

1 — Under the terms of Career Statutes For Teaching Staff in Polytechnic Higher Education (*ECPDESP*), approved by Decree-Law no. 185/81, of July 1, amended by Decree-Law no. 69/88, of March 3 and no. 207/2009, of August 31, and by Law no. 7/2010, of May 13, as well as the Regulation of Recruitment and Hiring of Career Teaching Staff of the Polytechnic Institute of Leiria, Order no. 10990/2010, published in the *Diário da República*, 2nd series, no. 127, of July 2, amended by Regulation no. 211/2024, published in the *Diário da República*, 2nd series, no. 36, of February 20, it is made public that, by order of the President of the Polytechnic Institute of Leiria, of June 6, 2025, on the proposal of the Director of the School of Education and Social Sciences of the Polytechnic Institute of Leiria, a competition for the recruitment of a career teacher for the category of Principal Coordinating Professor is open for a period of thirty working days, from the date of publication of this Public Notice in the *Diário da República*, in the form of a contract of employment in public functions for an indefinite period for the area of Sport - disciplinary area of Motor Development, of the School of Education and Social Sciences of the Polytechnic Institute of Leiria — 1 place.

2 - Validity period: This competition is exclusively for filling the position mentioned above and will finish when the admission is complete.

3 – Functional content of the category:

3.1 — According to Article 2-A of *ECPDESP*, the teaching staff of polytechnic higher education are responsible for providing the teaching service that is assigned to them and to accompanying and guiding the students; for developing research, cultural creation or experimental development activities; for participating in tasks of development, scientific and technological dissemination and economic and social valorisation of knowledge and to participate in the management of the respective higher education institutions.

3.2 — Under the terms of Article 9-A(1) in conjunction with Article 3(5) of *ECPDESP*, the principal coordinating professor is responsible for the pedagogical, scientific and technical coordination of the teaching and research activities within the scope of a subject or scientific area and, in particular, to: conduct and teach theoretical, theoretical-practical and practical classes; supervise internships and conduct seminars and laboratory or fieldwork; supervise the pedagogical, scientific and technical activities of the senior lecturers of the respective subject or scientific area; participate with other coordinating professors of their scientific area in the coordination of programmes, teaching methodologies and general research guidelines related to the subjects of that area; and manage, develop and carry out scientific research and experimental development activities within the respective subject or scientific area and to develop intersectoral coordination activities.

4 – Remuneration position (Article 35(1) of *ECPDESP*): “The remuneration regime applicable to career teachers and other teaching staff is defined in a separate law” — Decree-Law no. 408/89, of November 18, amended by Decree-Law no. 76/96, of June 18, and Decree-Law no. 124/99, of April 20 and Decree-Law no. 373/99, of September 18.

5 – Admission requirements:

5.1 — Under the terms of Article 17 of the General Labour Law on Public Service, approved by Law no. 35/2014, of June 20, in its current wording and of Article 12-E of *ECPDESP*, only those interested who satisfy all of the following general requirements, up to the date limit for submission of applications, may apply:

a) To be over the age of 18;

- b) Non-inhibition from exercising public service nor being prohibited from exercising the functions for which they are applying;
- c) To have physical robustness and the psychological profile required to carry out the functions for which they are applying;
- d) To have complied with the mandatory vaccination laws.

5.2 — Under the terms of Article 9-A(3) of *ECPDESP*, those who hold a doctoral degree obtained for more than five years and have the title of aggregate or legally equivalent title may apply for the competition.

5.3 — Candidates holding foreign qualifications must prove the recognition, equivalence or registration of the doctoral degree under the terms of the applicable legislation.

6 — Language(s) to be proficient in: Candidates must be proficient in Portuguese, both spoken and written.

