

Polytechnic of Leiria
Public Notice no. 1087/2019

1 – Under the terms of *ECPDESP* [statutes of the academic staff career], approved by Decree-Law no. 185/81, dated July 1st, amended by Decree-Laws no. 69/88, dated March 3rd, and 207/2009, dated August 31st, and by Law no. 7/2010, dated May 13th, and in accordance with the *Regulamento de Recrutamento e Contratação do Pessoal Docente de Carreira* [regulation on the recruitment and hiring of career academic staff] of the Polytechnic of Leiria, published in the *Diário da República*, 2nd series, no. 127, dated July 2nd of 2010, the Order no. 10990/2010 makes public that, under an order issued by the President of the Polytechnic of Leiria in June 20th of 2019, in accordance with a proposal of the Director of the School of Technology and Management of the Polytechnic of Leiria, a competition for the recruitment of a *Professor Coordenador Principal* [full professor], who will be given a public service contract of unspecified duration, in the area of Computer Engineering - Systems and Services Engineering, in the School of Technology and Management of the Polytechnic of Leiria, will be open for a period of thirty working days, starting from the date of publication of this Public Notice in the *Diário da República* – 1 place

2 - Effectiveness: This competition is exclusively for filling the abovementioned place, and will finish when the admission is complete.

3 - Functional content of the category:

3.1 - According to article no. 2-A of *ECPDESP*, polytechnic higher education lecturers are responsible for providing the academic service that is assigned to them, and to guide and supervise students; to develop research, cultural creation or experimental development activities; to participate in development, scientific and technological dissemination, and economic and social knowledge valorisation tasks; and to participate in the management of their higher education institutions.

3.2 - Under the terms of article no. 9-A(1) of *ECPDESP*, the *Professor Coordenador Principal* is responsible for the pedagogical, scientific and technical coordination of the teaching and research activities within the scope of a subject or scientific area, and, specifically, to: conduct and teach theory, theory-practice and practice classes; supervise internships, seminars, and laboratory or field work; supervise the pedagogical, scientific and technical activities of the *Professores Adjuntos* [senior lecturers] of their subject or scientific area; participate, with the other *Professores Coordenadores* [professors] and *Professores Coordenadores Principais* [full professors] of their scientific area in the coordination of the programmes, the teaching methodologies, and the general research guidelines of that area; manage and develop scientific research and experimental development activities in their scientific area. The *Professor Coordenador Principal* is also responsible for the development of cross-sector coordination activities.

4 - Salary (article no. 9-A(9) of *ECPDESP*): "For all salary purposes, the category of *Professor Coordenador Principal* [full professor] is equivalent to the university category of *Professor Catedrático* [professor]."

5 - Admission requirements:

5.1 – Under the terms of article no. 17 of Law no. 35/2014, dated June 20th, and article no. 12-E of *ECPDESP*, only candidates who satisfy all of the following general requirements, up to the last day of applications' submission, may apply

- a) To be over the age of 18;
- b) Not to be inhibited from carrying out public service nor forbidden to carry out the functions for which they are applying;
- c) To have physical robustness, and the psychological profile required to carry out the functions for which they are applying;
- d) To have complied with the compulsory vaccination laws.

5.2 - According to article no. 9-A(3) of *ECPDESP*, only those who hold a Doctor's degree, obtained at least five years before this competition, and have an *agregação* [aggregation] title or a legal equivalent, may apply.

5.3 - Candidates holding foreign qualifications must prove the recognition, equivalence or record of the Doctor's degree, under the terms of the applicable legislation.

6 - Application procedure:

6.1 - Applications must be presented in person, or by mail (registered letter), sent to the following address of the Polytechnic of Leiria: Rua General Norton de Matos, Apartado 4133, 2411-901 Leiria, until the date established for applications' submission, as specified in no.1 of this Public Notice.

6.2 - Applications are made by presenting a fully dated and signed competition admission request (available at: www.ipleiria.pt), addressed to the President of the Polytechnic of Leiria, which must include: full name, date of birth, gender, nationality, I.D. and tax identification numbers, address, email, telephone number, academic qualifications, professional category and position currently held (if applicable), indication of the competition, the number of the Public Notice, with the reference of the *Diário da República* in which it was published, as well as a list of the documents sent with the request.

6.3 - Candidates must also send the following documents, properly numbered and identified:

- a) Photocopy of the academic and professional qualification certificates or other legally recognized document;
- b) Declaration, with a sworn statement, of their status regarding each of the conditions of a), b), c) and d) of 5.1 of this Public Notice (to be made in the request indicated in 6.2);

c) Documents attesting that the candidate meets the legal conditions referred in no. 5.2 and 5.3 (if applicable) of this Public Notice;

d) 1 copy of the *curriculum vitae*, duly dated and signed, organized in accordance with the selection and seriation criteria, the assessment system, and final classification established in no. 7 of this Public Notice;

e) 1 copy of the documents attesting the facts stated in the candidate's *curriculum vitae*, which must include the results of the questionnaires to assess pedagogical performance (when applicable);

f) 1 copy of the scientific and pedagogical work and career development plan for the next six years, specifying how they may contribute to the progress and development of the competition's area, aligned with the mission of the School of Technology and Management of the Polytechnic of Leiria;

g) 1 copy of the subject report, which shall include the programme, framework for the subject, and working method, recommended bibliography, and quality of the comments about it, and other additional elements, which are considered relevant for the subject, or one of the subjects, in the competition's area;

h) List with the exact identification of all documents provided (the name of each file), in a non-editable format.

