

1 — Under the terms of Career Statutes For Teaching Staff in Polytechnic Higher Education (*ECPDESP*), approved by Decree-Law No. 185/81, of July 1, amended by Decree-Law No. 69/88, of March 3 and no. 207/2009, of August 31, and by Law no. 7/2010, of May 13, and in accordance with the Regulation of Recruitment and Hiring of Career Teaching Staff of the Polytechnic Institute of Leiria, published in the *Diário da República*, 2nd series, no. 127, of July 2, 2010, through Order No. 10990/2010, it is made public that, by order of the President of the Polytechnic Institute of Leiria, of April 24, 2023, on the proposal of the Director of the School of Education and Social Sciences of Polytechnic Institute of Leiria, a competition for the recruitment of a career teacher for the category of Senior Lecturer is open for a period of thirty working days, from the date of publication of this Public Notice in the *Diário da República*, in the form of a contract of employment in public functions for an indefinite period of time for the scientific area of History, speciality Teaching or Didactics of History, of the School of Education and Social Sciences – 1 place.

2 - Validity period: this competition is exclusively for filling the position mentioned above and will finish when the admission is complete.

3 – Functional content of the category:

3.1 — According to Article 2-A of *ECPDESP*, polytechnic higher education teachers are responsible for providing the teaching service that is assigned to them, and accompanying and guiding the students; for developing research, cultural creation or experimental development activities; for participating in tasks of development, scientific and technological dissemination and economic and social valorisation of knowledge and to participate in the management of the respective higher education institutions.

3.2 — 3.2 — Under the terms of Article 3(4) of *ECPDESP*, “The Senior Lecturer is responsible for collaborating with the coordinating professors within the scope of a subject or scientific area and, namely: a) conduct and teach theoretical, theoretical-practical and practical classes; b) supervise, guide and monitor internships, seminars and laboratory or fieldwork; c) manage, develop and carry out scientific research and experimental development activities, according to the general guidelines previously defined in the scope of the subject or scientific area; d) cooperate with other professors of the subject or scientific area(...).

4 – Remuneration position (Article 35(1) of *ECPDESP*): “The remuneration regime applicable to career teachers and other teaching staff is defined in a separate law” — Decree-Law no. 408/89, of November 18, amended by Decree-Law no. 76/96, of June 18, and Decree-Law no. 124/99, of April 20 and Decree-Law no. 373/99, of September 18.

5 – Admission requirements:

5.1 — Under the terms of Article 17 of the General Labour Law on Public Service, approved by Law no. 35/2014, of June 20, in its current wording and of Article 12-E of *ECPDESP*, only those interested who satisfy all of the following general requirements, up to the date limit for submission of applications, may apply:

a) 18 years of age;

b) Non-inhibition from exercising public service nor being prohibited from exercising the functions for which they are applying;

c) Physical robustness and psychological profile required to the exercise of the functions for which they are applying;

d) Compliance with mandatory vaccination laws.

5.2 — In compliance with Article 17 of *ECPDESP*, those who hold a doctoral degree or the title of specialist in the area or related area for which the competition is open may apply. The title of specialist mentioned in Article 17 of *ECPDESP* refers to the provision of Article 48 of Law no. 62/2007, of September 10 and of Decree-Law no. 206/2009, of August 31.

5.3 — Persons holding foreign qualifications must prove the recognition, equivalence or registration of the doctoral degree under the terms of the applicable legislation.

6 – Language(s) to be proficient in: Candidates must be proficient in the Portuguese language, both spoken and written, appropriate to the teaching duties.

7 – Application procedure:

7.1 — The application must be submitted in person at the Central Services of Polytechnic Institute of Leiria (Office of Expedient and Archive – 09h00-12h30 and 14h00-17h30) upon receipt, or by post, by registered letter with acknowledgment of receipt, to the following address of Polytechnic Institute of Leiria: Rua General Norton de Matos, Apartado 4133, 2411-901 Leiria, until the deadline for submission of applications referred to in no. 1 of this Public Notice.

7.2 — The application request is made by filling in the form available on the website of the Polytechnic Institute of Leiria (<https://www.ipleiria.pt/politecnico/recursos-humanos/concursos-e-contratos/carreira-docente/>) which must be printed on paper, dated, initialled and signed by handwriting or signed using a qualified electronic signature, in which case the original must also be submitted electronically.