7 — Application procedure:

7.1 — The application, submitted through a request addressed to the President of the Polytechnic Institute of Leiria under the terms of no. 7.2, can be presented in person at the Central Services of the Polytechnic Institute of Leiria (Office of Expedient and Archive – 09h00-12h30 and 14h00-17h30) upon receipt, or by post, by registered letter with acknowledgement of receipt, to the following address of the Polytechnic Institute of Leiria: Rua General Norton de Matos, Apartado 4133, 2411-901 Leiria, until the deadline for submission of applications referred to in no. 1 of this Public Notice. Applications sent by email will not be accepted.

7.2 - The application request is made by filling in the form available on the Polytechnic Institute of Leiria website https://www.ipleiria.pt/politecnico/servico_gestao_pessoas/concursos-e-contratos/carreira-docente/ which must be printed on paper, dated, initialled and signed by handwriting or by a qualified electronic signature, in which case the original must also be submitted electronically.

7.3 — Together with the application (form) for admission to the competition, candidates must submit the following documents, duly identified and numbered:

- a) Documents proving the fulfilment of the requirements set out in no. 5.1 of this Public Notice; however, candidates are exempt from presenting them, provided they declare, in the admission application (form), under oath, that they meet such requirements. The candidate who fills the vacancy submitted to the competition must deliver the documents proving the declared situation;
- b) Copy of the certificates proving the title of an academic degree and the aggregate title under no. 5.2 of the Public Notice;
- c) Documents proving the fulfilment of the conditions set out in no. 5.3 of this Public Notice, if applicable;
- d) 1 copy of the *curriculum vitae*, duly dated and signed, as well as 1 copy of the documents proving the facts indicated therein, which must be organised according to the selection and seriation criteria and the assessment and final classification system mentioned in no. 8 of this Public Notice;
- e) 1 copy of a summarised version of the *curriculum vitae*, duly dated and signed, showing that the candidate meets the requirements for approval on absolute merit, which must be organised according to the list of these requirements contained in no. 8.1 of this Public Notice;
- f) 1 copy of the pedagogical and scientific development project, to be prepared by the candidate, in line with the mission of ESECS of the Polytechnic of Leiria, as required in point i) of criterion CPP of the pedagogical dimension of the attached scoring grid.

g) List in a non-editable format containing the exact identification of all submitted documents (index or list with the name of each document in the order in which they are presented), in accordance with the selection and seriation criteria and the assessment and final classification system mentioned in no. 8 of this Public Notice.

7.4 — The documents referred to in no. 7.3 of the Public Notice and the application form, when signed by a qualified electronic signature, must be delivered in digital format (CD, DVD or pen drive) duly identified, and the candidate must ensure the legibility of the files.

7.5 - The documents referred to in the previous point must, as a rule, be in the Portable Document Format (PDF), preferably in PDF/A version, except in situations where the document to be presented cannot assume the indicated format; the file name, which must be succinct, cannot contain any of the following characters: /, \, |, :, *, ?, ", (less than), and (greater than).

7.6 — The documents may be presented in Portuguese, Spanish or English without prejudice to no. 7.3(e) and (f). When documents proving the facts indicated in the curriculum or works mentioned in the curriculum were originally written in another language, a translation into Portuguese, Spanish or English must also be provided.

7.7 — The non-presentation of the supporting documents proving the requirements for admission to the competition required and provided for in no 5.1, 5.2 and 5.3 in this Public Notice or its presentation after the deadline stipulated in no.1 of this Public Notice will lead to the exclusion of the application.

7.8 — Failure to submit the supporting documents or the illegibility of the respective files related to the facts indicated in the *curriculum vitae*, duly organised under points d) and g) of no. 7.3 of this Public Notice, or their presentation after the deadline stipulated in no. 1 of this Public Notice, implies the non-valuation of the facts indicated in the curriculum that they should prove.

7.9 — The presentation of false documents will lead to immediate exclusion from the competition and the reporting of the fact to the competent authority for purposes of criminal prosecution.

7.10 — The documents provided by candidates shall be returned upon request one year after the conclusion of this competition, except if this competition has been subjected to judicial appeal. In this case, the return of the documents may only occur after the jurisdictional decision has become final.