6.4 – The candidate must provide a copy of the documents mentioned in d) to g) in a non-editable format (pdf), in a duly identified digital recording device (CD/DVD/PEN), making sure the files are readable and providing short file names.

6.5 - The documents must be presented in Portuguese, Spanish or English. If the candidate presents documents attesting the facts stated in the *curriculum vitae* or works indicated in the *curriculum vitae* which are written in another language, the candidate must also provide a translation in Portuguese, Spanish or English.

6.6 - The non-presentation of the documents attesting the fulfilment of the demanded requirements, and the documents established in 5.1, 5.2 and 5.3 (if applicable) of this Public Notice, or the presentation after the period stipulated in no.1, will lead to the exclusion of the application.

6.7 - The non-presentation of the documents related to the *curriculum vitae* of the candidate will lead to the exclusion of those aspects.

6.8 - The presentation of false documents will lead to immediate exclusion from the competition, and those facts will be reported to the competent authority for purposes of criminal prosecution.

6.9 - The documents provided by the candidates can be returned upon request, one year after the termination of this competition, except in the event that the competition has been subject to judicial objection, in which case the documents may only be returned after the jurisdictional decision is made.

7 - Selection and seriation criteria, assessment system, and final classification (established under the terms of articles 11(2)(a) and 18(1)(l) and (m), and no. 2 and 3 of Order no. 10 990/2010):

7.1 - Technical and scientific and professional performance (TSPP), in which the following must be considered:

1) Scientific production (SP);

2) Participation in R&D projects (PRDP);

3) Intervention in the scientific community (ISC);

4) Academic extension projects (AEP);

5) Scientific potential (SPot).

7.1.1 — The classification to be awarded for this criterion represents 40% of the final classification, and is obtained by using the following formula:

$TSPP = 25\% SP + 15\% PRDP + 15\% ISC + 25\% AEP + 20\% SPot$;

The parameters should be evaluated as follows:

1) SP, considering its quality and quantity, in the competition's area or a similar area, namely concerning books, articles in journals, communications in conferences, considering the number and type of publications, as well as the scientific community's recognition, in a scale of 0 to 100;

2) PRDP, considering the candidate's previous experience, in the competition's area or a similar area, and their potential to participate, in a constructive and productive way, in national and international funded projects, in a scale of 0 to 100;

3) ISC, considering the candidate's ability to intervene in the scientific community, in the competition's area or a similar area, namely through the development of organizational and management tasks related to scientific activities, participation as editor or co-editor of journals, participation in the assessment of articles for journals and communications in congresses, presentation of talks as guest, supervision and participation in juries of works leading to academic qualifications, participation in academic juries, consulting activities, as well as other merit activities, in a scale of 0 to 100;

4) AEP, considering service rendering to the scientific and educational community, as well as to the economic agents and the society in general, promotion of scientific and technological dissemination actions, organization and teaching of lifelong learning actions for external entities, including professional training, and promotion of knowledge valorisation and dissemination actions, considering the duration and level of responsibilities of the duties, and the relevance for the competition's area, in a scale of 0 to 100;

5) SPot, considering the candidate's ability to provide relevant scientific production, aligned with the mission of the School of Technology and Management of the Polytechnic of Leiria, namely regarding the presented work and career development plans, in a scale of 0 to 100.

7.2 — Pedagogical skills (PS), in which the following must be considered:

- 1) Teaching activities (TA);
- 2) Guidance and supervision activities (GSA);
- 3) Coordination of pedagogical projects (CPP);
- 4) Production of pedagogical projects (PPP);
- 5) Pedagogical innovation (PI);
- 6) Subject report (SR).