7.3 — The following documents must be submitted together with the application for admission to the competition, duly identified and numbered:

a) Documents proving the fulfilment of the requirements set out in no. 5.1 of this Public Notice; however, candidates are exempt from presenting them, provided they declare, in the admission application (form), under oath, that they meet such requirements. The candidate who fills the vacancy submitted to the competition must deliver the documents proving the declared situation;

b) Copy of the certificates proving the title of an academic degree in accordance with no. 5.2 of the Public Notice;

c) Documents proving the fulfilment of the conditions set out in no. 5.3 of this Public Notice, if applicable;

d) 1 copy of the curriculum vitæ, duly dated and signed, as well as 1 copy of the documents proving the facts indicated therein, which must be organised according to the selection and seriation criteria and the assessment and final classification system mentioned in no. 8 of this Public Notice;

e) 1 copy of the scientific development project, to be prepared in Portuguese by the candidate, in accordance with no. 8.2.1(g) of this Public Notice;

f) 1 copy of the programme of a curricular unit in the area in which the competition is open, provided for in no. 8.2.2(f) of this Public Notice, which must be prepared in Portuguese by the candidate;

g) List in a non-editable format containing the exact identification of all submitted documents (index or list with the name of each document in the order in which they are presented), in accordance with the selection and seriation criteria and the assessment and final classification system mentioned in no. 8 of this Public Notice.

7.4 — The documents referred to in no. 7.3 of the Public Notice and the application form, when signed using a qualified electronic signature, must be delivered in digital format (CD, DVD or pen drive) duly identified, and the candidate must ensure the legibility of the files.

7.5 - The documents referred to in the previous point must, as a rule, be in the Portable Document Format (PDF), preferably in PDF/A version, except in situations where the document to be presented cannot assume the indicated format; the file name, which must be succinct, cannot contain any of the following characters: /, \, |,;, *,?, ", (less than), and (greater than).

7.6 — The documents may be presented in Portuguese, Spanish or English, without prejudice to no. 7.3(e) and (f). When documents proving the facts indicated in the curriculum or works mentioned in the curriculum are initially written in another language, a translation into Portuguese, Spanish or English must be provided at the same time.

7.7 — The non-presentation of the supporting documents proving the requirements for admission to the competition required and provided for in no 5.1, 5.2 and 5.3 in this Public Notice or its presentation after the deadline stipulated in no.1 of this Public Notice will lead to the exclusion of the application.

7.8 — Failure to submit the supporting documents or the illegibility of the respective files related to the facts indicated in the curriculum vitae, duly organised under points d) and g) of no. 7.3 of this Public Notice, or their presentation after the deadline stipulated in no. 1 of this Public Notice, implies the non-valuation of the facts indicated in the curriculum that they should prove.

7.9 — The presentation of false documents will lead to immediate exclusion from the competition and the reporting of the fact to the competent authority for purposes of criminal prosecution.

7.10 — The documents provided by candidates shall be returned upon request one year after the conclusion of this competition, except if this competition has been subjected to judicial appeal. In this case, the return of the documents may only occur after the jurisdictional decision has become final.

8 – Selection and seriation criteria and assessment and final classification system (established under the terms of Articles 11(2) (a) and Article 18(1) (l) and (m) and no. 2 and 3 of Official Order No. 10 990/2010):

8.1 – Candidates who have a curriculum vitae in the subject area of the competition that includes at least 10 scientific texts (indexed articles; or books, or book chapters, or publications in conference proceedings - all with ISBN or ISSN) published or definitively accepted for publication will be considered to have been approved in absolute merit.

8.2 – The ranking (relative merit) of candidates is made by applying the following criteria and in the terms indicated:

8.2.1 — Technical and scientific and professional performance (DTC), in which the following criteria are weighted, to be evaluated according to the attached scoring grid, considering the relevance of the curricular elements presented for the functions to be performed:

a) Scientific production, publications, communications and conferences in the area of speciality in which the competition is open (PC);

b) Supervision of works leading to an academic degree in the scientific area in which the competition is open (OT);

c) Participation in juries of academic examinations in the scientific area in which the competition is open (JPA);

d) Participation in research and development projects (PID);

e) Integrated Researcher of a Research Unit evaluated by FCT (IIUI);

f) Scientific extension activities in the area of speciality in which the competition is open (AEC);

g) Scientific development project, aligned with the mission of the School of Education and Social Sciences (ESECS) and the research units that ESECS/Polytechnic Institute of Leiria formally integrates, with intervention in the scientific area of the competition (PDC). This criterion requires the presentation of a document that includes a proposal of the activities the candidate intends to develop during the first five years of activity as a teacher. The proposal must be based on the candidate's previous curricular path and should explain how the implementation of the project may contribute, in scientific/technical terms, to the development of the area of expertise for which the competition is open (up to 3000 words).

8.2.1.1 — The classification to be awarded in DTC, which represents 50% of the final classification, for a maximum of 100 points, results from the application of the following formula: $DTC = PC+OT+JPA+PID+IIUI+AEC+PDC$.