8 – Selection and seriation criteria and assessment and final classification system (established under the terms of Article 11(2) (a) and Article 18(1) (l) and (m) and no. 2 and 3 of Official Order no. 10 990/2010):

8.1 — Candidates who have a curriculum in the subject area of the competition that includes all of the following will be considered to have been approved on absolute merit:

8.1.1 — Requirements of scientific merit (to be met cumulatively):

a) Author of a set of twenty-five publications in the 1st or 2nd quartile of SCOPUS in the last five years in the area of the competition;

b) Supervision of a set of five final dissertations/projects/internships of master's degree or supervision or co-supervision of doctoral thesis in the area of the competition.

8.1.2 — Requirements of pedagogical merit (to be met cumulatively):

a) In the last 5 years, be the author of five teaching materials published in books with ISBN or journals with ISSN in the disciplinary area of the competition;

b) Participation in five juries of final dissertations/projects/internships of master's degrees or two doctoral juries in the disciplinary area of the competition.

8.1.3 — Merit requirements in other relevant activities (to fulfil at least one of them):

a) Member of a statutory body of higher education institutions (e.g., general council, management council, technical-scientific council);

b) President/Vice-President, Director/Sub-Director of the institution or organic unit;

c) Coordinator/sub-coordinator or president/vice-president of a scientific or academic body committee (technical-scientific council of the school, disciplinary group, pedagogical council, course coordinator, department coordinator).

8.2 — The ranking (relative merit) of the candidates approved on absolute merit is carried out using the scoring grid defined by the jury, taking into account the criteria and weightings approved by the Technical-Scientific Council of the School of Education and Social Sciences of the Polytechnic Institute of Leiria, indicated below.

8.2.1 — Technical-scientific and professional performance (DTCP), with the following criteria being considered:

a) Participation in research and development projects in the area of the competition, with emphasis on the disciplinary area for which it is open (PID);

b) Scientific production (e.g., books, book chapters, indexed articles, abstracts in conference proceedings with ISBN/ISSN, oral communications and self-proposed posters, national and international conferences by invitation and review of indexed scientific articles), in the area of the competition, with emphasis on the disciplinary area for which it is open (PC);

c) The supervision of works leading to the award of an academic degree in the area of the competition, with emphasis on the disciplinary area for which it is open (OT);

d) Participation in juries of academic examinations and/or for the attribution of the title of specialist, in the area of the competition, with emphasis on the disciplinary area for which it is open (JPA);

e) Participation in scientific societies and their committees and/or the integration of Organizing and Scientific Committees of scientific conferences and participation in the editorial board of scientific journals in the area of the competition, with emphasis on the disciplinary area for which it is open (PSC);

f) Prizes/distinctions/scholarships in the area of the competition, with emphasis on the disciplinary area for which it is open (PDB).

8.2.1.1 — The classification to be awarded in DTCP represents 35% of the final classification, for a maximum of 100 points, and results from applying the following formula: $DTCP = 0.05PID + 0.7PC + 0.05OT + 0.05JPA + 0.1PSC + 0.05PDB$.

8.2.2 — Pedagogical ability of the candidates (CP), with the following criteria being considered:

a) Coordination of pedagogical projects. Coordination and promotion of new pedagogical projects (e.g., development of new curricular unit programmes, creation and coordination of new courses or study programmes, etc.) or reform and improvement of existing projects (e.g., reformulation of existing curricular unit programmes, participation in the reorganisation of existing courses or study programmes), as well as

carrying out projects with an impact on the teaching/learning process in the area of the competition, with emphasis on the disciplinary area for which it is open (CPP);

b) Effective teaching experience in higher education in the area of the competition (EES);

c) Production of teaching material. Quality and quantity of the teaching material produced by the candidate in the area of the competition, with emphasis on the disciplinary area for which it is open (MP);

d) Teaching activity. Teaching and coordination/conducting of curricular units, as well as the supervision of pedagogical activities (e.g., supervision of internships, projects or students in teaching practice) in the area of the competition, with emphasis on the disciplinary area for which it is open (AL);

e) Experience as a trainer. Continuous training (e.g., accredited training courses for teaching groups 100, 110, 260, 620; and for sports professionals through the IPDJ) with teaching in the area of the competition, with emphasis on the disciplinary area for which it is open (EF).

