services to the community	2 points
iv) To be responsible or co-responsible for organising events with relevance to the institution (for each event and per year)	1 point
v) For collaborating in the creation of logistical conditions for the realisation of teaching practices (for each semester and practice)	0.5 points