8.2.2 — Pedagogical ability (CP), in which the following criteria are weighted, to be evaluated according to the attached scoring grid, considering the relevance of the curricular elements presented for the functions to be performed:

a) Teaching activity in Higher Education (AES);

b) Teaching of curricular units in the area for which the competition is open (LUC);

c) Professionalization in the area of the speciality for which the competition is open (PA);

d) Professional experience in the Teaching of History in non-higher education (EPEH);

e) Supervision of teaching internships or supervision of Supervised Teaching Practice in the field of Teaching of History (OEPSP);

f) Presentation of a programme of a curricular unit in the area in which the competition is open (APUC).

g) Experience in pedagogical projects of relevance in the area of speciality in which the competition is open (EPP).

8.2.2.1 — The classification to be awarded in CP, which represents 40% of the final classification, for a maximum of 100 points, results from the application of the following formula: $CP = AES+LUC+PA+EPEH+OEPSP+APUC+EPP$.

8.2.3 — Organisational dimension (DO), in which the following criteria are weighted, to be evaluated according to the attached scoring grid, considering the relevance of the curricular elements presented for the functions to be performed:

a) Exercise of management positions of bodies or structures of higher education institutions (CGEI);

b) Member of bodies and participant in institutional working groups or commissions (MOPC);

c) Participation in community liaison projects or activities (PPAC);

d) Performance of other organisational activities that the jury considers relevant to the mission of the institution and not included in the previous points (DOAO).

8.2.3.1 — The classification to be awarded in DO, which represents 10% of the final classification, for a maximum of 100 points, results from the application of the following formula: $OA = CGEI+MOPC+PPAC+DOAO$.

8.3 — The final classification (CF), on a scale of 0 to 100 points, will be obtained by the following formula:
 $CF = (0.50/DTC + 0.40/CP + 0.10/DO)$.

8.4 — In the event of a tie between the candidates, after obtaining the final classification, the following tie-breaking criteria will be applied successively:

- 1st — Best total score obtained in DTC.
- 2nd — If the tie persists, the best total score obtained in CP.

8.5 — For tie-breaking purposes, the absolute scores obtained in these performances will be considered.

9 – Public hearing: The jury may determine the holding of public hearings, which shall be met in accordance with Article 28(4) of Order No. 10990/2010. If these public hearings are required, they will take place between the 20th and 70th days following the deadline for the applications, all applicants being informed, at least five days in advance, of the date and place where such public hearings will take place.

10 – Composition of the jury:

President of the Jury:

Cristovão Adelino Fonseca Franco Ribeiro Margarido, Coordinating Professor of the Polytechnic Institute of Leiria, appointed under the terms of Article 23(1)(a) of *ECPDESP*.

Effective members:

- Maria Margarida Sobral da Silva Neto, Full Professor of the University of Coimbra;
- Joaquim António de Sousa Pintassilgo, Associate Professor of the University of Lisbon;
- Cristina Maria Ferreira da Costa Ribeiro Maia, Coordinating Professor of the Polytechnic Institute of Porto;
- Maria Antónia Belchior Ferreira Barreto, Emeritus Coordinating Professor of the Polytechnic Institute of Leiria;
- Alda Maria Martins Mourão, Emeritus Coordinating Professor of the Polytechnic Institute of Leiria.

Alternate members:

- João Paulo Avelãs Nunes, Associate Professor of the University of Coimbra;
- Maria da Graça Lopes da Silva Mougá Poças Santos, Coordinating Professor of the Polytechnic Institute of Leiria.

10. 1 - In the event of impediment or absence, the president of the jury is replaced by Maria da Graça Lopes da Silva Mougá Poças Santos, Coordinating Professor of the Polytechnic Institute of Leiria.

11 – In compliance with Article 9 h) of the Constitution of the Portuguese Republic, the Public Administration, as an employing entity, actively promotes a policy of equal opportunities for men and women in terms of access to a job and professional progression, aiming at avoiding all and any discrimination.

12 – In accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and the Council, of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and the free movement of such data (RGPD), the data collected is processed exclusively for processing the application and hiring the selected candidate.

13 - The present competition will also be published in BEP (Public Employment Pool), on the website of the Science and Technology Foundation, in Portuguese and English and on the website of the Polytechnic of Leiria, in Portuguese and English, under the terms of Article 29-B of *ECPDESP*.