8.2.2.1 — The classification to be awarded in CP represents 35% of the final classification, for a maximum of 100 points, and results from applying the following formula: $CP = 0.3CPP + 0.1EES + 0.05MP + 0.50AL + 0.05EF$.

8.2.3 — Other activities relevant to the mission of the higher education institution that have been developed by the candidates (AR), with the following criteria being considered:

a) The exercise of executive and management positions (e.g., president/rector of a higher education institution; vice-president/vice-rector of a higher education institution; president/director of a school or organic unit; president/vice-president of a technical-scientific council, pedagogical council, council of representatives, general council; coordinator of research units or poles of research units recognised by the Foundation for Science and Technology; coordinator of scientific area or department; coordinator of institutional teams; coordinator of a cycle of studies conferring a degree) (CD);

b) Participation in bodies or structures (e.g., member of scientific, pedagogical council, general council, academic council, council of representatives; member of scientific-pedagogical committees of courses; specialised committees; member of institutional teams, working groups) (POE);

c) Participation in teaching performance evaluation processes and recruitment competition for teaching and non-teaching staff (ADC);

d) Participation in projects or activities of a practical nature or scientific dissemination within the scope of the competition, with emphasis on the area for which it is open (e.g., mobility programmes; technical-scientific dissemination in the media; dissemination actions of the institution; participation in associations, federations and other entities) (PP).

8.2.3.1 — The classification to be awarded in AR represents 30% of the final classification, for a maximum of 100 points, and results from applying the following formula: $AR = 0.6CD + 0.15POE + 0.15ADC + 0.1PP$.

8.3 — The final classification (CF), on a scale of 0 to 100 points, will be obtained by the following formula: $CF = (0.35DTCP + 0.35CP + 0.30AR)$.

8.4 — The candidates approved on absolute merit will be ranked following the formulas set out above. In the event of a tie between the candidates, the following tie-breaking criteria will be applied successively and non-cumulatively (until necessary):

- 1st Best score obtained in the Technical-Scientific and Professional Performance (DTCP);

- 2nd Best score obtained in Pedagogical Ability (CP).

9 – Public hearing: The jury may determine the holding of public hearings, which shall be met following Article 28(4) of Order no. 10990/2010. If these public hearings are required, they will take place between the 20th and 70th days following the deadline for the applications, all applicants being informed, at least five days in advance, of the date and place where such public hearings will take place.

10 – Members of the jury:

President of the Jury: José Carlos Laranjo Marques, Principal Coordinating Professor of the Polytechnic Institute of Leiria, appointed under the terms of Article 23 (1)(a) of the *ECPDESP*.

Permanent members:

- Daniel Almeida Marinho, Full Professor at the Faculty of Human and Social Sciences of the University of Beira Interior;
- José de Jesus Fernandes Rodrigues, Principal Coordinating Professor at the School of Sports of Rio Maior of the Polytechnic Institute of Santarém;
- Maria Beatriz Ferreira Leite Oliveira Pereira, Full Professor at the Institute of Education of the University of Minho;
- Rui Manuel Sousa Mendes, Principal Coordinating Professor at the School of Education of the Polytechnic Institute of Coimbra;
- Ruth Jiménez-Castuera, Full Professor at the Faculty of Sports Sciences of the University of Extremadura.

Alternate members:

- Maria da Graça Ferreira Simões de Carvalho, Full Professor at the Institute of Education of the University of Minho;
- Carlos Alberto Ferreira Neto, Full Professor Emeritus of the Faculty of Human Kinetics of the University of Lisbon.

10. 1 — In the event of impediment or absence, the president of the jury is replaced by Professor Rui Manuel Sousa Mendes from the School of Education of the Polytechnic Institute of Coimbra.