7.2.1 — The classification to be awarded for this criterion represents 40% of the final classification, and is obtained by using the following formula:

$$PS = 20\% TA + 30\% GSA + 15\% CPP + 10\% PPP + 15\% PI + 10\% SR;$$

The parameters should be evaluated as follows:

- 1) TA, considering lectured and coordinated curricular units in TeSP, undergraduate, post-graduate or Master's degrees, in the competition's area or a similar area, namely concerning the extension and quality of the lecturing and coordination, when possible using objective methods based on pedagogical questionnaires, in a scale of 0 to 100;
- 2) GSA, considering student guidance, tutoring and supervision activities, in the competition's area or a similar area, namely those concerning final degree projects, curricular and extracurricular internships, and work-related training supervision, in a scale of 0 to 100;
- 3) CPP, considering the coordination and promotion of pedagogical projects, in the competition's area or a similar area (i.e. development of new programmes for curricular units, creation and coordination of new degrees or study programmes...), or revision and improvement of existing projects (i.e. revision of existing programmes for curricular units, participation in the reorganization of existing degrees or study programmes), in a scale of 0 to 100;
- 4) PPP, considering its quality and quantity, as well as the relevance and impact of pedagogical publications, awards or other distinctions, in the competition's area or a similar area, in a scale of 0 to 100;
- 5) PI, considering the candidate's intervention in the community, namely in organizational and management activities, related to pedagogical activities and knowledge dissemination, and in general all activities that show the candidate's ability to perform their duties regarding pedagogical innovation in a very relevant way, aligned with the mission of the School of Technology and Management of the Polytechnic of Leiria, namely regarding the presented work and career development plans, in a scale of 0 to 100;
- 6) SR, considering the clarity of the structure, and the quality of the text, the content update, and the adequacy of the programme, including the framework for the subject, the working method, the recommended bibliography, and the quality of the comments about it, and other additional elements, which are considered relevant for the subject, in a scale of 0 to 100.

7.3 — Other relevant activities to the mission of the higher education institution, which have been developed by the candidate (RA), in which the following must be considered:

- 1) Participation in bodies or structures included in the statutes of higher education institutions (PB);
- 2) Head of department or similar structures (HD);
- 3) Coordination of courses lectured in higher education institutions (CC).

7.3.1 — The classification to be awarded for this criterion represents 20% of the final classification, and is obtained by using the following formula:

$$RA = 40\% PB + 30\% HD + 30\% CC;$$

The parameters should be evaluated as follows:

- 1) PB – in a scale of 0 to 100;
- 2) HD – in a scale of 0 to 100;
- 3) CC – in a scale of 0 to 100.

7.4 - When candidates meet the conditions referred in article no. 26 of Order no. 10 990/2010, the jury should also take that article's provisions into account in its justified assessment.

7.5 — Final classification (FC), in a scale of 0 to 100 points, is obtained by using the following formula:

$$FC = 40\% TSPP + 40\% PS + 20\% RA.$$

7.6 —All results are presented rounded to one decimal place.

7.7 – Candidates are considered approved with absolute merit when they meet all of the following requirements:

- a) A *curriculum vitae* that the jury considers to have scientific, and pedagogical merit, with the development of other activities considered relevant for the higher education institution's mission (compatible with the competition's area);
- b) Peer-reviewed scientific publications, in the competition's area;
- c) Lectured and coordinated curricular units, in the competition's area;
- d) Director or subdirector of a teaching or research organizational unit, head of department (or similar structures), or course coordination, in the competition's area.

7.8 — In case of tie, after the final classification is calculated, the jury will successively use the following criteria:

- 1) Technical and scientific and professional performance (TSPP);

2) Scientific production (SP);

3) Subject report (SR);

4) Participation in bodies or structures included in the statutes of higher education institutions (PB);

5) Head of department or similar structures (HD).

8 - Public hearing: After receiving the applications, the jury may decide to hold public hearings, under the terms of article no. 28(4) of Order no. 10 990/2010.

9 - Members of the jury (appointed under the terms of articles no. 9 and 10 of Order no. 10 990/2010):

President: José Carlos Rodrigues Gomes, Pro-president of the Polytechnic of Leiria, appointed under the terms of article no. 23(1)(a) of *ECPDESP*;

Permanent members:

Adérito Fernandes Marcos, Professor of Universidade Aberta;

Joaquim Arnaldo Carvalho Martins, Professor of the University of Aveiro;

José Afonso Moreno Bulas Cruz, Professor of the University of Trás-os-Montes and Alto Douro;

Marco Octávio Trindade Painho, Professor of the NOVA University of Lisbon;

Mário Marques Freire, Professor of the University of Beira Interior.

Substitute members:

António Carlos Sepúlveda Machado e Moura, Professor of the University of Porto;

António Maria Palma dos Reis, Professor of the University of Lisboa.

10 - According to article no. 9(h) of the Constitution of the Portuguese Republic, Public Administration, as an employing entity, actively promotes a policy of equal opportunities for men and women in terms of access to a job and professional progression, aiming at avoiding all and any kind of discrimination.

11 - The present competition will also be published in BEP (public employment pool), in the website of the Science and Technology Foundation I.P. (FCT), both in Portuguese and English, and in the website of the Polytechnic of Leiria, also in Portuguese and English, under the terms of article no. 29-B of *ECPDESP*.

(This Public Notice has been approved under the terms of Dispatch no. 6104/2018, dated May 21st, published in the *Diário da República*, 2nd Series, no. 118, in June 21st of 2018.)

--- 28th August of 2019- President of the Polytechnic of Leiria, Rui Filipe Pinto Pedrosa.