March 26, 2024 — The President, Carlos Manuel da Silva Rabadão

ATTACHMENT

Scoring grid

| Technical and scientific and professional performance (DTC) – 50% of the final classification | |
|---|-----------------|
| Criteria/Curricular items to be valued | Scoring |
| a) PC – maximum value of 20 points | |
| i) Books (author/co-author) | 6 points each |
| ii) Book chapters, in national publication | 2 points each |
| iii) Book chapters, in international publication | 3 points each |
| iv) Articles in national journals indexed in Scopus and/or Web of Science | 4 points each |
| v) Articles in international journals indexed in Scopus and/or Web of Science | 6 points each |
| vi) Articles in other indexed international journals | 3 points each |
| vii) Articles in other indexed national journals | 2 points each |
| viii) Articles published in non-indexed proceedings or journals | 1 point each |
| ix) Oral communications without publication | 0.2 points each |
| b) OT – maximum value of 10 points | |
| i) Supervision/co-supervision of doctoral thesis (completed) | 5 points each |
| ii) Supervision of master's dissertations/projects/ internship reports (completed) | 3 points each |
| c) JPA – maximum value of 10 points | |
| i) Participation in doctoral juries: | |
| 1) Main examiner | 6 points each |
| 2) Member | 3 points each |
| ii) Participation in juries of specialist title | 2 points each |
| iii) Participation in master's juries as an examiner | 1 point each |
| d) PID – maximum value of 15 points | |
| i) Coordinator of an R&D Project funded by an external entity | 10 points each |
| ii) Participation in an R&D project funded by an external entity | 5 points each |
| iii) Participation in a non-funded R&D project | 2 points each |
| iv) Participation in an internally funded R&D project | 1 point each |
| e) IIUI | |
| Integrated Researcher of UI evaluated by FCT with a minimum of Good | 5 points |
| f) AEC – maximum value of 20 points | |
| i) Trainer in the area of continuous training for teachers and educators (per training) | 2 points |
| ii) Consultancy and provision of services - preparation of studies/opinions or similar | 4 points each |
| iii) Member of the scientific committee of scientific events | 4 points each |
| iv) Member of the organising committee of scientific events | 5 points each |
| v) Book editor or member of the editorial board of a journal | 3 points each |
| vi) Review of scientific articles | 2 points each |
| g) PDC – maximum value of 20 points | |
| Pedagogical Ability (CP) – 40% of the final classification | |
| a) AES – maximum value of 20 points | |
| i) For each academic year/full-time of professional experience and dedication to teaching | 3 points |

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| ii) For each academic semester/part-time of experience and dedication | 1 point |
| b) LUC – maximum value of 20 points | |
| i) For each curricular unit (c.u.) taught | 5 points |
| ii) For each c.u. taught in other areas relevant to the mission of the higher education institution (HEI) | 2 points |
| iii) For each c.u. taught in distance learning courses (E@D) | 5 points |
| iv) For each c.u. taught in E@D courses in other areas relevant to the mission of the HEI | 2 points |
| c) PA | |
| Professionalization in the area of the speciality for which the competition is open | 5 points |
| d) EPEH – maximum value of 5 points | 1 point per year |
| e) OEPS – maximum value of 20 points | |
| i) For each orientation of teaching internships/supervised teaching practice (History) | 1 point |
| f) APUC – maximum value of 20 points | |
| g) EPP – maximum value of 10 points | |
| i) For each project | 5 points |
| Organisational Dimension (DO) – 10% of the final classification | |
| a) CGEI – maximum value of 20 points | |
| i) For each full year of mandate of management position completed | 3 points |
| ii) For each mandate of management position of less than one year completed | 1 point |
| b) MOPC – maximum value of 25 points | |
| i) Coordination of Scientific Area or Department of Higher Education (per full year) | 5 points per year |
| ii) Coordination of Undergraduate or Master's Degree Courses (per full year) | 5 points per year |
| iii) Coordination of CTeSP or Postgraduate Course (per full year) | 3 points per year |
| iv) Member of Technical-Scientific and Pedagogical Council (per full year) | 2 points per year |
| v) Member of Undergraduate/Master's Scientific-Pedagogical Committee (per full year) | 2 points |
| vi) Member of CTeSP/Postgraduate Scientific-Pedagogical Committee (per full year) | 1 point |
| vii) Member of institutional working groups/committees (development of regulations, strategic planning, statutory committees, creation and restructuring of courses) | 1 point each |
| c) PPAC – maximum value of 10 points | |
| i) for each participation | 2 points |
| d) DOAO – maximum value of 45 points | |
| i) President or Member of selection/seriation juries of candidates for master's degrees, postgraduate programmes, special competitions, competitions > 23 years old, CTeSP and similar | 2 points each/function |
| ii) Participation in an international mobility programme - teacher and research mobility visits | 3 points each |
| iii) Collaborating Researcher in Research Units evaluated by FCT (per collaboration) | 2 points |
| iv) Evaluation of projects in the area of speciality in which the competition is open (per | 2 points |
| v) Coordination of CU in the area of speciality in which the competition is open (per coordination) | 2 points |
| vi) Other organisational activities that the jury considers relevant | 2 points each |