11 – In compliance with Article 9 h) of the Constitution of the Portuguese Republic, the Public Administration, as an employing entity, actively promotes a policy of equal opportunities for men and women in access to employment and professional progression, providing scrupulously to avoid any form of discrimination.

12 – In accordance with the provisions of Regulation (EU) 2016/679 of the European Parliament and the Council, of 27 April 2016, on the protection of natural persons with regard to the processing of personal data and the free movement of such data (RGPD), the data collected is processed exclusively for processing the application and hiring the selected candidate.

13 - The present competition will also be published in BEP (Public Employment Pool), on the website of the Science and Technology Foundation, in Portuguese and English and on the website of the Polytechnic Institute of Leiria, in Portuguese and English, under the terms of Article 29-B of *ECPDESP*.

2nd July 2025 — The President, Carlos Manuel da Silva Rabadão

Technical-scientific and professional performance (TDCP) – 35% of the final classification	
Criteria Scoring	Curricular items to be valued
PID Up to 100 points	i) Aggregate title (in the area of the competition with emphasis on the disciplinary area) ii) Coordination of research and development projects with international funding iii) Coordination of research and development projects with national funding iv) Coordination of research and development projects with internal funding (from the institution/research centre to which is affiliated) v) Participation as a team member in research and development projects with international funding vi) Participation as a team member in research and development projects with national funding vii) Participation, as a team member, in research and development projects with internal funding (from the institution/research centre to which is affiliated)
PC Up to 100 points	i) Author or co-author of books with ISBN, ISSN or DOI ii) Author or co-author of book chapters with ISBN, ISSN or DOI iii) Author of scientific articles published in a journal indexed in the Scopus® database, as 1 st author iv) Author of scientific articles published in a journal indexed in the Scopus® database, as the last author or corresponding author v) Author of scientific articles published in a journal indexed in the Scopus® database, other than as first, last or corresponding author vi) Oral communication or poster at scientific events, with publication of an abstract in a book of proceedings (with DOI or ISSN or ISBN) vii) Conference, by invitation, at scientific events (with a scientific committee) abroad viii) Conference, by invitation, at scientific events (with scientific committee) in Portugal ix) Reviewer of articles from scientific journals indexed in the Scopus® database
OT Up to 100 points	i) Supervision or co-supervision of doctoral theses already completed ii) Supervision or co-supervision of dissertations, projects or final reports for master's degrees already completed iii) Supervision of final undergraduate works already completed
JPA Up to 100 points	i) Participation in doctoral juries as the main examiner ii) Participation in doctoral juries iii) Participation in juries for the award of the title of specialist iv) Participation in master's juries v) Participation in juries for final undergraduate work
PSC Up to 100 points	i) Participation in scientific committees of conferences and other scientific events ii) Participation in organising committees for conferences and other scientific events iii) Participation in the governing bodies of a scientific society iv) Participation in a specialised committee of a scientific society v) Participation in a scientific society vi) Editor of scientific journals indexed in the Scopus® database viii) Member of the board of permanent reviewers of scientific journals indexed in the Scopus® database ix) Editor of a special issue of scientific journals indexed in the Scopus® database
PDB Up to 100 points	i) Scientific prizes, awards from scientific societies or public and private entities or scholarships (awarded by entity through a scientific jury set up for that purpose)
Pedagogical Ability of the Candidates (CP) – 35% of the final classification	

Criteria Scoring	Curricular items to be valued
CPP Up to 100 points	i) Pedagogical and scientific development project in line with the mission of ESECS/IPLeiria, to be developed for this competition by the candidate, with a maximum of ten pages ii) Coordination of committees for the creation of new study programmes iii) Participation as a member of committees for the creation of study cycles iv) Curricular units developed within the scope of the creation of new study cycles or in study cycles in operation v) Coordination of study cycle reformulation committees vi) Participation as a member of study cycle reformulation committees vii) Curricular units reformulated within the scope of study cycles in operation viii) Projects carried out with an impact on the teaching/learning process
EES Up to 100 points	i) Years of teaching service in higher education
MP Up to 100 points	i) Pedagogical material with ISBN, ISSN or DOI published by the candidate and proven to be used in the curricular unit(s)
AL Up to 100 points	i) Coordination/responsibility of 3 rd cycle curricular units ii) Coordination/responsibility of 2 nd cycle curricular units iii) Coordination/responsibility of 1 st cycle or postgraduate curricular units iv) Coordination/responsibility of CET or CTeSP curricular units v) 3 rd cycle curricular units taught vi) 2 nd cycle curricular units taught vii) 1 st cycle or postgraduate curricular units taught viii) CET or CTeSP curricular units taught
EF Up to 100 points	i) Hours of continuous training provided

Other activities relevant to the mission of the higher education institution (AR) – 30% of the final classification

Criteria Scoring	Curricular items to be valued
CD Up to 100 points	i) President/rector of a higher education institution ii) Vice-president/vice-rector of a higher education institution iii) Pro-president/pro-rector of a higher education institution iv) President/director of an organic unit of teaching and research of a higher education institution (HEI) v) Vice-president/sub-director of an organic unit of teaching and research of a HEI vi) President of a scientific collegiate body of an organic unit of a HEI vii) Vice-President of a scientific collegiate body of an organic unit of a HEI viii) President of a representative collegiate body of an organic unit of a HEI ix) Vice-president of a representative collegiate body of an organic unit of a HEI x) President of a pedagogical collegiate body of an organic unit of a HEI xi) Vice-President of a pedagogical collegiate body of an organic unit of a HEI xii) Secretary of a scientific collegiate body of an organic unit of a HEI xiii) Secretary of a representative collegiate body of an organic unit of a HEI xiv) Secretary of a pedagogical collegiate body of an organic unit of a HEI xv) Coordinator of a course conferring an academic degree xvi) Coordinator of a non-degree course (CET, CTeSP, Post-Graduation) in HEI xvii) Coordinator of a department, defined in the HEI's statutes xviii) Coordinator of a functional office, section or laboratory (or equivalent), defined in the HEI's statutes

- xix) Coordinator of a research unit recognised by FCT
- xx) Coordinator of a commission or its equivalents, research group and/or area and working group formally appointed by a statutory body or higher department
- xxi) Sub-coordinator or coordinator of a research unit pole recognised by FCT
- xxii) Coordinator of a scientific area (or equivalent) in a research unit recognised by FCT

POE Up to 100 points	<ul style="list-style-type: none"> i) Member of a scientific collegiate body of an organic unit of a HEI ii) Member of a representative collegiate body of an organic unit of a HEI iii) Member of a pedagogical collegiate body of an organic unit of a HEI iv) Member of the general council of a HEI v) Member of the scientific-pedagogical committee of a cycle of studies conferring an academic degree vi) Member of the scientific-pedagogical committee of a non-degree study cycle (CET, CTESP, Post-Graduation) in a HEI vii) Member of a commission or its equivalents, research group and/or area and working group formally appointed by a statutory body or higher department viii) Integrated member of a research centre recognised by FCT, in the area of the competition or assigned to the line of research in the area of the competition
ADC Up to 100 points	<ul style="list-style-type: none"> i) Participation as a member of a committee or rapporteur for the evaluation of teaching performance ii) Participation in competitions for the recruitment of teaching staff for any higher education institution iii) Participation in recruitment competitions for non-teaching staff of the institution or an external institution
PP Up to 100 points	<ul style="list-style-type: none"> i) Project and/or activity (e.g., service to the community within the scope of the HEI's mission, cooperation and consultancy service; scientific dissemination in the media; actions to publicise the HEI; participation in associations, federations and other entities; activities involving participation in projects and actions of social interest) ii) International mobility (e.g. ERASMUS), as a teacher, carried out in institutions providing training in the scientific area of the competition